

**WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE EXECUTIVE BOARD
MINUTES OF 19 NOVEMBER 2010**

Members present: Osama Abudayyeh, Van Cooley, John Jellies, Peter Krawutschke, Mary Lagerwey, William Rantz, Judith Rypma and Delores Walcott.

Guest: Harold Glasser, Executive Director for Campus Sustainability. **Also present:** Janice Anderson, Faculty Senate Office.

The meeting was called to order by Faculty Senate President Peter Krawutschke at 11 a.m. He welcomed Harold Glasser to the meeting and invited him to begin the discussion.

Sustainability Across the Curriculum Initiative - Harold Glasser

Glasser updated the Board on the university's actions to date on its commitment to sustainability efforts. Important goals moving forward are how to engage faculty and students and how to meet the commitments the university has made to sustainability, as well as strategies for rewarding engagement and creating an institutional awareness of sustainability.

Glasser wants to create an institute for sustainability research to encourage cross collaboration efforts at the university, develop certificate programs, etc. He's planning to arrange four luncheons to discuss formation of the institute; curriculum development; sustainability in general education; and research and sustainability in graduate education.

Members congratulated Glasser on his efforts and reconfirmed their support. Suggestions from the Executive Board included:

- Making sure sustainability efforts were connected to the Academic Affairs Strategic Plan.
- Visiting departments and colleges with engaged students and giving presentations to educate and engage faculty.
- Demonstrate existing faculty support by forming a faculty advisory group established to spearhead efforts.
- Extend invitations to members of the relevant Senate councils and the Senate Executive Board when the four luncheon dates are set.

Glasser thanked the Board for its support and counsel and left the meeting at 11:50 a.m.

Action Items

*Acceptance of the Agenda
Approval of 22 October Executive Board Minutes*

It was moved and seconded to accept the agenda. Motion carried. Approval of the 22 October Executive Board minutes was moved by Rantz and seconded by Jellies. Motion carried.

Agenda for 9 December Senate Meeting

The agenda was set to include the usual procedural items as well as:

- Invite remarks by President John Dunn and Provost Tim Greene
- Presentation by James Thomas, Vice President for Development and Alumni Relations
- Presentation by Cam Vossen, emergency management administrator, in response to concerns raised during Professional and Academic Concerns at the November Senate meeting.
- Allow time to respond to all Professional and Academic Concerns raised at November Senate meeting.

*Curriculum Proposal from Health, Physical Education and Recreation
[CoEHD 000161]*

The Board reviewed a proposal from HPER requesting to change its name to the Department of Human Performance and Health Education. Jellies moved approval, seconded by Cooley. There was one abstention. Motion carried.

*Response to David Reinhold from Last Meeting Re: Discrepancy between Policy
and Guidelines in the Curriculum Review Process*

Discussion was postponed until the 3 December meeting when Dawn Gaymer, associate provost for Extended University Programs, David Reinhold, associate provost for Assessment and Undergraduate Studies, and Eileen Evans, vice provost for Institutional Effectiveness, could be invited to attend.

Executive Board Meeting Schedule for Spring 2011

Spring meeting dates were set for the following Fridays from 11 a.m. to 1 p.m.

- 21 January
- 4 and 18 February
- 11 and 25 March
- 8 and 22 April
- 6 and 20 May

The dates of the two yearly events the Senate cosponsors with the Office of the President were announced to the Board. The Presidential Scholars Convocation will be held on Thursday, 24 March, and the Faculty Retirement Recognition Dinner on Thursday, 26 May.

Discussion Items

Schedule for Evaluation of Administrators

Discussion was postponed.

Senate's Role for Centers and Institutes

It was agreed that the members were satisfied with the current role of the Faculty Senate as stated in the policy and did not wish to pursue an additional role. It was agreed no further discussion was necessary.

Addressing Professional and Academic Concerns Raised at Faculty Senate Meetings

The Board was very pleased by the number of concerns raised at the November Senate meeting and wanted to make sure prompt attention was paid in responding to them.

Updates – Peter Krawutschke

Krawutschke alerted the Board to issues he had been personally contacted about recently.

Council and Committee Reports from Liaisons

Campus Planning and Finance Council – Jellies reported Cam Vossen, emergency management administrator, discussed concerns stemming from the recent Tornado warning. There were concerns that in some instances, there was noncompliance by faculty; no coordination of security teams in buildings; and shelter areas were not identified in buildings.

International Education Council – Lagerwey reported Provost Greene attended and asked the council to identify its top three priorities.

Research Policies Council – No report. Its November meeting was cancelled.

Graduate Studies Council – Rantz reported Provost Greene attended and discussed the Graduate College Review Committee's report with the council. Rantz noted that several GSC members served on that committee. The provost told the council a new dean would be recruited for the Graduate College.

Professional Concerns Committee – On behalf of the PCC, Rypma requested Krawutschke inquire about the status of MOA-10/01, Hardship Definitions and Verification, and MOA-10/02, Course Actions.

Other

Jellies moved and Rantz seconded that the Faculty Fee amount remain at \$13 in 2011. Motion carried.

Minutes

1. Academic and Information Technology Council, 25 May
2. Professional Concerns Committee, 22 September
3. Transfer of Credit Committee, 28 September
4. Committee to Oversee General Education, 14 October
5. Research Policies Council, 14 October
6. Campus Planning and Finance Council, 19 October

7. International Education Council, 21 October
8. Transfer of Credit Committee, 26 October
9. Committee to Oversee General Education, 28 October
10. Graduate Studies Council, 28 October

Correspondence Received

1. Agenda, Academic and Information Technology Council, 26 October
2. Agenda, Committee to Oversee General Education, 28 October
3. Agenda, Graduate Studies Council, 28 October
4. Agenda, Undergraduate Studies Council, 9 November
5. Agenda, Committee to Oversee General Education, 11 November
6. Agenda, Campus Planning and Finance Council, 16 November
7. Agenda, International Education Council, 18 November
8. Agenda, Graduate Studies Council, 18 November
9. Agenda, Academic and Information Technology Council, 23 November

Correspondence Sent

1. Letter, 17 November, to Richard MacDonald, notification of election as Faculty Senator for Sociology, effective immediately and ending May 2012.

The meeting adjourned at 1:05 p.m.

Janice Anderson
Faculty Senate Office