

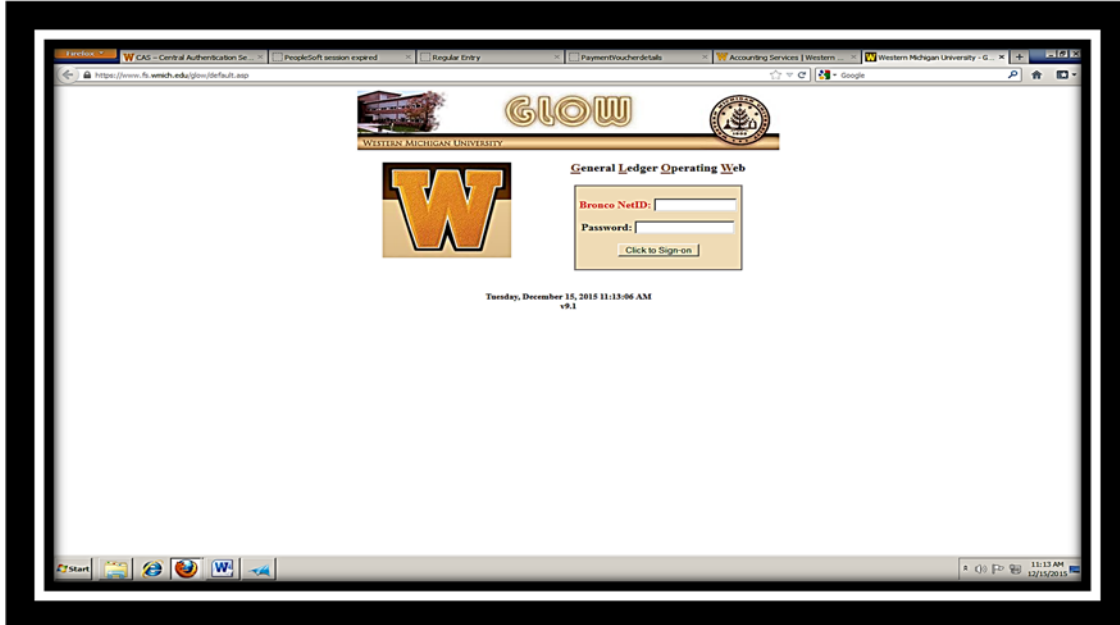
Voucher Payment Detail

The voucher payment detail is located within GLOW. Please contact Accounting Services if you need GLOW access.

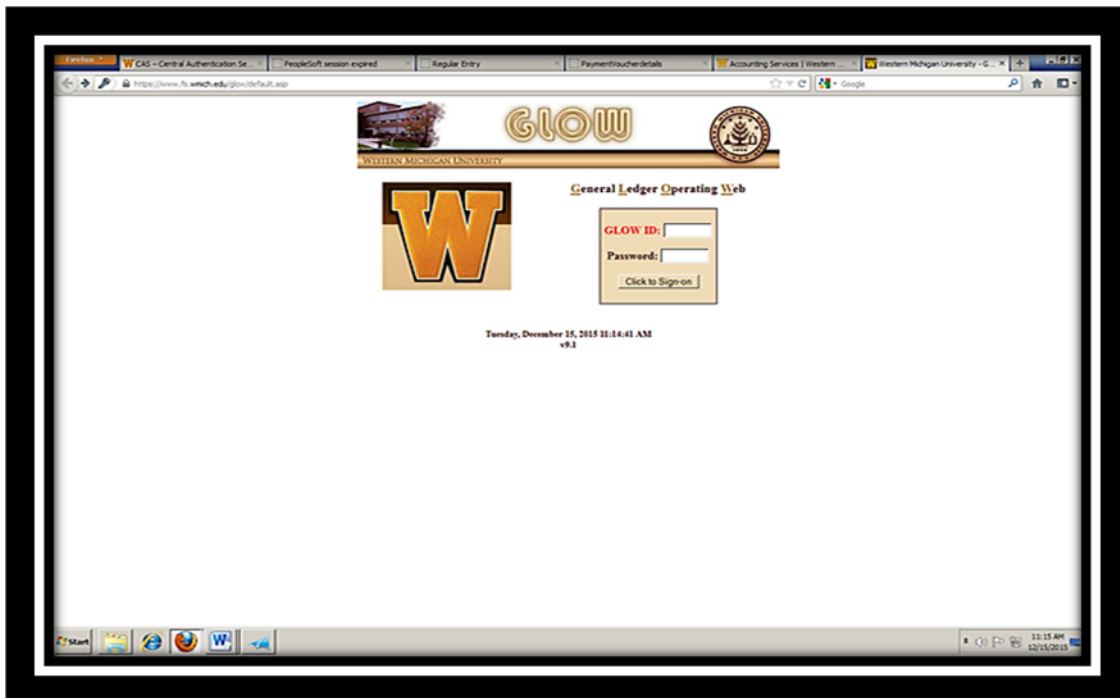
GLOW is located at the World Wide Web address <http://www.fs.wmich.edu/glow/>.

After you enter the preceding web address, you will be required to enter your Bronco NetID and password before being redirected to the Glow sign on page.

