

**WESTERN MICHIGAN UNIVERSITY
STATEMENT OF FAIR CONTRACTING COMMITMENT**

Important Information for Potential and Participating Contractors and Subcontractors
on WMU Building and Remodeling Projects

WMU's Mission and Commitment

Western Michigan University is a student-centered research university, building intellectual inquiry, investigation, and discovery into all undergraduate, graduate, and professional programs. The University provides leadership in teaching, research, learning, and public service, and forges a responsive and ethical academic community.

As an owner with high standards of excellence, the University is committed to having responsible and ethical contractors and subcontractors on its building and remodeling projects.

WMU's Bidding and Contracting Processes

The University has implemented processes which demonstrate its commitment to having responsible and ethical contractors and subcontractors on its building and remodeling projects.

Bidder Qualifications

The University requires and evaluates information from bidders on its major construction projects, such as:

- ◆ Experience on projects of comparative size, complexity, and cost.
- ◆ Certification that all equipment, owned or leased, will comply with safety requirements as set forth in Michigan and federal law, regulations, and codes.
- ◆ Disclosure of prior fines, penalties, liens, OSHA violations, discrimination claims, prevailing wage violations, criminal convictions, litigation, or arbitration cases.

Contract Specifications

Contracts for the University's major construction projects include specifications in the following areas:

- ◆ Licensing, Insurance and Bonding: Contractors and subcontractors are required to be properly qualified, licensed, insured, and bonded for the work to be performed, and to maintain qualifications, licenses, insurance, and bonds throughout the performance of the contract.
- ◆ Compliance with Regulatory Agencies: All work is to be done in accordance with all applicable health, safety, and environmental regulations governing the University.
- ◆ Use of Apprentices: All apprentices are required to be registered in a recognized apprentice program, i.e. one that is certified by the Bureau of Apprenticeship and Training (BAT), U.S. Department of Labor.
- ◆ Prevailing Wage Payment and Reporting: For those projects requiring the payment of prevailing wages, contractors and subcontractors are required to maintain written documentation of contract compliance and provide evidence of compliance upon request. This includes certified payroll reports and complete payroll records to support the information on those reports.
- ◆ Non-Discrimination and Promotion of Diversity in Workforce: Illegal discrimination is prohibited in University construction projects. Contractors and subcontractors on University projects are encouraged to promote diversity in their workforces.
- ◆ Drug Testing: The University requires certification that workers on university projects are drug-free at initial hire and periodic re-certification throughout the performance of the contract.

Enforcement of Contract Requirements

The University enforces compliance with contract requirements through various means, including audits, inspections, and investigations of complaints. The University reserves the right to impose sanctions for violations when appropriate.