

**WESTERN MICHIGAN UNIVERSITY  
FACULTY SENATE EXECUTIVE BOARD  
MINUTES OF 25 MARCH 2011**

**Members present:** Osama Abudayyeh, Van Cooley, John Jellies, Peter Krawutschke, Mary Lagerwey, William Rantz, Judith Rypma and Delores Walcott.  
**Also present:** Janice Anderson, Faculty Senate Office.

The meeting was called to order by Faculty Senate President Peter Krawutschke at 11:00 a.m.

**Action Items**

*Acceptance of the Agenda  
Approval of 11 March Executive Board Minutes*

Acceptance of the agenda was moved and seconded. Motion carried.  
Approval of the 11 March minutes was moved and seconded. Motion carried.

Jellies requested a copy of the minutes be forwarded to Carol Hustoles, vice president for legal affairs and general counsel, so she was aware the Senate Executive Board formally recognized and very much appreciated her response to a professional concerns inquiry at the 10 March Senate meeting.

Approval of 10 March Faculty Senate minutes was requested electronically.

**Motion – John Jellies**

Since a letter and document entitled “Shared Notions on Program Consolidation or Elimination” was included and referenced in the position paper the Senate Executive Board would be sending to the university president, provost and chair of the Board of Trustees, Jellies moved mention of that document (which lists a set of contraindications and indications the Board adopted in 2009 during executive session) be removed from executive session. The motion was seconded and the motion carried.

*Position Paper – Peter Krawutschke*

Members agreed their position paper was ready to send to the university president, provost and chair of the Board of Trustees. It was titled Shared Governance During Budgetary Challenges. The Board’s earlier action allowed mention in the position paper of the set of guidelines (contraindications and indications) a previous Board had adopted in 2009. Board members agreed both the previous letter and the position paper would be made available to Senators and faculty to inform them of the proactive measures the Board has been putting in place in an effort to avoid a repeat of programmatic decisions made by a previous administration during the 2005-06 Graduate Program Review process.

*Appraisals of Administration*

Timing of the Senate’s evaluation of administration was revisited. It was moved and seconded to evaluate the university president and provost again no later than fall 2011. A simultaneous appraisal of both administrative leaders was seen as potentially problematic. Following discussion, the motion was amended to evaluate the university president again no later than fall 2011. The motion was seconded and carried.

*7 April Faculty Senate Agenda*

The following were approved for the 7 April Senate meeting. The standard procedural items: acceptance of the agenda, approval of minutes, the Senate president’s report and the WMU president’s remarks. Information and discussion items: report from the WMU Athletic Board Chair Fred Sitkins; an update on the Millennial Project by Project Chair Robert Werkin; and possibly a report on plans for a new building to house the university’s archives. Krawutschke planned to confirm that report with the dean of University Libraries.

In response to a professional concern from the previous meeting, Suzie Nagel, associate vice president for student affairs, will be asked to comment and clarify the university’s policies. Nagel will be invited to address this concern during Krawutschke’s remarks.

**Discussion/Information Items**

*Updates – Peter Krawutschke*

After discussion with the WMU-AAUP, Krawutschke asked the Board to support his decision to advise Senate council members planning to attend a meeting on the Instructor and Course Evaluation System that it was not sanctioned by the Faculty Senate. Attendance would be as a faculty member only, rather than as a faculty representative of the Senate or one of its councils. The AAUP advised that ICES is a contractual issue that will be discussed in the upcoming negotiations and it’s best the Senate not participate in any formal discussions in an area within the province of the AAUP. Rypma moved in support of this. Motion seconded and carried.

Program Integrity Committee – Krawutschke will contact Eileen Evans, vice provost for institutional effectiveness, to ask for further clarification of specific charges. The AAUP has advised the Senate some of the charges also fall within the province of the AAUP and has requested they not be discussed by the Senate.

MOA-10/05, Undergraduate Credit Hours Caps, recommended by the Professional Concerns Committee and approved by the Senate, was approved by administration.

### Council and Committee Reports from Liaisons

- Academic and Information Technology Council – Walcott reported Desire to Learn was selected as the university's E-learning system.
- Campus Planning and Finance Council – Jellies said David Dakin gave an update on the medical school and that Paul Solomon provided an extensive report on the status of the Arcadia Commons project.
- Strategic Enrollment Management Committee – Jellies serves as the Senate's representative on this university committee. He reported that following enrollment and retention, the next important topic will be degrees awarded. WMU has a graduation rate of 52% which is 1% above the national average. However, that is 30% below what the Michigan legislature expects.
- Committee on Extended University Programs – Cooley reported this committee is working on developing a survey and has been discussing financial models for EUP.
- Professional Concerns Committee – Rypma reported Suzie Nagel met with PCC to discuss the university's policy on student conduct. It was a very informative meeting and Rypma felt Nagel should be invited to speak to the Senate to clarify which issues pertain to student conduct and which issues are protected by FERPA and federal law.

### *8 April Executive Board Meeting*

The WMU Board of Trustees meeting is scheduled on Thursday, 8 April, the same day as the next Executive Board meeting. If there is a time conflict, Rantz will serve as chair so Krawutschke can attend the WMU BOT meeting.

The 8 April Board meeting will end earlier than usual so the Nominations and Elections Committee meeting can follow directly after it concludes.

### **Minutes**

1. Professional Concerns Committee, 1 December 2010
2. Academic and Information Technology Council, 14 December 2010
3. Academic and Information Technology Council, 25 January
4. Campus Planning and Finance Council, 15 February
5. Professional Concerns Committee, 16 February
6. International Education Council, 17 February
7. Committee on Extended University Programs, 21 February
8. Graduate Studies Council, 24 February
9. Research Policies Council, 10 March

### **Correspondence Received**

1. Agenda, Campus Planning and Finance Council, 15 March
2. Agenda, Professional Concerns Committee, 16 March
3. Agenda, International Education Council, 17 March
4. Agenda, Committee to Oversee General Education, 17 March
5. Agenda, Transfer of Credit Committee, 18 March
6. Agenda, Committee on Extended University Programs, 21 March
7. Agenda, Academic and Information Technology Council, 22 March
8. Agenda, Graduate Studies Council, 24 March

### **Correspondence Sent**

1. Memo, 17 March, to Tim Greene, Provost and Vice President for Academic Affairs, MOA-10/05, Undergraduate Credit Hour Caps, approved at the 3 February Senate meeting, forwarded for consideration by administration.
2. Letter, 14 March, to Steven Bertman, Chair, Faculty Research and Creative Activities Award Committee, notification that amendment to Senate Bylaws states the chair of FRACAAC is an ex officio member of the Research Policies Council.

The meeting ended at 1 p.m.

Janice Anderson  
Faculty Senate Office