ASYLUM LAKE POLICY & MANAGEMENT COMMITTEE  
October 8, 2019  
Special Meeting Minutes

Members Present: Duane Hampton, Chair; Steve Kohler, Vice Chair; Bonnie Alkema; Mark Frever; Lauri Holmes; David Lemberg; Paul Manstrom; Paul Scott; Marnie Twynham, Pete Strazdas, James Penner; Kay Chase

Members Absent: Tyler Bassett

Guests: None

I. CALL TO ORDER.
- The special meeting was called to order at 5 p.m. for the purpose of approving the revised ALPMC Bylaws and the Management Framework.

II. APPROVAL OF ALPMC BYLAWS AND MANAGEMENT FRAMEWORK.
- Approval of the revised Bylaws and Management Framework requires a three-quarters vote of the Council (11 members) rather than the simple majority (8 members) of the Council. There were only 10 members present at the September meeting.
- The special meeting was organized in an effort to expedite approval of the governing documents before the November 6th meeting of the WMU Board of Trustees which must approve the documents. Twelve members of the Council were present when the special meeting was called to order.
- Mr. Strazdas, supported by Mr. Manstrom, moved approval of the ALPMC Bylaws and the Management Framework as revised.
- A suggestion was made to have more neighborhood and student participation in the Council meetings but there were no suggestions as to how that could happen. The proposed revisions to the governing documents are a step in the right direction.
- Ms. Chase suggested reformatting the Management Framework. There are big gaps in that document; things don’t line up.
- Mr. Strazdas mentioned that the documents are in a professional format used by corporations that have bylaws. He suggested amending the motion to state that the documents will be reformatted to improve legibility. With a voice vote, the motion carried unanimous.
- Mr. Strazdas stated that this is a recommendation to the Vice President for Business and Finance. The documents are not ratified until they are approved by the WMU Board of Trustees. The Chair will send an e-mail to the Vice President stating that these documents are approved and to schedule them for review at the next Board of Trustees meeting.
- The Board of Trustees usually meets at the Bernhard Center. The next meeting is scheduled for November 6th, 11 a.m., at Heritage Hall on East campus. The Chair is busy that day; the ALPMC Vice Chair will attend that meeting and represent the Council.
- Ms. Chase stated that the Vice President will ask for applicants at large and the Council can provide guidance on what the Council does. Mr. Hampton suggested coming up with language to share with the campus community through the new campus electronic news and information system. Only a designated author can change information on the website. Once approved, the information can be posted on the website. There will be more discussion about this at the next meeting.

III. BEAVER DECEIVER
- The beaver deceiver will proceed. A fence will be added far away from the culvert where the beavers have been constructing a dam. This will divert the beavers to another area where they won’t cause harm. The intention with the beaver deceiver is to keep the water flowing from Asylum Lake to Little Asylum Lake.

IV. COMMUNITY FORUM AT MAPLE STREET SCHOOL.
- Ms. Holmes announced a meeting on Thursday, October 10th at the Maple Street School library from 6 p.m. to 9 p.m. Mr. Strazdas will ask representatives from the construction unit to attend.
- There will be guests from Department of Environment, Great Lakes and Energy and the State Attorney General’s office. The Drain Commissioner is also scheduled to be there.
- Ms. Alkema advised that the purpose of the meeting is to educate the community about how not to repeat the erosion issues that occurred with BTR2. The people who issue the permits will also be there. A geologist will talk about sedimentation and how these issues occur.
V. UPDATE REGARDING REZONING OF FORMER VERMEULEN PROPERTY.
   • Ms. Holmes stated that Thursday, October 10th is the deadline to submit applications for the next Planning Commission meeting.

VI. UPDATE REGARDING NATURAL AREAS MANAGER POSITION.
   • Mr. Frever stated that the applicants for the Natural Areas Manager position have gone through the interview process. The finalists have been chosen and information has been forwarded to the Human Resources Department for review. Feedback will be provided and an offer will be made. There is a strong group of candidates to choose from.

VII. ADJOURNMENT.

The meeting adjourned at 5:24 p.m.