



Department of Chemistry: Request For Repeat Enrollment (3rd or 4th time)

Students wishing to repeat a course for the third or fourth time must meet with their advisor prior to registration for approval. Repeating a course for the fourth time will require chair approval along with advisor approval. Please contact chem-advising@wmich.edu or courtney.buckmaster@wmich.edu if you have any questions.

1. Complete the request for repeat enrollment form along with an academic success plan explaining your plans to pass the requested course.
2. Email form to chem-advising@wmich.edu to request an appointment.

Name _____ WIN _____

WMU Email _____

Degree Program _____

Advisor _____

Department _____

Course # and Title _____

Previous Semesters Enrolled

Semester, Year, Final Grade _____

Semester, Year, Final Grade _____

Semester, Year, Final Grade _____

Reason for request of repeat enrollment: _____

Academic success plan received and attached

Signature, Advisor

Approved

Denied

Date

Signature, Chair, Department of Chemistry

Approved

Denied

Date