

Dual Enrollment Application Guide

Western Michigan University



Application Guide

1. Sign up using a personal email address.
2. Begin the online application.
3. Fill in student information, including SSN.
4. Choose: Domestic student, High school dual enrollment application, and Main Campus options.
5. Fill in school & counselor information.
6. Fill in parent email address.
7. Review code of conduct.
8. Click the submit button.
9. Parents locate email, and submit approval.
10. Check personal email for GoWMU login information.

You Will Need

Parent email
Student SSN
Student personal email
Counselor contact

On a Chrome or Safari Browser, go to:

<https://wmich.edu/admissions/student/dualenroll>

Admissions

HOME

APPLY NOW

REQUEST INFO

WHY CHOOSE WMU?

VIRTUAL EXPERIENCES

FIND MY MAJOR

FIRST-YEAR STUDENTS

TRANSFER STUDENTS

FIND MY REP

COUNSELORS

GUEST, EMPLOYEE AND DUAL
ENROLLMENT STUDENTS

GUEST STUDENTS

High School Dual Enrollment

High school students in the greater Kalamazoo area who have demonstrated the potential for success in college and have the approval of their high school principal may be eligible to enroll in WMU classes. Western Michigan University considers current high school students for dual enrollment who meet the following criteria:

- Freshman through junior with an overall grade point average of at least a 3.00, or senior with an overall grade point average of at least a 2.75, and
- Meet the criteria established by your school system for dual enrollment eligibility, and
- Have the permission of your school and parent or guardian

[APPLY FOR DUAL ENROLLMENT](#)

Additional information about dual enrollment can be found by visiting the [Collegiate Pathways' website](#).

Sign Up with a personal email address:

- **NOT** a parent's email address
- **NOT** your high school email address.

Welcome to Pre-College Programs at WMU!

This page is specifically for students enrolling in Pre-College Programs

- Academically Talented Youth Program
- High School Dual Enrollment

If you have not yet created a personal account click the Sign Up link below to create one.

Sign in below to do any of the following:

- Begin your WMU application/registration
- Continue or complete your application/registration
- Check your application/registration status
- Manage your event registrations

Sign In

Username (the Email address used to create account)

Password

SIGN IN

[Sign Up](#) | [Forgot Password](#)

Chrome or Firefox browsers are recommended for the best experience.

Sign Up

First Name

- Sarah

Last Name

- Student

Please enter the Student's personal email address below, this *will become* the student's WMU account username.

- We recommend avoiding school email addresses, many block email from external sources.
- Parents can identify themselves later for the ATYP and Undergraduate application types.
- Use a personal email address (Gmail, iCloud, Hotmail, Yahoo, etc.) and **not a @wmich.edu address**, for those applicants who have one.

Email Address

- sarahstiennon@gmail.com

Please select your current or most recently attended school, possible matches will begin to appear after you type 3 letters. If your school is not listed, select: UNKNOWN SCHOOL

Michigan Virtual Charter|

Michigan Virtual Charter Acdmy (Grand Rapids, MI)



I'm not a robot



reCAPTCHA
Privacy - Terms

SUBMIT

Choose your high school:

If you begin typing your school, it will pop up.

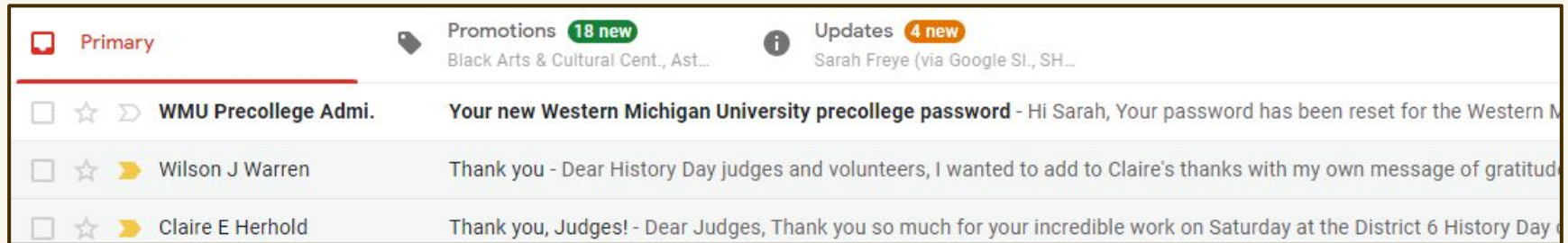
Click the CAPTCHA and hit submit.

Thank you

Thank you for registering! You have been sent an email with a link to a page where you can set your password.

LOGIN

Check your personal email for the confirmation email, and create a password.



If you don't see it, check your junk folder.

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New Application

Are you a U.S. Citizen, U.S. Dual Citizen, U.S. Permanent Resident, Asylee/Refugee, or undocumented?

Yes

What program are you applying for?

High School Dual Enrollment

This will not allow you to apply to Western Michigan University as an incoming undergraduate or graduate student.

Which Campus would you like to attend?

Main Campus (Kalamazoo)

Term

Fall 2022

Choose:

- Yes
- High School Dual Enrollment
- Main Campus
- Fall 2022

Fill in the student information sections:

- Contact
- Demographic information
- High School
- Counselor Information
- Personal Information
- Parent/Guardian Information

Parents will receive a **TIME SENSITIVE** email to submit an approval/medical form.

Contact Info

Skip unless
you are
“Freddie Jr.” or
“Thomas III.”