The following screen will first be displayed –



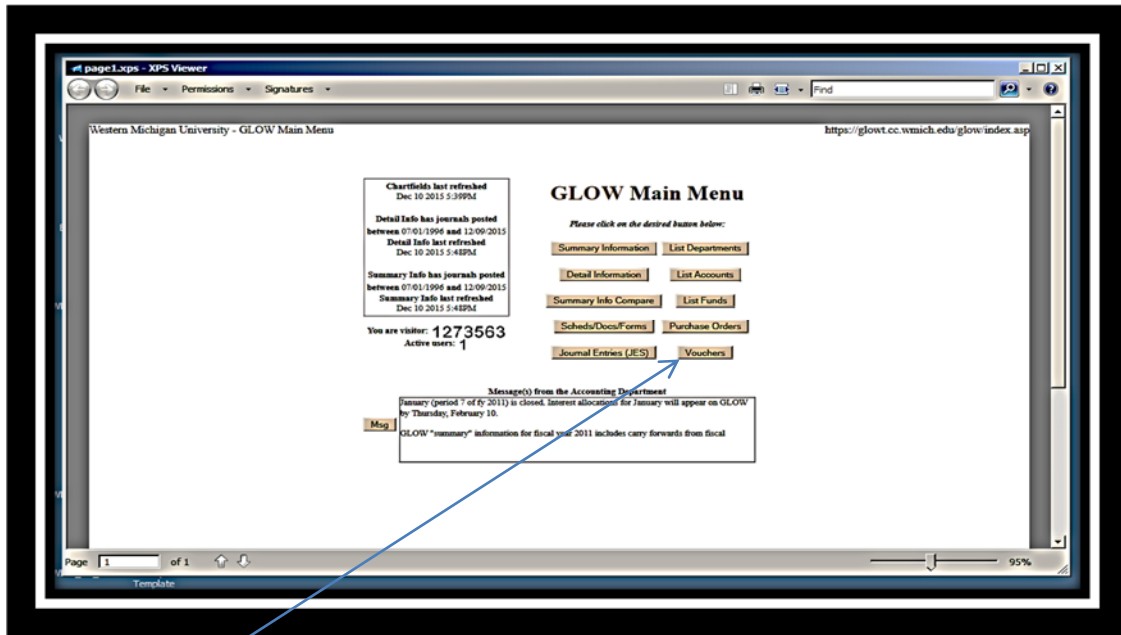
After you enter your Bronco NetID and password, you will be redirected to the following screen –



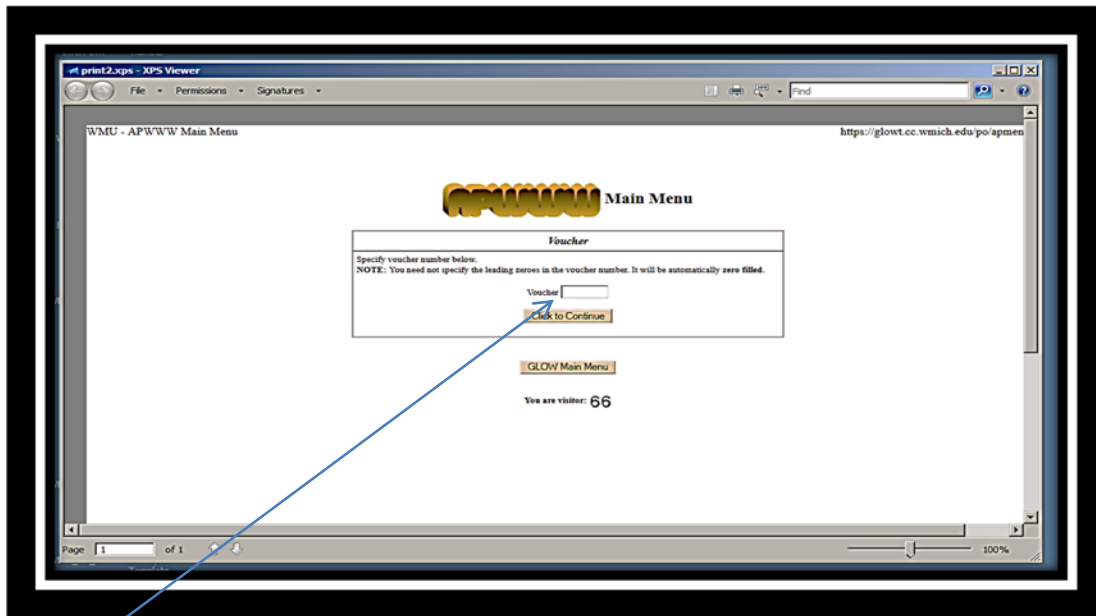
Enter your assigned user id and password in the appropriate boxes and click on the "Click to Sign-On" button.

Main Menu Options

You may return to this main screen from any GLOW panel by clicking on the "GLOW Main Menu" button.



Select Vouchers



Enter a voucher number without the 'V' (Voucher numbers are located in GLOW in the "Ref#" column).
Click to continue.

Voucher payment detail

WMU - APWWW Voucher Information https://glowt.cc.wmich.edu/po/apfor

Voucher [APWWW Main Menu](#)

Voucher ID: 01251105
Invoice ID: 36991T
Invoice Date: 03/26/2013
Invoice Total: 369.91

Payments						
Gross Amount	Payee	Check Date	Check Number	Check Amount	Payment Status	Payment Method
369.91	John Kuceyeski	04/03/2013	00049232	369.91	Void	Wire
369.91	John Kuceyeski	04/19/2013	00049429	474.91	Void	Wire
369.91	John Kuceyeski	04/24/2013	00647663	474.91	Stop	Check
369.91	John Kuceyeski	05/16/2014	00665454	474.91	Paid	Check

[GLOW Main Menu](#) [APWWW Main Menu](#)

Page 1 of 1 100%

The voucher details display all payment activity for that voucher. Invoice total and check total may be different amounts if more than one invoice was paid on the check.

Select APWWW Main Menu to search another voucher.

If you see a voucher in GLOW but do not see the payment detail, the voucher has not been paid. Payments are processed every Friday. Please check for payment details on Monday after you see voucher detail in GLOW.