

19 April 2011

TO: Faculty Senate Executive Board: Osama Abudayyeh, Van Cooley, John Jellies, Mary Lagerwey, William Rantz, Judith Rypma, and Delores Walcott

GUEST: Dan Litynski, Vice President for Research

FROM: Peter Krawutschke, Faculty Senate President

### **EXECUTIVE BOARD MEETING REVISED AGENDA**

The Executive Board will meet on Friday, 22 April, from 11 a.m. to 1 p.m.  
in the Faculty Lounge of the Bernhard Center.

#### **A. Guest**

1. Welcome and introductions
2. Research at WMU – Dan Litynski

#### **B. Procedural Items**

1. Acceptance of the agenda
2. Approval of the 8 April Executive Board minutes

#### **C. Action Items**

1. Position paper – Peter Krawutschke
2. Agenda for 5 May Faculty Senate meeting
3. Committee nominations
4. Other

#### **D. Discussion/Information Items**

1. Updates – Peter Krawutschke
2. Academic and Information Technology Council – WMU Rules for Use of WMU on iTunesU – Delores Walcott
3. AITC – Western Michigan University E-Learning Standards – Delores Walcott
4. Council and committee reports from liaison
5. Undergraduate Studies Council response to Executive Board charge to review the availability of resources and services to foster student retention and develop recommendations for enhancing them if determined necessary
6. The Citation Project and WMU's Writing Center
7. Other

**E. Minutes**

1. Academic and Information Technology Council, 22 February
2. Undergraduate Studies Council, 8 March
3. Campus Planning and Finance Council, 15 March
4. Professional Concerns Committee, 16 March
5. Committee to Oversee General Education, 17 and 31 March
6. International Education Council, 17 March
7. Transfer of Credit Committee, 18 March
8. Senate Committee on Extended University Programs, 21 March
9. Graduate Studies Council, 24 March
10. Undergraduate Studies Council, 12 April

**F. Correspondence Received**

1. Agenda, Undergraduate Studies Council, 12 April
2. Agenda, Research Policies Council, 14 April
3. Agenda, Committee to Oversee General Education, 14 April
4. Agenda, Academic and Information Technology Council, 19 April
5. Agenda, Campus Planning and Finance Council, 19 April
6. Agenda, Professional Concerns Committee, 20 April
7. Agenda, International Education Council, 21 April
8. Agenda, Transfer of Credit Committee, 22 April
9. Agenda, Graduate Studies Council, 28 April
10. Cancellation notice for Senate Committee on Extended University Programs, 18 April

**G. Correspondence Sent**

1. Letters, 5 April, to members of the Presidential Scholars Convocation Committee, thanking them for their work for this year's Convocation:
  - Janice Anderson, Faculty Senate Office, committee chair
  - Nick Andreadis, Dean, Lee Honors College
  - Jeanne Baron, University Relations
  - Suzanne Davenport, Faculty Senate Office
  - Elaine Gaudio, Office of the President
  - Sally Sutkowi, WMU Bronson School of Nursing
  - Sally Vliem, WMU Bronson School of Nursing
2. Letters, 12 April, to Erin Kaplan and Hailey Mangrum, congratulating them on their elections as the new president and vice president of the Western Student Association.