

**WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE EXECUTIVE BOARD
Minutes of 25 September 2015**

Members Present: Osama Abudayyeh, Suzan Ayers, Richard Gershon, John Jellies, Matthew Mingus, William Rantz, Alan Rea, C. Dennis Simpson, Bret Wagner

Member Absent: Delores Walcott

Staff: Sue Brodasky

Faculty Senate President C. Dennis Simpson called the meeting to order at 11:04 a.m.

ACTION / INFORMATION ITEMS

Acceptance of the Agenda

Jellies asked to have the Professional Concerns Committee report added to 13.

A motion was made by Gershon, supported by Rea, to accept the agenda as amended. Motion carried.

Approval of the Faculty Senate Executive Board Minutes of 11 September

Ayers noted a correction to the spelling of Dr. Walcott's name. Rea asked to have a correction for his substitute on the Academic and Information Technology Council to take place during spring rather than fall semester.

A motion was made by Mingus, seconded by Rantz, to approve the minutes of 11 September as edited. Motion carried.

*MOA-15/03: Creation of University-Wide Faculty Award for Global Engagement–
Bret Wagner*

Wagner reported he met with Dr. Jim Butterfield, chair of the International Education Council, and presented the Executive Board's suggested modifications. After reviewing those, the council supplied an updated document. However, as is it remains problematic regarding funding, determining committee, and timing of the award. It was confirmed that the Memorandum of Action will be presented by Butterfield to the Faculty Senate at his convenience. Discussion was held regarding the Executive Board's support, or lack thereof, at the Faculty Senate meeting presentation.

A motion was made by Rantz, seconded by Wagner, to approve the MOA as submitted. Motion failed.

MOA-15/04: Adoption of University-Wide Global Learning Outcomes–Bret Wagner
Questions were raised regarding language of "encouraged" and its interpretation by the colleges.

A motion was made by Jellies, seconded by Wagner, to approve the MOA as submitted. Motion failed.

*Application of Indications and Contraindications in Reviewing Programs
Recommended for Elimination*

Discussion was held regarding the process of the evaluation. It was determined that a five point liken scale would be applied with 1 being "not at all likely" and 5 being "very likely." Following are the scores for each program reviewed:

EVSN: Environmental Studies-Secondary Education:

- | Contraindications for Elimination | | Indications Supporting Elimination | |
|-----------------------------------|-------|------------------------------------|-------|
| o 3.a=3 | 3.e=1 | 4.a=5 | 4.d=5 |
| o 3.b=1 | 3.f=1 | 4.b=5 | 4.e=1 |
| o 3.c=1 | 3.g=1 | 4.c=5 | 4.f=5 |
| o 3.d=1 | 3.h=1 | | |

For an average score of Contraindications 1.25 and Indications 4.33.

A motion was made by Jellies, seconded by Ayers, to support the provost's recommendation for elimination of the program. Motion carried.

GGSJ: Geography-Secondary Education

- | Contraindications for Elimination | | Indications Supporting Elimination | |
|-----------------------------------|-------|------------------------------------|-------|
| o 3.a=3 | 3.e=1 | 4.a=5 | 4.d=4 |
| o 3.b=1 | 3.f=1 | 4.b=1 | 4.e=1 |
| o 3.c=1 | 3.g=1 | 4.c=5 | 4.f=5 |
| o 3.d=1 | 3.h=1 | | |

For an average score of Contraindications 1.25 and Indications 3.5.

A motion was made by Ayers, seconded by Wagner, to support the provost's recommendation for elimination of the program. Motion carried.

GGSN: Geography-Secondary Education

A motion was made by Mingus, seconded by Jellies, to apply the same scores to the major as the minor received and in doing so support the provost's recommendation for elimination of the program. Motion carried.

EHSC: Ethnohistory

- | Contraindications for Elimination | | Indications Supporting Elimination | |
|-----------------------------------|-------|------------------------------------|-------|
| o 3.a=2 | 3.e=2 | 4.a=4 | 4.d=4 |
| o 3.b=2 | 3.f=1 | 4.b=1 | 4.e=1 |
| o 3.c=1 | 3.g=1 | 4.c=5 | 4.f=5 |
| o 3.d=1 | 3.h=1 | | |

For an average score of Contraindications 1.38 and Indications 3.33.

A motion was made by Jellies, seconded by Ayers, to support the provost's recommendation for elimination of the program. Motion carried.

