

**WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE EXECUTIVE BOARD
Minutes of 29 January 2016**

Members Present: Osama Abudayyeh, Suzan Ayers, John Jellies, Matthew Mingus, William Rantz, C. Dennis Simpson, Delores Walcott,
Member Absent: Alan Rea, Richard Gershon, Bret Wagner
Guests: Marilyn Kritzman, chair, Undergraduate Studies Council; Randy Ott, director, Center for Academic Success Programs
Staff: Sue Brodasky

Faculty Senate President C. Dennis Simpson called the meeting to order at 11:02 a.m.

ACTION ITEMS

Acceptance of the Agenda

Item number four was tabled due to Wagner's absence.

A motion was made by Ayers, seconded by Rantz, to accept the agenda as amended. Motion carried.

Approval of the Faculty Senate Executive Board Minutes of 15 January

A motion was made by Rantz, seconded by Abudayyeh, to approve the minutes of 15 January as provided. Motion carried.

Approval of the Faculty Senate Minutes of 3 December 2015

A motion was made by Mingus, seconded by Rantz, to approve the minutes of 3 December as provided. Motion carried.

DISCUSSION / INFORMATION ITEMS

Guest Protocol at Council Meetings – Ayers

Ayers reported that Graduate Studies Council has put into action the suggestion from the last meeting whereas votes are held until all items have been presented, which worked well. It was acknowledged that voting in front of a presenter at times can be intimidating. She suggested not moving forward with a statement now but instead waiting until the next orientation for council chairs to provide a specific statement or voting options that will avoid intimidation.

Use of Faculty Senate Mass Email – Mingus

Edits were suggested. Discussion was held. Mingus will incorporate the suggested edits and distribute so that an email vote may be conducted.

A motion was made by Mingus to approve the policy once edited via an email vote.

[NOTE: The edited policy was distributed; the motion was seconded by Jellies. Motion carried via email vote.]

MOA-15/08: Plagiarism Definition and Resource Recommendations – Simpson

Simpson explained the change to have a workshop for students found responsible for plagiarism. Jellies noted changes that were to be made previously that are not reflected. Brodasky apologized that those changes had not been made for this version of the document. An edited version will be sent via email for a vote of the EB following the meeting.

[NOTE: The edited MOA was distributed. A motion was made by Mingus, seconded by Jellies to approve as distributed. Motion carried via email vote.]

Dean's List and Nontraditional Students – Simpson

Jellies asked if a suggestion for policy changes had been provided from the inquiring student or the Registrar. It was suggested that this be deferred to the Western Student Association. Brodasky was asked to forward it to Connor Smith, president of WSA.

Election Discussion – Simpson

Simpson accepted the petitions for nomination from Ayers for President and Rantz for Vice President. At the Faculty Senate meeting February 4, the two petitions will be announced and there will be a call for nominations from the floor. Discussion was held.

The Executive Board reviewed the nominated representatives-at-large and determined the following appointments:

Kieran Fogarty a three-year term
Sarah Summy a three-year term
Delores Walcott a three-year term
Jan Gabel-Goes a two-year term
Raja Aravamuthan a two-year term
C. Dennis Simpson a two-year term
John Jellies a one-year term

President's Update – Simpson

Simpson's comments included the following:

- It was confirmed that there was no support for hosting a University Strategic Plan focus group.
- The deadlines for the Ad Hoc General Education Committee were confirmed with a presentation to the EB at the next meeting, the Memorandum of Action to be read at the March Senate meeting followed by the vote at the April Senate meeting. The new Senate officers will implement a Design Team to complete the recommendations for implementation with a hard deadline of one year.
- The International Education Council's white paper which was referenced in the WMU Development newsletter was discussed.

Vice President's Updates – Gershon

A handout was provided with updates regarding the University Strategic Plan.

Council and Committee Reports

Academic and Information Technology Council: no report.

Campus Planning and Finance Council: the subcommittee is moving forward and plans to provide a report by the end of this academic year.

Extended University Programs Council: Mingus reported that the Miller College negotiations are ongoing. Their students may be treated as transfers. The building is no longer being considered. The petition for Punta Garda has yet to be approved by Florida.

International Education Council: no report.

Graduate Studies Council: Ayers had provided a handout with her meeting notes. One issue is the volume of proposals which has led to discussion of additional meetings or extended meetings. Jellies commented that it appears to be an influx due to program review which should taper off.

Research Policies Council: Abudayyeh noted that Faculty Research and Creative Activities Award funding discussions continue.

Undergraduate Studies Council: Walcott stated that there had been four action items, with one being tabled so the department was asked for additional materials. A joint meeting of USC and the Committee to Oversee General Education is scheduled for discussion of General Education reform which Walcott will be attending by phone. Additionally a joint meeting of USC and GSC to discuss 5000-level courses will be attended by Ayers.

CPFC Budget Subcommittee: no report.

Library Committee: Simpson stated that the first meeting is scheduled for Monday where charges will be discussed.

Professional Concerns Committee: Jellies reported on a upcoming undergraduate appeals policy MOA that is expected. The Ombuds provided data regarding the hardship withdrawal statistics which will come before the EB as a presentation of PCC at a future meeting.

EUP University Studies Curriculum Committee: no report.

Strategic Planning Transition Team: no report.

Ad Hoc Civility Committee: Mingus stated that they are developing the MOA to come before the EB at the next meeting, and at the Senate March meeting. Ayers expressed that from the webinar it was clear that just an approved statement is not enough and she would like to follow up on this topic. The committee will present the MOA at the next EB meeting. Discussion was held.

Ad Hoc General Education Committee: no report.

OTHER

The Executive Board will meet next on 12 February 2016. The president adjourned the meeting at 1:11 p.m.

Submitted by: Sue Brodasky, Faculty Senate Administrator