

**JOB DESCRIPTION**

**Job Title:** Clinical Trauma Interventionist

**Reports to:** Clinical Supervisor and Director

**Hours:** 40 hours per week.

**General Description:** The Southwest Michigan Children’s Trauma Assessment Center (CTAC) is part of the Unified Clinics at Western Michigan University. The Clinical Trauma Interventionist serves as clinical staff on a trans-disciplinary team (including social work, occupational therapy, speech and language pathology, nursing and medicine) in order to provide comprehensive trauma assessments for children ages 0-17.

**Major Duties:**

* Participate in CTAC clinical assessments
* Participate in team pre and post-assessment meetings (sharing of child histories, assignment of assessments, and gathering of materials for individual cases, review of day).
* Conduct comprehensive complex trauma assessments with clinical staff and CTAC interns, which include administration and scoring of the various tools, interviews of caregivers/caseworkers, administration/supervision of psychosocial interviews, attachment observations and processing the assessment.
* Complete trauma assessment reports in a timely manner, including reviewing, editing and providing feedback.
* Assist with training and supervision of student interns in the assessment and report writing process.
* Complete interviews with biological parents, foster parents, and child welfare professionals when needed.
* Participate in scheduled clinical supervision, staff meetings, and professional development.
* Assist with other special projects and duties as assigned.

**Desired Qualifications:**

* Excellent writing skills are essential. Candidate will be asked for a writing sample during the interview process
* Experience working with youth and families from diverse backgrounds
* Basic understanding of youth development and trauma in children
* Excellent organization and time management skills
* Ability to work in a high-stress environment
* Ability to communicate well with others
* Must be able to work successfully on a team as well as independently
* Display cultural/social sensitivity skills

A successful candidate will have a Master’s degree in Social Work or related field. Previous experience working with children preferred. Appropriate licensure or certification required.

**Qualified candidates should submit a cover letter and resume via email to: kimberly.whittaker@wmich.edu**

CTAC

Subject line: clinician application

Southwest Michigan Children’s Trauma Assessment Center (CTAC) is a part of Western Michigan University, which is an affirmative action equal opportunity employer.

We encourage qualified candidates from diverse backgrounds to apply.