Shared Governance Statement – John Jellies

Jellies questioned if the WMU Board of Trustees has been notified of the approved statement. Simpson will ensure the BOT chair is notified. It was suggested that it be distributed at the November Faculty Senate meeting.

Council Charges 2015-16 Revisions

The Extended University Programs Council supplied proposed edits. Mingus noted that EUP does not have a specific curriculum process and while willing to review processes the council feels the restrictions they face are due to the University-wide

process. Jellies stated that the EUPC should consider the quality of the process rather than the efficiency, specifically the process of delivery in relation to EUP courses. It was also noted that the council is responsible for the University Studies Program curriculum processes. Mingus will provide Executive Board feedback to the council.

Student Conduct Appeals Committee Appointment – Sue Brodasky

A motion was made by Rea, seconded by Ratnz, to re-elect Timothy Michael from Humand Performance and Health Education. Motion carried.

Faculty Senate Website Preview – Sue Brodasky

Brodasky provided an overview of the newly designed Faculty Senate website. It will not be launched until University Relations has completed an audit.

Executive Board Contact List – Sue Brodasky

Brodasky asked for the Executive Board members to provide contact information which will be distributed at a later date.

President's Updates – C. Dennis Simpson

Simpson's comments included the following:

- A handout was provided with the Subcommittee to Assess Incentive Based Budget Models membership and charges. The subcommittee is expected to have its report to the Campus Planning and Finance Council in March and to the Executive Board in April.
- It was noted that the chair of the Ad Hoc Civility Committee mistakenly distributed proposed charges rather than edited approved charges. He has been asked to correct that information as soon as possible.
- Due to Walcott's absence this semester, Ayers and Jellies will take turns attending the Undergraduate Studies Council as her substitute.
- The review of Executive Board representation on committees was tabled until the next meeting.
- President John Dunn is reportedly looking into solutions for the \$5 million structural deficit caused by the 535 student drop in fall enrollment.

Vice President's Updates – Richard Gershon

Gershon noted that in discussion with the provost several topics were reviewed: Academic Program Review and Planning, the Posthumous Degree Policy, and university strategic planning.

Council and Committee Reports

Research Policies Council: Abudayyeh explained discussion of Faculty Research and Creative Activities Support Fund changes. It was questioned if MOA-03/10 would need to be updated to accommodate the proposed changes, which it was determined would be necessary. Discussion was held regarding members and substitutes.

Academic and Information Technology Council: Rea stated that changes to the charges are expected. Discussion was held on the change in email system.

Campus Planning and Finance Council: Gershon delivered charges and a change to include the subcommittee will be supplied. Several projects were reviewed including the Kanley Chapel tower renovation and expected changes to roadway signs.

Extended University Programs Council: Mingus reported on discussion of the Academic Program Review and Planning process supported growth in the University Studies Program by 2020. It was questioned if a council or committee should be established for this anticipated growth. Discussion was held regarding the new WMU campus in Punta Gorda, Florida. Campus Planning and Finance Council was asked to inquire about the specifics of the FL campus.

Graduate Studies Council: Ayers noted that the council will be reviewing the transfer of credits within WMU graduate programs, and transfer of credits from other university masters programs. The Graduate College dean reported on new software for admission tracking, the college attending virtual graduate fairs, and review of feeder schools for WMU graduate programs. The Center for English Language and Culture for International Students program has determined that graduate students must earn a B or higher. An ethics course has been added for graduate students. Details were provided about the Dillard College agreement.

International Education Council: Wagner said that the council will be revising charges due to questions of study abroad program review and diversity. The Executive Board would like the IEC to develop mechanisms to ensure the quality of study abroad programs since concerns have been raised. It was confirmed that all councils are asked to address diversity as it relates to their focus.

Undergraduate Studies Council: Simpson noted that concerns were expressed about the charges and changes are expected.

Professional Concerns Committee: Jellies reported on the discussions regarding Grade and Program Dismissal Appeals procedures and expects an MOA will be created. He conveyed the Executive Board's concerns about partial hardship withdrawal. The committee confirmed that it is intentional through guidance of the General Counsel's Office and the Provost's Office that the hardship withdrawal procedures allow for partial withdrawal and postponed withdrawal for up to one year, as long as it is granted through separate GAPDAC hearings. As this process is relatively new, the committee will review and evaluate data from the Ombudsman for hardship withdrawal.

Other

The Executive Board will meet next on 9 October 2015. The president adjourned the meeting at 1:45 p.m.

Submitted by: Sue Brodasky, Faculty Senate Administrator