

**WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE EXECUTIVE BOARD
Minutes of 20 November 2015**

Members Present: Osama Abudayyeh, Suzan Ayers, Richard Gershon, John Jellies, Matthew Mingus, Alan Rea, C. Dennis Simpson, Bret Wagner, Delores Walcott (joined by telephone)

Member Absent: William Rantz

Guests: Rob Eversole, Chair, Professional Concerns Committee; Bruce Ferrin, Chair, Ad Hoc Committee on General Education; Dave Reinhold, Ad Hoc Committee on General Education

Staff: Sue Brodasky

Faculty Senate President C. Dennis Simpson called the meeting to order at 11:02 a.m.

ACTION ITEMS

Acceptance of the Agenda

Simpson removed tentative item 6.

A motion was made by Wagner, supported by Ayers, to accept the agenda as amended. Motion carried.

Approval of the Faculty Senate Executive Board Minutes of 5 November

Walcott asked for a change regarding CPFC charges.

A motion was made by Jellies, seconded by Abudayyeh, to approve the minutes of 5 November as edited. Motion carried.

Approval of the Faculty Senate Minutes of 4 November

Jellies requested one wording change.

A motion was made by Jellies, seconded by Ayers, to approve the minutes of 4 November as edited. Motion carried.

[CHHS 138-15] SPPA: Department Name Change-Speech Pathology and Audiology to Department of Speech, Language, and Hearing Sciences

Simpson provided some details pertaining to the proposal including that it is a recommendation from the accrediting body. Abudayyeh questioned if it creates a conflict with the Language department. Discussion was held. Brodasky was instructed to invite associate dean, Ann Tyler to attend the next EB meeting.

A motion was made by Jellies, seconded by Mingus, to postpone this item and refer it back to the originating department with a suggestion of hyphenating "Speech-Language". Motion carried.

[CHHS 63-15] SIHP: Include Interdisciplinary Health Services program as part of School for Interdisciplinary Health Programs

Simpson noted that this proposal is correcting an administrative oversight when the school was formed, where the program had inadvertently been left out. It is anticipated that another similar proposal will be coming soon.

A motion was made by Abudayyeh, seconded by Jellies, to approve the proposal as submitted. Motion carried.

The report had been distributed prior to the meeting. It contained a meta-analysis of what has happened over the last two years. Gershon encouraged the Executive Board to have the report presented at the 3 December Faculty Senate meeting. He conveyed the importance of the recommendations getting to the faculty prior to the stakeholder survey. The EB is not being asked to vote on the report at this time; it requires approval by CUSP first. Walcott suggested that the topic of student recruitment include diversity and inclusion in more detail. Mingus noted confusion in the role of evaluation of the plan. Discussion was held regarding timing of approval in order to facilitate the presentation at the 3 December meeting. It was determined that once CUSP has voted, an email vote will be solicited of the EB. It was confirmed that it will be presented to the Faculty Senate as an informational item.

On-line Curriculum Change Presentation – Wagner

A handout of the PowerPoint slides was distributed. Wagner reviewed the workflow process. There is a required sign-off for the department faculty curriculum committee. Simpson questioned the results of the pilot, and when training is going to be provided. Wagner noted that the on-line process will be available in parallel to the paper process through Spring 2016 term. He offered to do presentations to each college in groups containing deans, department chairs, both department and college curriculum committee chairs, and any interested faculty. Gershon was asked to ensure the provost is informed prior to the presentation at the 3 December Faculty Senate meeting.

Progress Report of the Ad Hoc Committee on General Education – Ferrin

Simpson noted Bruce Ferrin is the current committee chair since Sarah Hill, who served as Co-Chair, resigned from that position. Gershon had met with committee representatives to inform them of critical issues to be addressed in the 3 December presentation at the Faculty Senate meeting. Ferrin gave an overview of the proposed presentation noting that the committee is scheduled to meet next Monday in order to finalize the details of the presentation. It was noted that there is no current workable structures for general education learning outcomes with measure and assessment. It is not anticipated that a full set of outcomes for every area will be developed at the implementation of the revised format. It is possible to have an accelerated reauthorization process at the point of implementation for new general education course approval. Simpson stated that the Committee to Oversee General Education chair has suggested reinstitution of a new COGE committee to coincide with the new general education platform implementation. Additionally the Undergraduate Studies Council and COGE plan to begin meeting to discuss implementation planning. Mingus asked if there is agreement within the ad hoc committee of the proposed framework, to which Ferrin stated there is as far as the structure but details of the column and row headings are still in discussion. Discussion was held regarding timeline. It was determined that a Memorandum Of Action is to be presented to the Senate at the March meeting but a vote will not be held until the April meeting.

