

**WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE EXECUTIVE BOARD
MINUTES OF 22 April 2011**

Members present: Osama Abudayyeh, Van Cooley, John Jellies, Peter Krawutschke, Mary Lagerwey, William Rantz, and Delores Walcott. **Member absent:** Judith Rypma. **Guest:** Dan Litynski, Vice President for Research. **Also present:** Janice Anderson, Faculty Senate Office.

The meeting was called to order at 11 a.m.

Dan Litynski, Vice President for Research

Krawutschke welcomed Dan Litynski and introductions were made. Litynski was invited to discuss the status of the Office of the Vice President for Research and the resources and handicaps toward achieving the university's research goals. He gave a PowerPoint presentation, provided and reviewed a packet of materials, followed by a very thorough conversation with the Board. Thirteen positions in his office have experienced personnel changes during the last 18 months. A new electronic buck sheet is now in place that might be commercialized for use at other universities. Litynski sees campus centers a way to increase and encourage research opportunities and, as a goal, would like to be able to provide five year funding to centers. Current fiscal challenges were acknowledged and recognized by all. Two outside organizations have been hired to assist his office in locating external funding for faculty. One upcoming initiative is to review the OVPR policies and procedures which will be done through the Senate's Research Policies Council. Litynski also mentioned the grant application of Senate Board Director Cooley which is a 7 million dollar proposal for job core training which would be implemented through cooperation of the College of Education and Human Development and Extended University Programs if funded.

Board members shared faculty concerns with Litynski which he took note of:

- There is no recognition of research submissions that are unsuccessful. OVPR might follow up with those faculty to suggest ways to improve their chances for receiving grants.
- Assist in dispelling myth that there is no funding available in some research areas.
- Provide more encouragement to faculty seeking small grants.
- Especially with faculty workloads increasing, it would be very helpful to remove existing impediments by providing principle investigators with sources for technical support and a list of available grant writers.

Members thanked Litynski for attending and having a lengthy discussion with them. He left the meeting at 12:10 p.m.

Procedural Items

Acceptance of the Agenda

Approval of 8 April Executive Board Minutes

Acceptance of the agenda was moved and seconded. Motion carried.
Approval of the 8 April minutes, with one editorial change, was moved and seconded. Motion carried.

Action Items

Position Paper

As both have been now discussed outside of executive session by the Board, it was agreed Krawutschke would reference the 2 July 2009 letter and the Shared Notions on Program Consolidation and Elimination at the 5 May Senate meeting. President John Dunn would be notified in advance so he could be prepared to respond if need be. The intent is to inform Senators that should review of programmatic concerns arise; the current Senate Executive Board will support and adhere to the process approved by the previous Executive Board in July 2009. This action was moved and seconded. Motion carried.

5 May Senate Agenda

This is to follow the usual agenda for the May meeting which consists of two sessions which close out the 2010-11 Senate and then open the 2011-12 Senate. There are no changes in the Senate president or board members this year but council elections will be held. Other than procedural items, President Dunn has confirmed his attendance and Provost Tim Greene will be invited and asked to provide an update on the University Strategic Plan. The one information/discussion item will be a report on the American Council on Education Internationalization Laboratory Report by Maira Bundza, chair of the International Education Council. Approval of this agenda was moved and seconded. Motion carried.

Committee Nominations

Approval of the nominees for Senate and University committees provided by the Senate's Nominations and Elections Committee was moved by Rantz, seconded by Jellies. Motion carried.

Discussion/Information Items

Updates – Peter Krawutschke

Krawutschke and Jellies will be meeting with the founding dean of the Medical School, Hall B. Jenson, next week. Krawutschke had a meeting with President Dunn earlier this morning.

Academic and Information Technology Council – Delores Walcott

WMU Rules for the Use of iTunes U and
Western Michigan University E-Learning Standards

On behalf of AITC, Walcott presented a draft of the WMU Rules for the Use of iTunes U and Western Michigan University E-Learning Standards that the Executive Board was asked to review for comment at the next Board meeting. Board members felt the Office of Information Technology determined the policy on iTunes U and saw no problem with that. They felt the E-Learning Standards should be referred to the WMU-AAUP for comment.

Council and Committee Reports from Liaisons

- Campus Planning and Finance Council – Jellies reported next year's tuition increase will not go above the limit set by the State.
- Undergraduate Studies Council – Krawutschke shared the report the USC prepared in response to its charge to review the availability of resources and services to foster student retention and develop recommendations for enhancing them if determined necessary.

Minutes

1. Academic and Information Technology Council, 22 February
2. Undergraduate Studies Council, 8 March
3. Campus Planning and Finance Council, 15 March
4. Professional Concerns Committee, 16 March
5. Committee to Oversee General Education, 17 and 31 March
6. International Education Council, 17 March
7. Transfer of Credit Committee, 18 March
8. Senate Committee on Extended University Programs, 21 March
9. Graduate Studies Council, 24 March
10. Undergraduate Studies Council, 12 April

Correspondence Received

1. Agenda, Undergraduate Studies Council, 12 April
2. Agenda, Research Policies Council, 14 April
3. Agenda, Committee to Oversee General Education, 14 April
4. Agenda, Academic and Information Technology Council, 19 April
5. Agenda, Campus Planning and Finance Council, 19 April
6. Agenda, Professional Concerns Committee, 20 April
7. Agenda, International Education Council, 21 April
8. Agenda, Transfer of Credit Committee, 22 April
9. Agenda, Graduate Studies Council, 28 April
10. Cancellation notice for Senate Committee on Extended University Programs, 18 April

Correspondence Sent

1. Letters, 5 April, to members of the Presidential Scholars Convocation Committee, thanking them for their work for this year's Convocation:
 - a. Janice Anderson, Faculty Senate Office, committee chair
 - b. Nick Andreadis, Dean, Lee Honors College
 - c. Jeanne Baron, University Relations
 - d. Suzanne Davenport, Faculty Senate Office
 - e. Elaine Gaudio, Office of the President
 - f. Sally Sutkowi, WMU Bronson School of Nursing
 - g. Sally Vliem, WMU Bronson School of Nursing
2. Letters, 12 April, to Erin Kaplan and Hailey Mangrum, congratulating them on their elections as the new president and vice president of the Western Student Association.

The meeting ended at 12:45 p.m.

Janice Anderson
Faculty Senate Office