

**WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE EXECUTIVE BOARD
Minutes of 4 December 2015**

Members Present: Osama Abudayyeh, Suzan Ayers, Richard Gershon, John Jellies, Alan Rea, C. Dennis Simpson, Bret Wagner, Delores Walcott (joined by telephone), William Rantz

Member Absent: Matthew Mingus

Guests: Ann Tyler, Associate Dean, College of Health and Human Services; Bob Wertkin, Director, School of Interdisciplinary Health Programs

Staff: Sue Brodasky

Faculty Senate President C. Dennis Simpson called the meeting to order at 11:03 a.m.

ACTION ITEMS

Acceptance of the Agenda

Bob Wertkin replaces guest Gay Walker on the agenda. Additionally he will provide the Ad Hoc Civility Committee update.

A motion was made by Jellies, supported by Ayers, to accept the agenda as amended. Motion carried.

Approval of the Faculty Senate Executive Board Minutes of 20 November

Rea noted that he is chairing the Academic and Information Technology Council subcommittee while Matt Tomzack is a member he is not chair.

A motion was made by Ayers, seconded by Rantz, to approve the minutes of 20 November as edited. Motion carried.

[CHHS 138-15] SPPA: Department Name Change-Speech Pathology and Audiology to Department of Speech, Language, and Hearing Sciences – Tyler

Rea asked if the new name would be in conflict with the Department of World Language and Literature, and if they had considered using a hyphen between speech and language. Tyler stated that they do not want a hyphen and had specifically used the comma to be in line with their national association. She noted that they did confer with Language and have support of the faculty and chair. Simpson asked for documentation of that support. [NOTE: documentation was received following the meeting]

A motion was made by Rea, seconded by Ayers, to approve the proposal as submitted. Motion carried.

[CHHS 24-15] SIHP: Integrative Holistic Health and Wellness to be part of the School of Interdisciplinary Health Programs – Wertkin

Wertkin explained that as part of the Academic Program Review and Planning process it was found that the faculty had been moved to Department of Physician Assistant instead of the school where they belonged. Now this needs to be corrected. Jellies asked if this is the last of these corrections, and will this action dissolve the area where the program was being housed. Wertkin noted that just the Ph.D. program remains and it will probably not move since it reports directly to the dean. It was suggested that Wertkin advise the dean to correct the Banner codes and reporting structure so that there are no orphaned programs remaining. Discussion was held.

A motion was made by Ayers, seconded by Wagner, to approve the proposal as provided. Motion carried.

MOA-15/07: Transfer Students and 60 Credit Hour Minimum – Ayers

Abudayyeh noted the discrepancy between the strike out and bold text on the cover page versus the second page. Brodasky will correct that issue.

A motion was made by Ayers, seconded by Jellies, to approve the MOA as edited. Motion carried. Ayers was asked to confirm council members to present the Memorandum Of Action at the February Senate meeting.

MOA-15/08: Ad Hoc Plagiarism Subcommittee – Rantz

Jellies noted that the use of “policing” is not the right phrasing, and suggested the use of “oversight” or “administrating” instead, to which Wertkin agreed that it needs to be changed. Gershon asked how to get faculty to recognize a “teaching moment” rather than a violation. Wertkin acknowledged that the committee reviewed the question of intent or ignorance and ultimately decided that intent doesn't matter and that ignorance is not intent, as such the policy is intended for those who are found in violation. Jellies suggested that it needs to be cleared up that there is nothing in this about sanctions; this is just the definition with recommendation of workshops. Simpson noted that the Professional Concerns Committee is opposed to putting any restriction on the faculty when they bring charges against a student, it is up to student conduct to determine responsibility, and it is up to the faculty member to oppose a sanction. Ayers questioned who and how sanctions are determined upon faculty and/or staff. Simpson replied that the University has profession misconduct policy for that purpose. Discussion was held. Gershon asked what the next step beyond the definition is, and if there should be a forum on plagiarism at an upcoming Senate meeting. Simpson noted that the committee's first charge was for a definition and the next is to provide best practices to prevent plagiarism. Rantz noted that another next step is to work with the Provost Office to secure funding for the workshops.

A motion was made by Jellies, seconded by Ayers, to approve the MOA as edited. Motion carried. Rantz will arrange for the committee chair Kim Ballard to present the MOA at the February Senate meeting.

Committee on University Strategic Planning – Gershon

Gershon reported that the CUSP report was approved by the committee. Unfortunately, the opportunity to distribute the report prior to the stakeholder survey has been lost, so instead of presenting it at a Senate meeting he is asking to have it emailed to all faculty and have it posted to the website. Jellies led a discussion of acknowledgement of fundable research versus other scholarly work. Gershon added that the PARs could be an academic report which includes that work as a whole. A motion was made by Gershon, seconded by Rantz, to receive the report and authorize it to be sent to all faculty. Motion carried.

