

**WESTERN MICHIGAN UNIVERSITY  
FACULTY SENATE EXECUTIVE BOARD  
Minutes of 25 March 2016**

**Members Present:** Osama Abudayyeh, Suzan Ayers, Richard Gershon, John Jellies, Matthew Mingus, William Rantz, C. Dennis Simpson, Delores Walcott

**Members Absent:** Alan Rea, Bret Wagner

**Guests:** John Saillant, Chair, Library Committee; Dawn Gaymer, Associate Provost for Extended University Programs; Don Gribbin, Chair, Accountancy; Kieran Fogarty, Chair, Campus Planning and Finance Council; Todd Barkman, Chair, Subcommittee to Assess Incentive-Based Budget Models; Dachea Hill, Director of Admissions and Orientation; Ed Martini, Associate Dean, Extended University Programs; Chuck Pearson, Director, Early College Programs, EUP; Kelly Schultz, Associate Director, Academically Talented Youth Program; Geoff Whitehurst, Chair, Extended University Programs Council

**Staff:** Sue Brodasky

Faculty Senate President C. Dennis Simpson called the meeting to order at 10:57 a.m.

**ACTION ITEMS**

*Acceptance of the Agenda*

A motion was made by Jellies, seconded by Rantz, to accept the agenda as presented. Motion carried.

*Approval of the Faculty Senate Executive Board Minutes of 26 February*

Walcott asked for a revision of the Undergraduate Studies Council report due to the fact that she had left the meeting prior to reports being given.

A motion was made by Ayers, seconded by Mingus, to approve the minutes of 26 February as edited. With one abstention, the motion carried.

*Accountancy through Extended University Programs – Dawn Gaymer, Geoff Whitehurst, and Don Gribbin*

Simpson explained that the Executive Board had been informed that Extended University Programs is planning a certificate accountancy program but had not gained approval of the department. He asked for clarification. Gaymer reported that EUP had contacted several academic departments regarding the U.S. Department of Defense program called “My CMMA” which is a no-credit accounting certificate offered to military spouses. This program has not yet been launched so EUP was seeking input before moving forward. The DoD is offering scholarships for its accounting professional certificate program and WMU prides itself on being military friendly. Gribbin provided a handout of the communication string starting in February that shared information about the program. It was noted that the certificate is not equivalent to a course nor is it degree granting, it is offered for no-credit, rather it is just professional development content. Gaymer referenced a policy from 1997 which had been brought up at a EUPC meeting a year ago for edits. Jellies questioned if it is not being taught by WMU faculty or adjunct, how is it being delivered. Whitehurst explained that it will be non-WMU faculty that is approved by the DoD, but that WMU faculty can apply to be approved by DoD. Simpson summarized the issue where EUP would like to pursue offering the DoD certificate program and has contacted

departments for input. He suggested that Ayers lead the revisions of the 1997 policy to help guide non-credit products as offered by EUP or other departments.

*Program/Department Revenue Model for EUP Above 12 Credit Hours – Dawn Gaymer and Geoff Whitehurst*

Gaymer stated that no decisions have been made at this time, but that it was under discussion.

*Subcommittee to Assess Incentive Based Budget Models Report – Kieran Fogarty and Todd Barkman*

Simpson thanked the Campus Planning and Finance Council and the Subcommittee to Assess Incentive Based Budget Models for their work. The subcommittee was asked to present this report at the April 7 Faculty Senate meeting. Fogarty provided the history of the creation of the subcommittee and its charges. CPFC accepted the report as written at the last meeting. Jellise confirmed that this committee was created as a standing committee of the CPFC and not as an ad hoc committee. Fogarty noted that the make-up of the committee may need to be adjusted as they move forward and focus on specific recommendations of the report. Simpson noted that proposed initiatives in the report should be retitled recommendations. Each specific recommendation was reviewed. Discussion was held. The report did not recommend WMU change to an incentive-based budget model. Barkman expressed that there needs to be an educational opportunity for the campus community who does not understand the budgeting of the University.

A motion was made by Jellies, seconded by Ayers, to send the report on to the Faculty Senate with support of the Executive Board. Motion carried.

*Library Committee Charges – John Saillant*

Saillant provided an overview of the committee's original charges and the recommended new charges. Discussion was held. It was suggested to retain the last of the original charges.

A motion was made by Mingus, seconded by Gershon, to adopt the charges as amended. Motion carried.

*WMU's High School Dual Enrollment Admissions Requirements – Dachea Hill, Ed Martini, Kelly Schultz, and Chuck Pearson*

Martini explained that the criteria is outdated and needs to be revised as proposed in the handout provided. WMU is out of line with the State and Federal guidelines, thus we are missing out on potential students. Pearson noted the policy that makes it possible for state level funding for dual enrolled students, but as of now with current WMU tuition and admission rates, there are out of pocket costs for the family. Schultz gave an example of high school courses being cut due to state budget cuts, such as only two language options in high school, where WMU dual enrollment offers more options to those students. This in turn offers the opportunity to touch those students sooner and serves as an earlier pipeline. Gershon questioned if the high schools like the dual enrollment, and if a high school student attends a WMU class do they attend with traditional WMU students. Schultz confirmed that they attend with other WMU students. However, the high schools have a love/hate relationship with dual enrollment; they love providing the option to students but hate the scheduling issues it creates. Gershon asked if there is a direct correlation that shows that those students then come to WMU. Schultz noted that data is not tracked, but national statistics show 57% of dual enrolled students will attend higher education. Jellies expressed

concern regarding the correlation between students dually enrolled and those students expecting early graduation. He wondered if those students expect to not have to take general education courses. Schultz noted that the students do end up with transcripts of those college credits completed. Simpson stated that this topic goes before the Undergraduate Studies Council at its next meeting, and if a Memorandum of Action is needed, it will come from that council.

