

**WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE MEETING
Minutes of 13 March 2014**

The Faculty Senate met in Rooms 208-209 of the Bernhard Center. There were 42 Senators and substitutes present. **Absent:** M. Anderson, B. Applegate, D. Areaux, S. Asefa, J. Berkow, C. Crotchett, C. Emerson, P. Farber, G. Flamme, R. Gershon, J. Gilchrist, K. Harvey, W. Huang, T. Kent, M. Konaté, G. Langworthy, D. Lemberg, W. Liou, R. Manley, H. Nibert, J. Oh, D. Pence, J. Pellerito, J. Ruhl, W. Sauck, J. Schulman, D. Schuster, D. Simpson, G. Veeck, A. Venter, B. Wagner, R. Wall Emerson. **Also present:** Janice Anderson and Suzanne Davenport, Faculty Senate Office; Molly Cahill, Vice President, Western Student Association; Betty Dennis, Associate Dean, Extended University Programs; Alex Enyedi, Dean, College of Arts and Sciences; Harold Glasser, Executive Director for Campus Sustainability; Marilyn Kritzman, Undergraduate Studies Council and WMU-AAUP; Ming Li, Dean, College of Education and Human Development; Steve Malcolm, Biological Sciences; Lisa Minnick, English, and President, WMU-AAUP; David Reinhold, Associate Provost for Assessment and Undergraduate Studies; Cheryl Roland, Executive Director, and Paula Davis, University Relations; Susan Stapleton, Dean, Graduate College; Patti Van Walbeck, Associate Vice President for Business and Finance; D. Terry Williams, Professor Emeritus, Theatre. Members of the International Education Council – Jim Butterfield, Political Science; Bob Dlouhy, Center for English Language and Culture for International Students; Ann Miles, Sociology; Wolfgang Schlör, Associate Provost, Haenicke Institute for Global Education.

Faculty Senate President William Rantz called the meeting to order at 5 p.m.

PROCEDURAL ITEMS

Acceptance of the Agenda

Senate President William Rantz noted the agenda was revised to reverse the order of the second and third Information / Discussion Items. A motion was made by Pancella, supported by Ferrin, to accept the revised agenda. Motion carried.

Approval of Minutes of 6 February Senate Meeting

The 6 February minutes were approved as published.

*Faculty Senate Executive Board Report – William Rantz,
Faculty Senate President*

Before giving his report, Senate President William Rantz invited Professor Emeritus D. Terry Williams to provide a remembrance for Professor Gregory Roehrick, Theatre, who passed away on 25 February.

Rantz then reported on the following:

1. C. Dennis Simpson, professor in Physician Assistant and Director of the Specialty Program in Alcohol and Drug Abuse, who currently serves as Senate vice president, is the Senate president-elect and Richard

Gershon, professor and co-director of the Telecommunications & Information Management program, currently serving as an Executive Board director, is the Senate vice president-elect. They will assume their new roles on 15 May.

2. Senators serve as representatives of their departments and should be sharing information from Senate meetings with their colleagues. If unable to attend a Senate meeting, they should find a substitute.
3. The faculty appraisal for WMU President John Dunn has been sent to all faculty. The deadline for responding is Wednesday, 26 March. The results will be shared at the 15 May Senate meeting.
4. A handout was available with a progress report from the Follett Bookstore, noting that we are required to comply with the Higher Education Opportunity Act and provide students with a list of the books required for each course. If anyone hadn't done so, Rantz asked that they provide the Bookstore with the required information.
5. The Faculty Senate and Office of Academic Affairs are co-sponsoring a second open forum on the status of Academic Program Review and Planning on Tuesday, 18 March, from 3 to 4:30 p.m. in the Fetzer Center's Putney Auditorium.
6. The WMU Assessment in Action Day Conference will take place on Friday, 21 March, from 9 a.m. to 3 p.m. in the Fetzer Center.

Remarks by John Dunn, WMU President

President Dunn's remarks included the following:

- Lansing – (1) He is optimistic about support for relief for universities on costs for the Michigan Public School Employees Retirement System and (2) Discussion is underway on a tuition cap with regard to state appropriations.
- On Tuesday, a new name was adopted for the medical school – Western Michigan University Homer Stryker M.D. School of Medicine.
- The Transportation Research Center has been inaugurated with the help of federal funding and is multidisciplinary.
- We have 161 Dominican Republic students on campus, and connections with that country continue to grow.
- He provided accolades to several faculty and students. He also noted the passing of Christopher Boes, a political science student who had brain cancer and upon completion of his degree was honored in a private ceremony in November.