Citizenship (App) Read Only
Domestic

Start Term and Year
Fall 2022

First/Given Name
• Sarah

Middle Name

Last/Family Name
• Freye

Suffix
Please select an option

Preferred First Name (Nickname)
Sarah

Home Address
Country
• United States of America (US)

Street address line 1
• 1234 Happy St

Street address line 2

City
• Kalamazoo

State
• Michigan

Zip
• 49006

Street address line 2
is for an apartment
or condo number.

Contact Info

*** The following questions pertain to the student and **NOT** a parent. This information is used for matching purposes and communicating directly with the student. A section for Parent information will be provided later in this form.

Student's Personal Email (not a parent) if using school Email, ensure they accept Email from off campus, some do not allow this.

- sarahemmarosefrey@gmail.com

Student's Personal Phone Number (Mobile/Cell, please include country code if outside the US)

- 2694243697

Student's Home Phone Number (please include country code if outside the US)

2695657787

Which phone number is your preferred contact?

- Mobile (Cell)

CONTINUE

If you do not have a cell phone or home landline, put down your parent/guardian's phone number.

Demographic Info

• Sex assigned at birth

- Male
 Female

If you would like the opportunity, we invite you to share more about your gender identity below

Are you of Hispanic or Latino/Latina origin?

- Yes
 No

Race (Press and hold CTRL to select multiple options)

Asian
Black or African American
Native Hawaiian/Other Pacific Islander
White

Have you lived in Michigan for the past 12 consecutive months or longer?

- Please select an option

CONTINUE

Skip unless you would like to note your pronouns.

High School

High School (select Unknown School if you school is not found)
Forest Hills High School

Start Date

Aug

▼ 23

▼ 2022

▼ X

Did you or will you Graduate from this High School?

Yes

No

Anticipated Graduation Date

• May

▼ 13

▼ 2026

▼ X

[+ ADD HIGH SCHOOL](#)

Select the approximate date for your high school **graduation.**

Select the approximate date for your **first day** of high school.

CONTINUE

Counselor Info

HSDE Counselor First Name	• Lauri
HSDE Counselor Last Name	• Alexander
HSDE Counselor Email	yourcounselor@school.org

Contact your high school counselor to confirm spelling and email.

Personal Info

Date of Birth	• Aug	▼ 23	▼ 1993
Social Security Number	• 555235660		

Parent/Guardian Info

First Name

- Michelle

Middle Name

Last Name

- Stiennon

Suffix

Please select an option

Please provide parent address if different from student:

Address

City

State

Postal Code

- Phone Number

Add parent email and phone number.

Skip parent address.

State

Postal Code

- Phone Number

Parent/guardian email must be different from applicant email

Email

- virtualmom@rocketmail.com

Education Level

Please select an option

Relationship

- Mother

Is this parent/guardian an emergency contact?

[+ ADD PARENT/GUARDIAN INFORMATION](#)

Review the WMU Code of Conduct then review & submit application.

I certify that all answers in this application are complete and accurate. I understand that inaccurate or incomplete information on any part of this application may result, at any time, in cancellation of admission or registration, program dismissal, modification of student status, and/or revocation of earned degree with no refund of amounts paid. If admitted, I acknowledge I must comply with University policies, rules, and procedures. I also understand that the University reserves the right to withdraw, revoke, and/or cancel an admission or other decision at any time it deems this action is warranted.

Please read and review the following important document:

[WMU Code of Conduct](#)

Student: I have read the above statement and agree to abide by the WMU Code of Conduct

REVIEW APPLICATION

After Applying

Students will receive an email to to set up their WMU accounts:

- WIN number and BroncoNet ID
- Access to Elearning and GoWMU

Once activated, students will be expected to use their WMU emails for all communications with professors and staff.

Need anything? Contact us for assistance! We are here to help!

Kimmy Beuchler, Director of Early College Programs
kimberly.beuchler@wmich.edu

Sarah Freye, Associate Director of Early College Programs
sarah.freye@wmich.edu



DUO Two-Factor Authentication

Smart Phone:

1. Download the Duo App
2. Click this link: <https://wapps.wmich.edu/2faManager/>
3. Sign in using your **Bronco NetID** and **password**.
4. Click **activate now**.
5. Click **Start Setup**.
6. Choose **Mobile Phone** when asked which type of device you are adding and click **Continue**.
7. Enter your device phone number and select **United States**. **Check the confirmation box** and click **Continue**.
8. Choose your device type and click **Continue**.
9. Tap **Take me to Duo Mobile**.
10. Click **Continue**.
11. Test your Duo App by clicking **Send me a Push**.



For help, visit:
helphub.wmich.edu

DUO Two-Factor Authentication

If you do not have access to a phone, you will receive a 2FA hardware token. Please let us know if you do not have a phone.



Third Party Authorization

You may choose to add an authorized user to your WMU account. Authorized users have permission to view grades, GPA, and financial aid information.

1. Login to GoWMU, and choose **Authorized User** under Academic Services.
2. Add Proxy name and email.

WESTERN MICHIGAN UNIVERSITY

Faculty/Staff Home **Student Home** Alumni Home Library WMU Life

My Self Service

MOST VISITED

- Payment and Account Information
- Add/Drop classes
- My Final Grades
- Degree Works
- Financial Aid Self-Service

ALL LINKS Search ...

- Registration
- Payment and Account Information
- Academic Services**
- Academic Advising
- My Mid-term Grades
- My Final Grades
- My Unofficial Transcript
- Request Official Transcript
- Enrollment Verification Certificate
- Degree Works
- Application for Graduation
- Authorized User - Academic and Financial Aid
- Financial Aid
- View/update My Personal Information