**WHAT:** The ELRT Department will continue to provide up to 10 hours per week of DA support for doctoral students and ELRT Faculty support related to the conduct of quantitative studies. This service is available to faculty who are seeking advice on quantitative research design and/or data analysis and reporting. This service will also be available to doctoral students for the same purpose related to their dissertation research or other research conducted under faculty supervision. This service will be evaluated to determine if it will be offered in future years and, if so, how. We will use data on the use of this service from the current year to inform that decision.

**GOAL:** Help students and faculty receive needed consultation on quantitative methods in an efficient and timely manner.

**WHO:** The department has allocated 10 hours of an ELRT DA position to this service for the current academic year (fall, 2019 through summer, 2020). EMR doctoral student, Wessam Abdelaziz has this assignment through summer I 2020.

**WHEN:** Wessam will be holding consultation support hours as follows:

- Mondays, Tuesdays, and Thursdays between 1:00 p.m. and 3:00 p.m.
- Faculty/students, who are not available during office hours should contact Wessam via e-mail.

**WHERE:** Online using Zoom [link](#)

**GUIDELINES FOR STUDENT SUPPORT:**

To apply for support on dissertation research, a student must meet the following criteria:

- Have an email from the doctoral committee chairperson with the following content: *The student’s dissertation committee chairperson has approved the student’s research problem, purpose, and research questions plus a draft of chapters 1 and 3. The chairperson also approves the reason the student is seeking assistance from the quantitative support DA.*

To apply for support on non-dissertation research, a student must meet the following criteria:

- Have an email from a faculty advisor who is supervising the research with the following content: *The student is working on a faculty approved research study with an approved research problem, purpose, and research questions and can provide a faculty advisor approved draft of an HSIRB application for that research. The faculty research advisor supervisor also approves the reason the student is seeking assistance from the quantitative support DA.*

In both of the above cases, the student must submit the request for consultation via this form ([LINK](#)) and include the following:

- A, not to exceed, 250-word summary of the research problem, purpose, and research questions
- A, not to exceed, 150 work explanation of the type of assistance the student is seeking
Guidelines for faculty support:

- ELRT Faculty need only complete the assistance request form and include the following:
  - A, not to exceed, 250-word summary of the research problem, purpose, and research questions
  - A, not to exceed, 150-word explanation of the type of assistance the faculty member is seeking
  - Attach the HSIRB application for the study if available in draft or final form

Restrictions: DA assistance under this trial arrangement will be limited to consultation on study design, statistical approach, data organization, preparation, and entry procedures, data presentation, and data interpretation. This assistance will not include help conceptualizing a research study or any data entry, running of statistics, or other areas not specified in bold above.

Assistance request form: Please access and complete the assistance request form at this (link)

Questions:
Contact either:
Wessam Abdelaziz at wessam.abdelaziz@wmich.edu
Or
Dr. Patricia Reeves at patricia.reeves@wmich.edu