Policy Council Minutes
Haworth College of Business

October 31, 2013

Members Present: Kay Palan (Chair), Don Gribbin, Mushtaq Luqmani, Decker Hains, Satish Deshpande, Bob Landeros, Mike Tarn, Judy Swisher, Christina Stamper and Ola Smith

Recorder: Cyntia Reeves

Convened: 9:30 a.m.

Topic: Discussion:

Trends Conference Tarn passed out materials that he received while at the Trends conference. Although the conference is focused on community colleges, Tarn attended to better understand how HCOB can partner with community colleges. A discussion took place about community college visits and our partnerships with them.

PDAs Deshpande reminded department chairs that they need to review the PDA applications; Faculty can apply for this grant by submitting an updated vita, a Professional Activity Report (PAR) and a Professional Development Plan (PDP) to the Department Chair by October 15, 2013.

Grading The Policy Council discussed whether or not department chairs should be evaluating the consistency of grading among instructors of courses with multiple sections, particularly for introductory courses; and, further, if there should be some sort of guidelines about this issue. It was decided that this is a conversation that should be conducted at the department level among the faculty.

MBA Core course sections will be reduced from 4 sections to 3 sections a year because of reduced demand from MBA and MSA.

Course Evaluations From Int'l Institutions As the college increases its enrollment of international students, an increasingly important issue is course equivalencies between courses taught at our int'l partner schools and HCOB. After some discussion, the policy council decided that when looking at course equivalencies, it should be the course content that is considered; course numbering may differ from country to country and by itself cannot be used as an indicator of equivalency. IT was also agreed that course equivalencies are considered for pre-reqs, gen eds, or core courses, but not electives.

Course Enrollment Strategies Given ongoing budget constraints and the potential impact that may have on instructional resources (e.g., hiring part-time faculty), continuing development of new majors and courses, and faculty productivity worthy
of course release for research, Palan introduced a discussion regarding how the college might consider different course enrollment strategies that would provide appropriate flexibility to accommodate the confluence of these issues. This will be an ongoing conversation for several PC meetings and will, of course, also require attention from the Faculty Governance Committee.