INFORMATION ITEMS

Retirement of Betty Kocher, Secretary to the Board of Trustees – Simpson

Simpson suggested creation of a resolution for Betty Kocher in honor of her retirement. Rantz and Jellies were asked to develop the wording to be provided to the office staff.

President's Update – C. Dennis Simpson

Simpson's comments included the following:

- Council and Committee Report Templates: a template was distributed based on Ayers' council reports. Simpson asked if the EB representatives would complete the template following each of the meetings they attend rather than giving an oral report. It was decided that the EB representatives will report specifics of the meetings but the form was not necessary.
- Vice President Gershon will report for the Senate at the December 8 Board of Trustees meeting, and will chair the next EB meeting on December 18.
- President John Dunn has signed a confidential agreement with Miller College which may come before the EB at the December 18 meeting. Jellies expressed concern about the announcement at the Senate meeting. Discussion was held regarding the confidentiality of the agreement. Simpson and Gershon were asked to discuss it further when they meet with the president and provost respectively in January.
- Simpson confirmed that there will not be any courses grandfathered into the revised General Education program. Jellies agreed that all courses will need to be re-evaluated, but right now ENGL 1050 is listed on the chart which allows for required courses and perhaps it should be listed as English composition so that other units can create courses that would also qualify. Discussion was held.

Vice President's Updates – Richard Gershon

Gershon's comments included the following:

- He has not met with the provost since the last meeting.
- The Senate General Education presentation was unbalanced. He had asked the committee not to call it Gen Ed, but it did. He questioned the 2018 implementation deadline and noted that it should not be led by the same committee. Simpson confirmed that the chair of the Committee to Oversee General Education believes it should not be the committee to re-evaluate and implement the new courses. It is anticipated to take up to 18 months for implementation.

Council and Committee Reports

Academic and Information Technology Council: no report.

Campus Planning and Finance Council: Gershon distributed a charge on diversity that he will be taking to the council for review. The council will look at First Year Experience regarding diversity and inclusion with a focus on retention. Wagner questioned if it is ever reviewed how full classes are and the difficulty students have not being able to get classes they need for graduation. Simpson noted that the administration is aware that there are several colleges that are over enrolled. He announced that the associate provost for enrolment management is being replaced. Gershon had a discussion with admissions about student ambassadorship, and why we have many students who apply but do not come to WMU. He is interested in having CPFC review the campus tour script and ensure that it is appropriate.

Extended University Programs Council: no report.

Graduate Studies Council: no report.

International Education Council: no report.

Research Policies Council: Abudayyeh reported on meeting with the subcommittee regarding Faculty Research and Creative Activities Award funding, that are not being recognized as grants which should be.

Undergraduate Studies Council: Ayers attended the joint USC and GSC subcommittee regarding 5000-level courses. An MOA is being developed.

Library Committee: no report.

Professional Concerns Committee: Jellies noted that the committee has not met but due to the question raised at the Senate meeting regarding undergraduate partial hardship withdrawals, he will take that issue back to the committee.

CPFC Budget Subcommittee: Wagner stated that he can't attend due to his teaching schedule, which he has mentioned to the subcommittee chair. Simpson reported that he has already spoken to Kieran Fogarty about this issue. Gershon noted that Fogarty has expressed concerns about deliverables from the subcommittee. Wagner also has concern that the subcommittee has not picked up where the last committee left off.

EUPC Subcommittee: no report.

Ad Hoc Civility Committee: Wertkin reported there are 23 members, of which 13 are faculty members, and the committee has representation from all colleges. They have reviewed definitions from other schools to get a sense of how different they are. The president attended the last meeting and passionately spoke about the issue. He stated that diversity and civility are hard to separate due to inclusiveness. He asked to have students included in the policy, but the committee is focusing on staff and faculty. The president would like the Western Student Association and the Graduate Student Association to develop policies in parallel, therefore, the committee has added members from WSA and GSA. The president also asked for a representative from Martha Warfield's office to be added. The committee expects to complete its work this academic year; they will draft a statement in January and have it to the EB in March, and Senate in April. Wertkin noted that WMU is behind the majority of schools by not having a statement. The committee also expects to offer next steps, such as best practices, but envisions that the definition will have to be discussed at faculty and staff meetings first.

OTHER

The Executive Board will meet next on 18 December 2015. The president adjourned the meeting at 1:32 p.m.

Submitted by: Sue Brodasky, Faculty Senate Administrator