I. CALL TO ORDER/ROLL CALL – Director of Advocacy & Legislative Affairs – Stephanie Haft
   a. Director of Advocacy Haft welcomed everyone and reminded members about the new method for completing roll call.

II. PROCEDURAL ITEMS – Director of Advocacy & Legislative Affairs – Stephanie Haft
   a. Previous meeting minutes were approved by the student body.
   b. Current meeting agenda was approved by the student body following a revision.

III. GRADUATE COLLEGE – Dean of the Graduate College – Dr. Susan Stapleton
   a. Dean Stapleton announced that Graduate College employee Carson Leftwich would be retiring and that a reception for her would be held from 4pm to 6pm at the Graduate College in Walwood Hall on January 31st.
   b. Dean Stapleton provided updates on transitioning to electronic forms for submission processes, research and travel grants, scholarship deadlines, and upcoming graduate student focus groups on graduate student needs.

IV. ICEBREAKER – Vice President – Craig Morris
   a. Vice President Morris led the students in a scavenger hunt activity for prizes.

V. 3-MIN THESIS COMPETITION – Director of Professional Development – Thi Tran
   a. Director of Professional Development Tran invited up a previous 3MT participant to announced that Wednesday, February, 22nd from noon to 1:30pm in 208-209 in Bernhard Center.

VI. MAKE A DIFFERENCE AWARDS – Director of Administration – Tabitha DiBacco
   a. Director of Administration DiBacco provided information about the Make a Difference Award nominations and that the nomination form would be open until March 9th at 11:45pm.

VII. OUTREACH – President – Amaury Pineda
   a. President Pineda reminded students that an email had been sent out with opportunities to volunteer and that a t-shirt would be provided to those who volunteered.
VIII. HILLTOP REVIEW UPDATE – Editor in Chief – Adam Waggoner
   a. Editor in Chief Waggoner provided updates on the fall issues of the Hilltop Review and information about submissions for the upcoming spring 2019
   b. Editor in Chief Waggoner also announced that February 3rd is the deadline for applications to be a peer reviewer for the journal.

IX. ADVOCACY UPDATE – Director of Advocacy & Legislative Affairs – Stephanie Haft
   a. Director of Advocacy Haft provided updates on upcoming advocacy events with Fred Upton and in Washington, DC. Director of Advocacy Haft also provided updates on changes affecting graduate students including healthcare, Title IX, and other legislative areas.

X. OPEN FLOOR & GRADUATE STUDENT CONCERN UPDATES
   a. Director of the Graduate Ambassador Program Carson Leftwich provided information about the Graduate Ambassador position and announced that applications were currently being taken for the position.
   b. A body member expressed concern that the deadline of February 22nd for the research and travel grant award application was just recently announced.
   c. Director of Graduate Student Success Ramona Lewis responded to the deadline concern and expressed that this would be posted more regularly in the future.
   d. TAU President Claire Herhold provided updates on TAU and their newsletter.
   e. A body member reminded students that MLK day was January 21st and that there would be a teach in on that day from 11am to 3pm in the north ballroom of the Bernhard Center.

XI. SPRING EVENTS – Director of Events – Paola Hiciano
   a. Director of Events Hiciano announced the upcoming F45 class event for students and informed students to contact her if they would like to participate in one of the classes.

XII. FUN ACTIVITY – President – Amaury Pineda
    a. President Pineda led the students in a trivia activity for Phantom of the Opera tickets.

XIII. PRESIDENTIAL SEARCH – President – Amaury Pineda
    a. President Pineda announced that the deadline for applications for the president position is February 8th.
    b. President Pineda announced that the deadline for applications for the open parliamentarian position is January 25th.

XIV. ADJOURNMENT – Director of Advocacy & Legislative Affairs – Stephanie Haft
    a. Director of Advocacy Haft reminded students of opportunities discussed in the meeting and announced the Make a Difference Awards Gala date of April 5th at 6pm.
    b. Director of Advocacy Haft adjourned the meeting.