First Year Experience Co-Facilitator

FYE Co-Facilitators are undergraduate level WMU students who assist First-Year Experience Seminar (FYE 2100) students with their transition to college; they perform a variety of duties inside and outside of the classroom and represent some of the best and brightest students on campus. Please note that all FYE Co-facilitators are expected to also serve as a Fall Welcome Ambassador in late August. By applying to be a FYE co-facilitator, you are committing to both positions.

Responsibilities for FYE Co-facilitators:

- Serve as a co-facilitator with a WMU faculty/professional staff member during fall semester, including:
  - Attend twice-per-week in-person classes and assist primary instructor with preparing and delivering lessons, activities, and evaluations
  - Meet with your students outside of class at least once during fall semester
  - Assist primary instructor with classroom logistics and attendance
  - Serve as a leader, mentor, and positive role model for all FYE students
  - Complete a formal evaluation of the FYE program

Responsibilities for Fall Welcome Ambassador:

- Facilitate a small group of first-year students from the class you will teach Fall 23
- Encourage positive student interactions
- Acquaint new students with campus services, activities, and facilities
- Assist with various aspects of program implementation
- Foster the development of WMU pride
- Be a positive role model to incoming students
- Complete a formal evaluation of the Fall Welcome program

Qualifications:

- Ability to work well independently and with groups
- Exhibit maturity and responsibility
- Remain professional in all situations
- Excellent communication skills
- Must be cooperative, reliable, and dependable
- Desire to work with first-year students
- Act as a positive influence and role model to all
- Knowledge of WMU academic and social organizations and events
- Minimum 2.7 GPA
- Good disciplinary standing at the university
- Ability to engage in occasional tasks that require physical endurance