

LUCIA HARRISON ENDOWMENT FUND

FINAL REPORT

SUBMITTED By:

Signature of Faculty:

LHEF PROJECT #:

TITLE:

DATE:

AMOUNT REQUESTED:

AMOUNT AWARDED:

SECTION OF THE HARRISON GUIDELINES WHICH IDENTIFIES APPROPRIATENESS:

SUMMARY (maximum of 100 words):

EXPENSE SUMMARY:

- A. Total spent from LHEF Award
- B. Spent from other Sources (Identify sources and amounts, including personal funds)
 - a)
 - b)
 - c)

TOTAL SPENT \$

PROPOSAL NARRATIVE AND BUDGET. The length of the proposal **narrative** is governed by its complexity. It is usually appropriate to keep the proposal relatively short and to attach **appendices** containing detailed supportive information. The narrative should address the **appropriateness** of the proposal, its **purpose**, the **effectiveness** of the project, and its expected **consequences**. A **budget page** must follow the narrative. The availability and use of **monies** outside the Harrison Fund is an important aspect to include in some proposals.

ATTACH TO THIS PAGE: NARRATIVE AND BUDGET