



Federal regulations require all F-1 OPT students to update WMU with any employment or address changes, within 10 days of such changes. This form must be completed, signed, and mailed to International Student and Scholar Services (I3S), Western Michigan University, 1903 W Michigan Ave, Kalamazoo, MI 49008-5246 or faxed to (269) 387-5899.

Name:

Last First Middle

Date of birth (MM/DD/YYYY) City of birth

WIN: SEVIS #:

Present Address:

Street City State ZIP code

Phone Email

Unemployment (if applicable):

If you are unemployed, indicate the date your last job ended:

How many days of unemployment have you accrued since your OPT start date:

Current Employer: Full time (more than 20 hours per week) Part time

Is this a volunteer (unpaid) position? Yes No

Name of employer Street address

City State ZIP

Job title Date employment began Date authorization ends (Cannot be before OPT start date on EAD Card)

Per federal regulations, OPT employment must be directly related to your major field of study and degree. In a few sentences, explain how this job is directly related to your major field of study:

Blank lines for explanation of job relevance.

Attach a copy of the job offer letter

Former Employer (if applicable): Full time (more than 20 hours per week) Part time

Name of employer Street address

City State ZIP

Job title Date employment began Date employment ended

I certify that this job is directly related to my major field of study and degree. I certify that all of the above information provided is true and complete to the best of my knowledge. I further confirm that I will notify I3S immediately of any changes to the information given above.

Signature Date

Completed by I3S signature Date