

**WESTERN MICHIGAN UNIVERSITY  
FACULTY SENATE EXECUTIVE BOARD  
MINUTES OF 22 October 2010**

**Members present:** Osama Abudayyeh, Van Cooley, John Jellies, Peter Krawutschke, William Rantz, Judith Rypma and Delores Walcott. **Member absent:** Mary Lagerwey. **Guest:** David Reinhold, Associate Provost for Assessment and Undergraduate Studies. **Also present:** Janice Anderson, Faculty Senate Office.

The meeting was called to order by Faculty Senate President Peter Krawutschke at 11 a.m.

MOA-07/06, Directors of Advising - David Reinhold

[http://www.wmich.edu/facultysenate/downloads/MOA0706\\_directors\\_of\\_advising\\_final.pdf](http://www.wmich.edu/facultysenate/downloads/MOA0706_directors_of_advising_final.pdf)

Reinhold shared a situation pertaining to a request for a general education course substitution by a student in the General University Studies program in Extended University Programs. Following the policy in MOA-07/06, University auditors declined a decision by the director of the GUS program because EUP is not a degree granting college. Reinhold was contacted about the situation and he in turn contacted Senate President Krawutschke. It was agreed that an advisor in one of the degree granting colleges should make the substitution for the student. Reinhold and the Executive Board members discussed how future resolution should be handled if this became a reoccurring situation and whether the MOA should be modified.

Board members expressed concern about advisors in non-degree granting units making advising decisions, especially since when they recalled the discussions this particular MOA stirred up on the Senate floor. Since this was the first time this has occurred since the MOA was approved (2007), it was decided the best approach would be to handle future situations in the same way – refer the decision to an advisor in a degree granting college. Krawutschke requested the Executive Board be notified should this situation occur again. He also suggested the Board might consider development of an MOA change form to be used to make changes to existing MOAs.

Reinhold also mentioned that Dawn Gaymer, associate provost of Extended University Programs, had inquired about the university's curriculum policy (13 Sept 2007). The inquiry was about the rules for offering an existing program at a new site. Discrepancy between the policy and the guidelines seemed to exist. Reinhold asked the Board to review the curriculum policy and provide him with clarification so he could respond to that inquiry. Members said they would look at the policy and invite both Drs. Gaymer and Reinhold to an upcoming Board meeting to discuss this with them.

#### **Action Items**

*Acceptance of the Agenda  
Approval of 8 October Executive Board Minutes*

It was moved and seconded to accept the agenda. Motion carried. Approval of the 8 October Executive Board minutes was moved and seconded. Motion carried.

#### *Agenda for 4 November Senate Meeting*

The agenda was set to include the usual procedural items as well as:

- Remarks by President John Dunn and Provost Tim Greene
- Presentation by Nicholas Andreadis, dean of the Lee Honors College, on the state of the LHC.
- Introductions by each of the six Senate council chairs to introduce themselves and provide the key focus areas of each of their councils to the Senate membership.
- Second reading and vote to make the Transfer of Credit Committee an official standing committee of the Faculty Senate.

As Krawutschke will be attending a forum of the International Federation of Translators in Macau in the People's Republic of China next month, he requested that Senate Vice President Rantz chair the 4 November Senate meeting.

#### *Membership Appointment to the Transfer of Credit Committee*

Betty Dennis, Extended University Programs, was appointed to the committee. She had been selected by the Undergraduate Studies Council to serve as its liaison on the council.

#### **Discussion Items**

##### *Updates – Peter Krawutschke*

Krawutschke reported on successful meetings with the team members from the Higher Learning Commission during their visit to campus on 18-20 October.

##### *Credit Hour Issue*

##### *Senate's Role for Centers and Institutes*

Krawutschke asked the Board to consider whether the Senate's role should be expanded.

##### *Council and Committee Reports from Liaisons*

- Academic and Information Technology – Walcott reported the laptop initiative was discussed.
- Campus Planning and Finance Council – Jellies reported Captain Carol Dedow, Department of Public Safety, presented the case for WMU safety officers to have tasers as a supplementary form of security and control. She presented research that weighs the pros and cons of using tasers.
- Committee on Extended University Programs – Cooley reported he had contacted the associate provost of EUP regarding a matter brought up at the 8 October Executive Board meeting. (Next meeting scheduled for 25 October.)

- Graduate Studies Council – No report. (Next meeting scheduled for 28 October.)
- International Education Council – No report.
- Professional Concerns Committee – Rypma reported Provost Greene had met with the committee and reported he had signed MOA-10/01, Hardship Definitions and Verification and forwarded it on to President John Dunn. He said MOA-10/02, Course Actions, was still under review but said his discussion with PCC had cleared up some of his concerns about that MOA.
- Research Policies Council – No report.
- Undergraduate Studies Council – Krawutschke reported the council deleted Charge #7 – to make a recommendation on the assignment of course credit hours apart from the contractual workload issue – at the request of the campus president of the AAUP.

#### **Minutes**

1. Campus Planning and Finance Council, 21 September
2. International Education Council, 23 September
3. Graduate Studies Council, 30 September
4. Undergraduate Studies Council, 12 October
5. Committee to Oversee General Education, 23 September

#### **Correspondence Received**

1. Agenda, Professional Concerns Committee, 13 October
2. Agenda, Committee to Oversee General Education, 14 October
3. Agenda, Research Policies Council, 14 October
4. Agenda, Campus Planning and Finance Council, 19 October
5. Agenda, International Education Council, 21 October

#### **Correspondence Sent**

1. Letter, 5 October, Howard Dooley, History, notification of election as Faculty Senator for the Department of History.
2. Letter, 8 October, John Saillant, English, notification of re-appointment to Senate Library Committee.
3. Letter, 8 October, Ila Baker, Center for English Language and Culture for International Students, notification of re-appointment to Senate Library Committee.
4. Letter, 8 October, Michael Millar, Spanish, notification of election to the International Education Council.

The meeting adjourned at 1:55 p.m.

Janice Anderson  
Faculty Senate Office