



WESTERN MICHIGAN UNIVERSITY

J-1 EXCHANGE VISITOR TRANSFER OUT REQUEST

(from Western Michigan University to another program sponsor)

I. Exchange Visitor Transfer Request

I request that my program sponsorship be transferred to _____
Name of New Sponsor

(Program #: _____) effective as of _____
Release Date

I understand that I cannot continue my exchange program after the Release Date, and that it is currently *not* possible to cancel a transfer-out once it is executed.

Name: _____
Last Name First Name Middle Name

SEVIS ID: _____ Date of Birth: _____
Month/Day/Year

Signature of Exchange Visitor: _____ Date: _____

II. Confirmation from WMU Sponsoring Department

I have reviewed the information above and request that the Exchange Visitor be released to the new exchange program sponsor listed above. I understand that he/she **cannot continue the current program/employment at WMU** after the Release Date, and that it is currently not possible to cancel a transfer-out once it is executed.

Name of Chair/Director: _____ Title: _____

Signature: _____ Date: _____

Upon completion, please forward this form to International Student and Scholar Services (I3S), Faunce Student Services Building (3rd Floor). Please allow 5-10 working days for processing.

If you have any questions or concerns, please contact International Student and Scholar Services (I3S) at (269) 387-5865.

**INTERNATIONAL STUDENT AND SCHOLAR SERVICES (I3S)
WESTERN MICHIGAN UNIVERSITY ♦ 3110 FAUNCE STUDENT SERVICES
KALAMAZOO, MICHIGAN 49008-5246 ♦ (269) 387-5865 ♦ FAX (269) 387-5899**