

**WESTERN MICHIGAN UNIVERSITY  
FACULTY SENATE EXECUTIVE BOARD  
MINUTES OF 17 September 2010**

**Members present:** Van Cooley, Peter Krawutschke, Mary Lagerwey, William Rantz, Judith Rypma and Delores Walcott. **Members absent:** John Jellies and Osama Abudayyeh. **Guest:** Keith Hearit, Vice Provost for Strategic Enrollment Management. **Also present:** Janice Anderson, Faculty Senate Office.

The meeting was called to order by Faculty Senate President Peter Krawutschke at 11 a.m.

**Action/Discussion Items**

*Acceptance of the Agenda  
Approval of 20 August Executive Board Minutes*

- It was moved and seconded to accept the agenda. Motion carried.
- Rantz moved and Rypma seconded approval of the 20 August Executive Board minutes. Motion carried.

Strategic Enrollment Management Plan – Keith Hearit

Hearit reported on enrollment and said WMU experienced enrollment increases despite its 7.4% increase in tuition. Retention of students has also been successful this year. He discussed how the University is increasing its support of students needing support as they transition from high school to college. Hearit talked about the impact of branding and marketing and the strategic enrollment management plan to develop programs and policies to enhance WMU's enrollment, retention and successful graduation of its students.

*7 October Senate Agenda*

The agenda for the first fall Senate meeting of the 2010-11 Senate year was approved. There will be a change to the procedural items as Provost Tim Greene is unable to attend as he will be traveling on University business. David Reinhold, associate provost for assessment and undergraduate studies, will report on the Transfer of Credit Committee and there will be a first reading in moving towards making it a standing committee of the Senate. Eileen Evans, vice provost for institutional effectiveness, will present on the Higher Learning Commission visit, which is scheduled for 18-20 October.

*Approval of Council Charges*

Suggested changes and additions to the original draft of charges were reviewed for each council. These were either requested or developed in consultation with administrative members on the councils. The Senate Executive Board reserved the right to accept or deny suggestions received. It was agreed that Krawutschke should contact the AAUP to see if one charge would lead into discussion of issues deemed contractual and outside the purview of the Senate. If so, that charge will be removed.

*Candidate Endorsement*

Rypma moved, seconded by Jellies, that officers of the Faculty Senate Executive Board (including president, vice president and directors) shall not endorse any candidate in the 2010 AAUP election. Motion carried.

*Membership Appointments to the Transfer of Credit Committee*

The Board appointed the following to serve on the Transfer of Credit Committee:

- Sharon Van Dyken, Aviation (representing University Advising Council)
- Megan Slayter, Dance (Fine Arts)
- Patrick Benton, Aviation
- Jerrold Jackson, Speech Pathology and Audiology (Health and Human Services)
- David Burnie, Finance and Commercial Law (Business)
- Raja Aravamuthan, Paper Engineering, Chemical Engineering and Imaging (Engineering and Applied Sciences)

*Membership Appointment to the Library Committee*

Linda Dove, Family and Consumer Sciences, was appointed to the Library Committee to replace Caroline Webber, FCS.

*Election to the Campus Planning and Finance Council*

The Board, acting on behalf of the Senate, elected Dennis McCrumb, Educational Leadership, Research and Technology, to fill a vacancy from the College of Education and Human Development on the Campus Planning and Finance Council. The Board was pleased that although only one member was needed, seven faculty members from education had expressed interest in serving on CPFC.

*Elections to the International Education Council*

Wendy Rose, Music, was elected to replace Bill Davis, Art, who resigned from the council. Rose fills the Fine Arts vacancy on the council.

*Resignation from Undergraduate Studies Council*

David Cowan, Biological Sciences, resigned from the USC and his resignation was accepted with regret. There is now a vacancy from Arts and Sciences on the council that will need to be filled.

*Resignation from Faculty Senate and Professional Concerns Committee*

Barbara Havira, History, resigned from both the Faculty Senate and PCC and her resignation was accepted with regret. Her resignations leave vacancies on the Senate and PCC.

*Budget Forum and Additional Updates – Peter Krawutschke*

Krawutschke reported he had discussed the Senate's role in the budget forum it is co-sponsoring with the AAUP on Thursday, 30 September, with President Dunn. The agenda has been set by the AAUP and both he and Dennis Simpson, former Senate vice president and professor in Physician Assistant, will be taking part to provide faculty voice at the forum.

*Revision to Constitutional Language*

Jellies had suggested a revision to language in the Constitution was necessary in advance of next year's Restructuring Committee. As Jellies was unable to attend this meeting, Krawutschke alerted the Board to Jellies' concern and said it would be discussed at the next meeting when he was in attendance.

With no further business, the meeting adjourned at 1 p.m.

**Minutes**

1. Committee to Oversee General Education, 23 April 2010

**Correspondence Received**

1. Agenda, Research Policies Council, 9 September
2. Agenda, Undergraduate Studies Council, 14 September
3. Agenda, Graduate Studies Council, 30 September
4. Ltr., 8 September, from Office of the President, to Peter Krawutschke, invitation to attend the 2010 Academic Convocation.

**Correspondence Sent**

1. Letter, 23 August, to Richard Gershon, Communication, notification of his election to the Campus Planning and Finance Council.
2. Ltr., 23 August, to Marilyn Kritzman, Communication, acceptance of her resignation from the CPFC
3. Ltr., 23 August, to Lowell Rinker, Vice President for Business and Finance, two faculty selected to serve on the Public Safety Oversight Committee.
4. Ltr., 1 September, to Gene Freudenburg, Mathematics, congratulating him on appointment as interim dean of the Graduate College.

Janice Anderson  
Faculty Senate Office