



Notification of Departure/
Early Withdrawal/Completion of Program

Important: This notification is for immigration reporting purposes only and does not replace the student's responsibility to comply with the WMU's official drop/add policy.

Student Information:

Last name First name Middle name

WIN: SEVIS #:

Date of birth: City of birth: Visa Type: F-1 J-1

Are you a CELCIS (ESL) Student? Yes No Were you awarded the Haenicke Scholarship? Yes No

Email: Departure date:

Before you leave WMU, be sure to take care of any financial obligations to the university, drop classes, and notify your department and/or academic advisor of your departure.

**Any employment authorization ends with non-enrollment.

Please carefully read the information below and check the box that applies to you:

I certify that due to certain circumstances I must depart the U.S. and I am requesting early withdrawal from my F-1 program. I understand that my SEVIS record with WMU will be terminated for Authorized Early Withdrawal after which I must depart the U.S. within 15 days. I understand I will need to contact International Student and Scholar Services (I3S) 2-3 months in advance to request a Form I-20 if I want to return to the U.S. to attend WMU.

I certify that I have completed my degree program at WMU and I do not intend to apply for post-completion Optional Practical Training, transfer, or change of education. I authorize I3S to complete my program in SEVIS and I understand that I must timely depart the U.S.

I certify that I have completed my post-completion OPT or that I am abandoning my current OPT before the OPT end-date. I do not intend to apply for transfer or change of education. I authorize I3S to complete my program in SEVIS and I understand that I must timely depart the U.S.

After successful program completion, F-1 students have a 60-day grace period to depart the U.S. Prior to returning to the U.S., you must check with a U.S. consulate to determine whether your visa is still valid. If not, you might be denied entry into the U.S.

Student name (printed) Student signature Date

DSO/ARO Signature: Date:

Updated in: SEVIS Date completed ISSM Date completed Banner Date completed Human Resources Date completed