Military & Dependent Checklist

Apply

Western Michigan University
- www.wmich.edu/apply
- Complete the online application - include application fee

Benefits
- GI Bill (Post 9/11, MGIB, CH1606) Voc Rehab, DEA www.vets.gov
- MINGSTAP (for currently serving national guard) https://mingstapp.state.mi.us
- Navy/Coast Guard: https://myeducation.netc.navy.mil/
- If you have questions about applying for your benefits, please contact us.

Apply for Federal Student Aid (FAFSA)
- Complete the free application at www.fafsa.ed.gov. WMU’s School Code is 002330
- Questions? Visit Bronco Express located in the lower level of the Bernhard Center or visit Bronco Express’ webpage at www.wmich.edu/broncoexpress/.

Transcripts
Submit a copy of official transcripts from all other institutions attended
- High school
- College
- Joint Service Transcripts (JST): https://jst.doded.mil
- CCAF - www.airuniversity.af.mil/Barnes/CCAF/
- Questions? Please visit www.wmich.edu/admissions

DD214
- How to receive your DD214: www.archives.gov/veterans/military-service-records/

WMU Veterans Certification form
- Must be on file to receive GI Bill benefits
- Please visit www.wmich.edu/registrar/students/veterans/forms/

Advisor
- Freshman year? www.wmich.edu/admissions/freshmen-advising
- Transferring credits? www.wmich.edu/exploratoryadvising
- Undecided about your desired career path? www.wmich.edu/career

Placement testing
- Please speak with your academic advisor about placement into math, reading, and writing.
- Reading and writing placement: www.wmich.edu/placement
- Math placement: www.wmich.edu/math/placement-test

Attend orientation
- For the Military and Veteran Student Orientation, please contact the Military Advocate.
- For new students, please visit www.wmich.edu/fye/orientation.
- For transfer students, please visit www.wmich.edu/admissions/transfer/admitted,
- Consider taking UNIV 1030 Military Transition Course to help you through the first semester at WMU.

Change your residency to in-state
- See if you qualify www.wmich.edu/military/benefits.

Contacts

Steve Avram
Military Advocate
Office of Military and Veterans Affairs
1255 Ellsworth Hall
steven.avram@wmich.edu
(269) 387-4444

Brenda Hamlyn
Veterans Affairs Certifying Official
Office of the Registrar
3210 Seibert Admin. Building
brenda.hamlyn@wmich.edu
(269) 387-4115

Ashley Goodwin
Military Outreach and Recruitment
Office of Military and Veterans Affairs
1261 Ellsworth Hall
ashley.b.goodwin@wmich.edu
(269) 387-0742

Brent Haddow
VetSuccess on Campus Coordinator
Office of Military and Veterans Affairs
1304 Ellsworth Hall
brent.haddow@va.gov
(313) 686-8691

Ashley Goodwin
- VA certificate of eligibility
- DD-214—fax only: (269) 387-4418
- Birth certificate
- Veteran certification form

WMU Admissions accepts:
- All transcripts
- Documents to claim in-state tuition

Notes

When to apply:
- WMU: a year before you’d like to attend
- GI Bill: ASAP (it takes 30 days to process)
- MINGSTAP: up to 14 days after the semester starts
- FTA: up to 14 days before the semester starts
- FAFSA: within the application window before you start school

Where to turn in:

Ashley Goodwin accepts:
- WMU Veterans Certification form
- DD214
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