

**WESTERN MICHIGAN UNIVERSITY  
FACULTY SENATE EXECUTIVE BOARD  
MINUTES OF 30 JULY 2010**

**Members present:** Osama Abudayyeh, John Jellies, Peter Krawutschke, Mary Lagerwey, William Rantz, Judith Rypma and Delores Walcott.

**Member absent:** Van Cooley.

**Also present:** Janice Anderson, Faculty Senate Office.

The meeting was called to order by Faculty Senate President Peter Krawutschke at 11 a.m.

**Action/Discussion Items**

*Acceptance of the Agenda  
Approval of 11 June Executive Board Minutes*

- It was moved and seconded to accept the agenda as amended by Jellies. Motion carried.
- It was moved and seconded to approve the 11 June Executive Board minutes. Motion carried.

*Fall Executive Board Meeting Dates*

Meeting dates were set for Fridays from 11 a.m. to 1 p.m. in the Faculty Lounge of the Bernhard Center on 20 August, 17 September, 8 and 22 October, 5 and 19 November, and 3 and 17 December.

*September Budget Forum*

Members discussed Senate support of a budget forum the AAUP is presenting on campus in September. Since the three proposed speakers were affiliated with the AAUP and the American Federation of Teachers, it was suggested additional speakers – representing government and faculty – be invited to provide a more complete perspective on budget issues. All agreed that prior to the Senate's co-sponsorship of this event, the AAUP needed to confirm that a faculty member selected by the Senate Executive Board could be added as a speaker and listed on the agenda along with the AAUP's speakers. Krawutschke will speak with the AAUP about this prior to extending Senate support to this event.

*Transfer of Credit Standing Committee*

Acting on behalf of the Senate, the Executive Board approved creation of this committee by electronic vote in July. Membership and recruitment of suggested members were addressed so this committee can have its first annual meeting date set in September.

*Strategic Enrollment Management Plan – John Jellies*

Jellies had moved amending the agenda to postpone discussion of this plan until the 20 August Board meeting when Keith Hearit, vice provost for strategic enrollment management, will attend. That was approved, but Krawutschke asked Jellies if he would mind providing a brief overview of SEM for members in advance of Hearit's visit with the Board. Jellies had served as the Senate's representative on SEM so he brought members up to speed on developments. He suggested everyone take time to review the SEM materials provided at <http://www.wmich.edu/provost/sem> prior to meeting with Hearit.

*Council Charges*

Members reviewed the draft charges for each council. Krawutschke plans to meet with an administrative member from each council to see what they would like the councils to consider. After final review by the Executive Board, the charges will be presented to the chairs. A special meeting of the chairs and Senate Executive Board is being planned for that purpose.

*Updates – Peter Krawutschke*

Krawutschke has had several individual meetings over the summer with the president and provost.

*Suggested Topics for Meeting on Wednesday, 4 August*

Prior to meeting with the provost and president, the Board submits a letter with suggested topics for discussion. Three specific topics of interest will be forwarded to administration prior to this meeting.

*Other*

The procedure for electronic voting by the Board was adopted. Jellies moved, seconded by Rypma. Motion carried. If all members are in agreement, the vote is accepted. If one member expressed concern about the issue being voted upon, then that issue must be discussed again at a Board meeting.

The meeting was adjourned at 1 p.m.

**Minutes**

1. Academic and Information Technology Council, 26 January, 23 February, 23 March, and 27 April
2. Committee to Oversee General Education, 26 March, 9 April and 23 April
3. Undergraduate Studies Council, 11 May
4. Research Policies Council, 13 May
5. International Education Council, 15 April

**Correspondence Received**

1. Agenda, Committee to Oversee General Education, 23 April
2. Agenda, Undergraduate Studies Council, 11 May
3. Agenda, Research Policies Council, 13 May

4. Agenda, International Education Council, 20 May
5. Agenda, Academic and Information Technology Council, 25 May
6. Memo, 18 May, from Provost Tim Greene, administrative response to MOA-10/04, Doctoral Residency Requirement.
7. Memo, 15 June, from Pete Parker, chair, Academic and Information Technology Council, AITC Activity Report for 2010-11.

#### **Correspondence Sent**

1. Ltrs., 29 April, appointment letters to members of the Faculty Senate's standing committee on Extended University Programs/Online Education:
  - Jeanine Bartholomew, College of Health and Human Services
  - Barbara Barton, School of Social Work
  - Michele Behr, University Libraries
  - Betty Dennis, Extended University Programs
  - Eileen Evans, Office of Institutional Effectiveness
  - Paul Farber, Teaching, Learning and Educational Studies
  - Dawn Gaymer, Extended University Programs
  - Barbara Liggett, School of Public Affairs and Administration
  - Adam Manley, Family and Consumer Sciences
  - Tracey Moon, Advocacy Office for Transfer Students and Military Affairs
  - John Spitsbergen, Biological Sciences
  - Geoff Whitehurst, College of Aviation
2. Emails, 7-13 May, to faculty regarding service on councils, either in appreciation of service for those whose terms ended or notification of 6 May council election results.
3. Email, 13 May, cancellation of 18 May Campus Planning and Finance Council meeting.
4. Email, 20 May, cancellation of 10 June Research Policies Council meeting.
5. Letter, 25 May, to Nicholas Andreadis, congratulations on appointment as dean of the Lee Honors College.
6. Memo, 1 June, to Provost Tim Greene, response to provost's memo from 18 May.
7. Emails, 4 June, to Aaron Booth, president of Western Student Association, and Joel Raveloharimisy, chair of Graduate Student Advisory Committee, requesting student appointments to 2010-11 Senate councils

Janice Anderson  
Faculty Senate Office