MOA-15/01: Revised Program Dismissal Appeals Policy – Eversole

Eversole confirmed that the input supplied by the deans was acted upon, however not all were incorporated since some were not relevant or were redundant.

A motion was made by Jellies, seconded by Wagner, to send the MOA to the Senate on December 3 for approval with support of the Executive Board. Motion carried.

Acceptance of the 3 December Faculty Senate Agenda

A motion was made by Jellies, seconded by Ayers, to accept the agenda as provided. Motion carried.

INFORMATION ITEMS

MOA-15/02: Allow 5000-Level Courses for General Education Proficiency 2 – Jellies
Jellies provided an overview of the process of approval through Undergraduate Studies Council, the Executive Board, however it was tabled at Graduate Studies Council. Ayers reiterated that concern of the GSC had been expressed when the chair of GSC reported to the EB previously. She reported that a joint USC and GSC sub-committee has been formed to review the issues of undergraduate and graduate students in the same 5000-level courses. There is an MOA expected from the joint sub-committee. Discussion was held.

A motion was made by Jellies, seconded by Mingus, to send the MOA to the Senate for approval as soon as possible according to the scheduled of the originator with the support of the Executive Board. Motion carried.

MOA-15/09: The Adoption of a University-Wide Internationalization Initiative – Council Feedback

The EB reviewed feedback from USC and COGE. The Research Policies Council provided comments but indicated it will provide feedback following its December meeting. GSC feedback was just received and not yet incorporated into the document distributed. Wagner was asked to notify all International Education Council members of the feedback from the councils once they are compiled.

President's Update – C. Dennis Simpson

Simpson's comments included the following:

- Interim Dean Keith Hearit confirmed that the Environmental Studies Institute will be eliminated.
- Confirmation was provided regarding the creation of the Intellectual Skills Program Advisory Committee as a sub-committee of USC. Office staff was asked to contact the committee chair for details of their charges, meeting schedule, and progress of work.

Vice President's Updates – Richard Gershon

Gershon's comments included the following:

- CUSP and internationalization were recent topics of discussion with the provost.
- He met with Vice President Greg Rosine regarding a presentation to the Senate on branding and enrollment management at the February meeting.

Council and Committee Reports

Academic and Information Technology Council: Rea reported that a research technology subcommittee is being formed under the direction of Matt Tomczak, from the Office of Information Technology. Once the subcommittee charge has been defined it will need to be sent to the Faculty Senate office. He noted that the conversion of the email systems is scheduled to be completed by the end of spring semester.

Campus Planning and Finance Council: Gershon stated that Vice President Greg Rosine presented on branding. The library will be developing a first point of entry as a commons area.

Extended University Programs Council: Mingus reported that the application for a physical presence in Florida was presented but will need to be approved one program at a time, of which there are 17. The EUP awards received four applicants, three for teaching and one for community. Only one recipient was recommended for funding for the teaching award. Ayers will sub for Mingus at the next council meeting.

Graduate Studies Council: Ayers stated that two curriculum proposals were approved. The research ethics teaching modules, which the Graduate Dean would like to have as a requirement for all graduate students, are still being used as part of a pilot, the issue is that the Teaching Assistants Union concerns have created a need to reconsider how these modules will be fully implemented.

International Education Council: Wagner noted that a template of the global engagement webpage was presented. It will provide an overarching representation of all international activities related to WMU.

Research Policies Council: no report.

Undergraduate Studies Council: Jellies reported on a presentation by the provost. Jim Butterfield, chair of IEC, presented MOA-15/09. The council approved two curriculum proposals and discussed a program proposal in Fine Arts but did not take action due to a lack of learning objectives.

Library Committee: no report.

Professional Concerns Committee: Jellies noted that the committee reviewed the partial withdrawal data; noting that request for withdrawal is 2% with a 50/50 split on partial and full withdrawal. The committee will next look at details of specific areas of concern for withdrawal.

CPFC Budget Subcommittee: Wagner noted that determining meeting dates is an issue.

EUPC Subcommittee: Mingus stated that the Cooley proposal is expected to be sent on to the USC.

Ad Hoc Civility Committee: Mingus reported that the president had spoken at the meeting and is pushing for a timeline to be determined. Additionally he suggested that anything the committee produces should be coordinated with the Western Student Association and Graduate Student Association.

OTHER

Ayers asked for staff to provide a list of all of the past Faculty Senate presidents since the Senate's creation.

The Executive Board will meet next on 4 December 2015. The president adjourned the meeting at 1:32 p.m.

Submitted by: Sue Brodasky, Faculty Senate Administrator