

<p style="text-align: center;">Professional Concerns Committee Charges for 2008-2009</p>
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The Faculty Senate Executive Board charges the Professional Concerns Committee to consider the following issues:

1. Review the scope and description of the role statement and standing charges and assess the effectiveness of committee practices. In particular, the PCC should elect a vice chair who might convene meetings in the event the chair is unavailable. This is an opportunity for the PCC to clarify and expand its role, subject to review by the Executive Board. For example, it may be advisable for the PCC to explicitly review/investigate policies that generally influence issues of “professional concern.”
2. Establish a regular schedule of meetings, no less than one per month. Plan on inviting any representative who might be productively engaged in the committee’s deliberations. For example, but not limited to, the Ombuds, the Registrar, representatives from the Office of Student Conduct, the Provost’s Office, or the Office of Legal Affairs.
3. Address any continuing or outstanding issues or initiatives as deemed necessary by the committee. To the extent possible, conclude any outstanding initiative by producing a memorandum of action (MOA), report or resolution.

NOTE: It is understood that the PCC will seek information from all administrative offices necessary to carry out its charges. The PCC is expected to keep the Executive Board apprised of progress, especially in connection with any MOA which it may develop, and to give advance notice of any action the PCC seeks to place on the Senate agenda, including the final text of any proposed MOA, report or resolution. The Executive Board should also be notified of substantive procedural issues addressed by the PCC. The PCC shall provide a written summary of its progress on the above charges and any other activities undertaken no later than June 30, 2009.