Western Michigan University

Department of Chemistry

Co-Op/Intern Employer Evaluation

Student Name:

(WIN):

Name of Employer:

***Instruction:***

***The immediate supervisor should evaluate the student objectively. Please compare our student’s performance with that of other student co-op/intern of comparable academic level and co-op/intern work experience.***

Please use the following scale in rating work performance:

5=Outstanding; 4=Very Good; 3=Average; 2=Marginal; 1=Unsatisfactory; 0=Not Applicable

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***Work Performance***Attendance |  | Timeliness |   | Attitude |  |
| Appearance |  | Quality of work |   | Relations with Others |   |
| Dependability |   | Contribution to company |   | Accepts constructive criticism |   |
| Takes InitiativeConfidence |   | PunctualityTime Management |    | Knows when to seek helpAbility to learn |   |
|  |  |  |  | Overall performance |  |

How does this student compare to students from other institutions in terms of **work performance**?

 More prepared Equally prepared Less prepared

Please use the following scale in rating performance abilities:

5=Outstanding; 4=Very Good; 3=Average; 2=Marginal; 1=Unsatisfactory; 0=Not Applicable

***Performance Abilities***

Apply knowledge of mathematics, science, engineering, and technology

Written communication

Design systems, component, and process

 Oral communication

Use modern engineering/computer skills, techniques, and tools

Function on teams

Understanding of professional and ethical responsibility

 Analyze/interpret data

How does this student compare to students from other institutions in terms of **performance abilities**?

 More prepared Equally prepared Less prepared

What is the student’s strongest asset?

In what areas should this student strive to improve?

**Would you hire a WMU student again?**  Yes No **Would you hire this student again?** Yes No

Does it appear this student’s academic program is oriented to the particular needs of your organization? Yes No

What, if any, changes in the curriculum would you suggest?

Overall Comments:

Name: Position/Title:

Signature: Date: