

WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE EXECUTIVE BOARD
Minutes of 6 November 2015

Members Present: Osama Abudayyeh, Suzan Ayers, Richard Gershon, John Jellies, Alan Rea, C. Dennis Simpson, Delores Walcott (joined by telephone)

Member Absent: Matthew Mingus, William Rantz, Bret Wagner

Staff: Sue Brodasky

Faculty Senate President C. Dennis Simpson called the meeting to order at 11:04 a.m.

ACTION ITEMS

Acceptance of the Agenda

Items attributed to members not in attendance were removed.

A motion was made by Rea, supported by Ayers, to accept the agenda as amended. Motion carried.

Approval of the Faculty Senate Executive Board Minutes of 23 October

It was confirmed that if counts are reported for abstentions then all vote counts should be listed.

A motion was made by Jellies, seconded by Rea, to approve the minutes of 23 October as edited. Motion carried.

[CAS 15-124] ENVS: Institute of Environment and Sustainability

A motion was made by Jellies, seconded by Abudayyeh, to reconsider this proposal.

Abudayyeh questioned if there is a relationship between this new institute and the existing Environmental Institute. Jellies noted that the Environmental Institute is not active and has never granted degrees, but one faculty member does hold tenure in that institute. Simpson was asked to verify with interim Dean Keith Hearit the review and possible elimination of the Environmental Institute. Ayers was asked to ensure that the new Centers and Institutes policy is posted to the Office of the Vice President for Research or the Grants website.

A motion was made by Jellies, seconded by Abudayyeh, to approve the proposal. Motion carried.

Syllabus Statements

A motion was made by Rea, seconded by Jellies to remove the Sexual and Gender-Based Harassment and Violence syllabus statement from the table. Ayers noted that there is a larger discussion going on both at the Undergrad Studies Council and the Graduate Studies Council about additional syllabus statements. Jellies suggested creation of a Memorandum Of Action which would describe a generic syllabus statement that allows for links to be plugged in per topic. Rea agreed that there are a lot of individual statements per topic and a website could be created with all the specific details and the syllabus can include a link to that page. Abudayyeh suggested the information be included in the student handbook rather than the syllabus. It was suggested that further research needs to be conducted to determine the best solution. However, that should not waylay the decision on this specific statement. Ayers volunteered to coordinate this topic for future discussion at the next meeting.

A motion was made by Rea, seconded by Jellies, to approve the Sexual and Gender-Based Harassment and Violence syllabus statement. Motion carried.

Simpson reported that there is a disagreement about the Instructor and Course Evaluation System report between the AAUP and the administration. It may be premature for the Executive Board to act on the report recommendation of a syllabus statement. Ayers explained that the Undergraduate Studies Council and Graduate Studies Council were asked to review the recommended ICES syllabus statement and felt it warranted a larger conversation pertaining to all Faculty Senate syllabus statements. However, per the council's instruction, Ayers created a sample statement. Simpson and Jellies concurred that syllabus statements are in the preview of the Faculty Senate but until the issue of AAUP oversight of ICES is further defined it is best to restrain from taking action on this item at this time. Simpson was asked to contact Nancy Mansberger and Lisa Minnick for clarification.

A motion was made by Jellies, seconded by Rea, to table the recommended ICES syllabus statement pending input from affected parties. Motion carried.

*Application of Indications and Contraindications in Reviewing Programs
Recommended for Elimination*

ARFM: Art MFA Program

- | Contraindications for Elimination | | Indications Supporting Elimination | |
|-----------------------------------|-------|------------------------------------|-------|
| o 3.a=1 | 3.e=1 | 4.a=5 | 4.d=5 |
| o 3.b=1 | 3.f=1 | 4.b=1 | 4.e=5 |
| o 3.c=1 | 3.g=1 | 4.c=5 | 4.f=5 |
| o 3.d=1 | 3.h=1 | | |

For an average score of Contraindications 1 and Indications 4.33.

A motion was made by Abudayyeh, seconded by Rea, to support the provost's recommendation for elimination of the program. Motion carried.

RCDN: Recreation Minor

- | Contraindications for Elimination | | Indications Supporting Elimination | |
|-----------------------------------|-------|------------------------------------|-------|
| o 3.a=1 | 3.e=1 | 4.a=5 | 4.d=5 |
| o 3.b=1 | 3.f=1 | 4.b=1 | 4.e=1 |
| o 3.c=1 | 3.g=1 | 4.c=5 | 4.f=5 |
| o 3.d=1 | 3.h=1 | | |

For an average score of Contraindications 1 and Indications 3.67.

A motion was made by Abudayyeh, seconded by Ayers, to support the provost's recommendation for elimination of the program. Motion carried.

GASN: Graphic Arts:

- | Contraindications for Elimination | | Indications Supporting Elimination | |
|-----------------------------------|-------|------------------------------------|-------|
| o 3.a=1 | 3.e=1 | 4.a=5 | 4.d=5 |
| o 3.b=1 | 3.f=1 | 4.b=1 | 4.e=1 |
| o 3.c=1 | 3.g=1 | 4.c=5 | 4.f=5 |
| o 3.d=1 | 3.h=1 | | |

For an average score of Contraindications 1 and Indications 3.67.

A motion was made by Jellies, seconded by Gershon, to support the provost's recommendation for elimination of the program. Motion carried.

RSLN: Russian Minor:

Discussion was held regarding the documentation provided by the department chair and college interim dean. Simpson reported on a conversation with the department senator. Board members were concerned that program is significant to WMU and could still be viable if not for prior determinations of faculty distribution.

- | | | |
|---|-----------------------------------|------------------------------------|
| • | Contraindications for Elimination | Indications Supporting Elimination |
| ○ | 3.a=4 3.e=3 | 4.a=4 4.d=3 |
| ○ | 3.b=1 3.f=2 | 4.b=1 4.e=2 |
| ○ | 3.c=3 3.g=3 | 4.c=2 4.f=1 |
| ○ | 3.d=4 3.h=2 | |

For an average score of Contraindications 2.75 and Indications 2.2.

A motion was made by Rea, seconded by Jellies, to support the provost's recommendation for elimination of the program. Motion failed.

Council Charges 2015-16 Revisions

A motion was made by Ayers, seconded by Jellies, to approve USC charges as revised. Motion carried.

Gershon provided an explanation for the Campus Planning and Finance Council revision to examine risk management, as it is anticipated to be part of the new University Strategic Plan. Jellies asked if it is pertaining to financial risk management or other risk management, to which Gershon indicated it was all inclusive. Walcott questioned why there were no charges pertaining to diversity. Gershon acknowledged that the council did discuss diversity and is unsure why it is not represented, he will pursue it at the next meeting and bring any changes to the Executive Board.

A motion was made by Gershon, seconded by Jellies, to approve the charges as revised. Motion carried.

INFORMATION ITEMS

2015-16 Election Timeline

The timeline for the 2015-16 general election had been distributed prior to the meeting. Simpson reviewed the handout and noted it is for information only. It will be provided to the Faculty Senate along with petitions at the December meeting. Jellies confirmed that Abudayyeh and Walcott will not be eligible for service on the Executive Board again due to term limits. Ayers clarified the list of individuals who may sign a petition but cannot run for election as president or vice president. Rea announced that he will be leaving the Executive Board as of the May meeting and would not consider service on the Executive Board again next year.

President's Update – C. Dennis Simpson

Simpson's comments included the following:

- Review of council and committee vacancies:
 - Committee to Oversee General Education (subcommittee of USC): does not have an EB representative, but one is not necessary.
 - Intellectual Skills Program Advisory Committee (subcommittee of USC): EB questioned the charge of this committee and Simpson was asked to contact chair, Marilyn Duke to clarify.

- Library Committee: Simpson volunteered as EB representative.
- Transfer of Credit Committee: does not have an EB representative, but one is not necessary.
- University Studies Curriculum Committee (subcommittee of EUP): Mingsu to serve as EB representative.
- Ad Hoc General Education Committee: does not have an EB representative, but one is not necessary. Question was raised at the Faculty Senate meeting if this committee roster meets the 51:49 percent faculty ratio. It was determined following the meeting that the 51:49% rule does not apply to ad hoc committees.
- Brodasky was asked to add the title of "subcommittee" to all and to indicate which council each committee reports to.
- Simpson met with USC and COGE chairs to discuss process for review and issues of implementation of the anticipated General Education revision. In addition, a three-point process was determined to catch incomplete curriculum proposals prior to submission to COGE.

Vice President's Updates – Richard Gershon

Gershon's comments included the following:

- CUSP recently met and he is preparing a report summarizing three prior reports. It will provide recommendations for consideration in the revision of the University Strategic Plan. Gershon suggested presenting the report to the Faculty Senate at the December meeting. All were in agreement.
- He plans to meet with Bruce Ferrin and Sarah Hill, co-chairs of the Ad Hoc General Education Committee to discuss what the committee will present at the December Faculty Senate meeting.

Council and Committee Reports

Academic and Information Technology Council: Rea reported that email will migrate to Microsoft Exchange email online. The transition is scheduled for March and April. He noted that Council members are not attending and believes the meeting time is a problem.

Campus Planning and Finance Council: Gershon stated that Vice President Greg Rosine presented on risk management and website strategy.

Graduate Studies Council: no report.

Research Policies Council: no report.

Undergraduate Studies Council: no report.

Professional Concerns Committee: no report. Simpson spoke with chair Rob Eversole regarding the continuing concern of partial hardship withdrawal.

OTHER

Brodasky reported that the faculty fee request letters had been mailed.

The Executive Board will meet next on 6 November 2015. The president adjourned the meeting at 1:08 p.m.

Submitted by: Sue Brodasky, Faculty Senate Administrator