Remarks by Tim Greene, Provost and Vice President for Academic Affairs

Provost Greene's remarks included the following:

- Searches – (1) On-campus visits will be scheduled soon for candidates for dean of the College of Engineering and Applied Sciences and, (2) an internal search is underway for associate dean of the Graduate College.
- New software, Apply Yourself, is being rolled out in the fall, for graduate students. The whole application process including transcripts, portfolio, and reference letters will be done online and streamlines the admission process.

- The 2014-15 Common Read book is Life of Pi.
- He commented on the Bookstore update and noted that coding is being added to Banner for courses that never need books, so they will not appear on the book list each semester or session.
- This is the yield time for enrollment, when students are signing up for orientation and housing. He encouraged faculty to contact potential students, as this often is the main reason a student chooses to attend.
- The Medallion Scholarship competition was very successful.
- The provost's newsletter is produced approximately every two weeks.
- In response to a question regarding budget reductions, old equipment, and increased enrollment, he commented that departments need to work with their deans to identify needs and work with development to secure additional funds.

ACTION ITEM

Memorandum of Action 14/01 – Undergraduate Credit Hour Caps REVISION

As Committee Chair Rob Eversole was unable to attend, Senate President Rantz introduced Memorandum of Action-14/01:

The Professional Concerns Committee recommends a reduction in the number of undergraduate credit hours an undergraduate student may enroll in.

(1) All undergraduate student enrollments will not exceed 19 hours for the fall or spring semesters and will not exceed 10 hours for the summer I or summer II sessions.

(2) These enrollment caps can only be increased for a given semester or session by prior permission from a student's college advisor.

The current policy allows a student to enroll for 24 hours during fall and spring and 12 in summer I and II. The PCC consulted with the provost, the registrar, and the ombudsman before arriving at the numbers recommended. The reason for the reduction is twofold: (1) to prevent students from registering for courses they have no intention of attending which prevents other students from enrolling and (2) to make students meet with their advisors if they want to take more than the recommended number of courses.

A motion was made by Pancella, supported by Petrovic, to approve MOA-14/01 Undergraduate Credit Hour Caps REVISION. Motion carried.

INFORMATION / DISCUSSION ITEMS

Tobacco Free Campus

Suzan Ayers, a member of the Campus wide Tobacco-Free Implementation Committee, provided an update on WMU becoming a tobacco free campus on 1 September 2014. The committee is working out the logistics for this transition which includes signage and enforcement. A list of Frequently Asked Questions is

being developed. This information will need to be included in recruitment and orientation material plus campus guests will need to be informed of this policy. A cessation program will be offered by the Sindecuse Health Center.

Framework for Comprehensive Internationalization

http://www.wmich.edu/facultysenate/downloads/IEC_presentation_internationalization.pptx

International Education Council members Jim Butterfield, Ann Miles, and Wolfgang Schlör gave a PowerPoint presentation on Global Engagement Through Comprehensive Internationalization. Comments included that much more needs to be done, and it is important not to overlook what has been accomplished. Hilary Kahn, from Indiana University, will be at the Thursday, 3 April Senate meeting and will present a workshop on campus on Friday, 4 April.

2012-13 Sustainability Highlights and Next Steps

Harold Glasser, executive director for campus sustainability, updated the Senate on recent activities. He noted the upcoming Sustainability Leadership Summit on Thursday, 27 March with keynote speaker David Hales, former director of the Michigan Department of Natural Resources.

PROFESSIONAL AND ACADEMIC CONCERNS

Senator Ferrin inquired about the procedures used in the beta testing of the Academic Program Review and Planning process, asking about transparency and vetting this through the faculty. Provost Greene replied it is a faculty driven committee that developed the template and rubrics being used.

ADJOURNMENT

Senate President Rantz adjourned the meeting at 7:20 p.m.

Janice Anderson and Suzanne Davenport, Faculty Senate Office