

# WMU Forms Forum



May 2023

## Graduate Appointments for SUMMER II 2023 – to the Graduate College by 5/26/2023

- Once the Appointment Code (below) is entered, defaulted fields will populate the form. You may change appointment begin and end dates and pay rate, however, the dates can only fall within the designated semester/session date parameters and pay rate must be above the default.
- See [Graduate Appointment Form Requirement Forms Forum](#) for the location code requirement.

### GA SUMMER II APPOINTMENT CODES - QUICK GUIDE

If offering a GA two ½ appointments, please email <a href="mailto:grad-awards@wmich.edu">grad-awards@wmich.edu</a> for instructions.	TEACHING	Research APPLICATION	Research DISCOVERY
Graduate Assistantship (GA) - FULL	181	201	221
Graduate Assistantship (GA) - 2/3	183	203	223
Graduate Assistantship (GA) - 1/2	184	204	224
Doctoral Graduate Assistantship (DGA) - FULL	185	205	225
Doctoral Graduate Assistantship (DGA) - 2/3	187	207	227
Doctoral Graduate Assistantship (DGA) - 1/2	188	208	228
Doctoral Associateship (DAC) - FULL- with candidacy	407	414	421
Doctoral Associateship (DAC) - 2/3 - with candidacy	409	416	423
Doctoral Associateship (DAC) - 1/2 - with candidacy	410	417	424

### Need to make a change to or terminate an existing graduate appointment?

Changes to existing graduate appointments can be made using Manager Self Service within PeopleSoft HR. Please direct questions regarding access to the system to [hr-hris@wmich.edu](mailto:hr-hris@wmich.edu). Specific questions regarding details of appointments should be directed to [grad-awards@wmich.edu](mailto:grad-awards@wmich.edu).