#### *Holysz Resolution – Rick Gershon*

Gershon provided the resolution. Discussion was held. It was determined that the resolution should be presented directly from the Campus Planning and Finance Council. Gershon was asked to solicit a vote of approval from CPFC members, as soon as possible. Following the meeting the CPFC members voted unanimously to award the resolution at the April 7 Faculty Senate meeting.

#### *Acceptance of the Faculty Senate 7 April Agenda*

Discussion was held.

A motion was made by Mingus, seconded by Gershon, to approve the 7 April agenda as provided. Motion carried.

#### *Approval of the Faculty Senate Minutes of 3 March*

A motion was made by Abudayyeh, seconded by Rantz, to approve the 3 March minutes as provided. Motion carried.

### **DISCUSSION / INFORMATION ITEMS**

#### *Memorandum of Action-16/05: Statement on Civility – Bill Rantz*

Rantz expressed deep concern about the MOA and stated that he had reservations and thinks it was rushed to the floor of the Senate. The ad hoc committee did great work but the statement was lacking in areas of freedom of expression and freedom of speech. He feels it needs a broader discussion across campus. Rantz apologized for not making his point sooner, and bringing his concerns to the EB when the MOA was in front of them. Simpson noted that the provost has indicated that he will be calling for a meeting with committee chair, Bob Wertkin and Ayers.

#### *Ad Hoc Design/Implementation of General Education – Suzan Ayers*

At approximately 1 p.m. a motion was made by Ayers, seconded by Jellies, to go into executive session. Motion carried.

At approximately 1:15 p.m. a motion was made by Jellies, seconded by Ayers, to come out of executive session. Motion carried.

#### *Senate Meeting Video Taping – Suzan Ayers*

This topic was postponed until the next meeting.

#### *Dean's List Policy Western Student Association Response – C. Dennis Simpson*

Simpson thanked the WSA for its input, but no action will be taken at this time.

#### *Faculty Senate Budget Report – Sue Brodasky*

Brodasky reviewed the handout and noted the carryforward of the salary savings last fiscal year transferred to fund-51. Gershon questioned the projected costs of postage, and Brodasky explained that there will be large mailings following the Presidential

Scholars Convocation and the Faculty Retirement Recognition Dinner to send out the photos from those two events.

#### *President's Update – Simpson*

Simpson's comments included the following:

- MOA-15/10: USC and Graduate Studies Council have stated they are unable to come to a resolution regarding this MOA. GSC recently made edits and approved it which caused USC to vote against it. Ayers suggested making it a charge again for both councils this next academic year.
- MOA-15/02: GSC has voted not to support this MOA because the rationale is insufficient. Jellies stated that there is a need to have writing intensive for some units and he believes it should go to the full Senate.

A motion was made by Rantz, seconded by Mingus to place the MOA on the April 7 Faculty Senate agenda without comment of the EB. With one abstention, the motion carried.

- Personal Web Pages: will no longer be supported as of the end of the year.
- Gershon has been asked to work with the Provost to have all outstanding MOAs returned by the end of the academic year.
- Commencement Platform Party: all EB members must notify the office staff of their plans to attend so that the seating arrangements may be made with the Board of Trustees secretary.
- Committee to Oversee General Education: is planning to start the process for review of all courses approved for General Education proficiency 2 as soon as possible. However, there had been a suggestion that the process be postponed until after the April 7 vote regarding the General Education revision MOA. USC chair, Marilyn Kritzman has expressed that she supports COGE moving ahead as soon as possible based on the consideration that the General Education revision MOA may not pass. Brodasky noted that the next COGE meeting has been canceled. The EB agreed to wait until after the April 7 Senate meeting to make a determination.

#### *Vice President's Updates – Gershon*

Gershon's comments included the following:

- The Board of Trustees accepted the revised University Strategic Plan. Several of the Transition Team members had recommended that it include specifics regarding risk management, which was initially accepted, but were not present in the final document.
- Enrollment Management: Gershon has been asked to take a specific role with enrollment management by the provost. He will provide updates to the EB in the near future.

#### *Council and Committee Reports*

**Academic and Information Technology Council:** report was provided via email.

**Campus Planning and Finance Council:** the pond is under construction in order to create a walking path and add a water element for the new dining hall. It is scheduled to be completed by the end of summer.

**Graduate Studies Council:** Ayers reported that GSC had selected the graduate student research and teaching award recipients. The council reviewed and discussed MOA-15/02 and MOA-15/10 in detail, voting not to support MOA-15/02 and postponing MOA-15/10.

**International Education Council:** report provided via email.

**Research Policies Council:** no report due to representative having to leave.

**Undergraduate Studies Council:** no report due to representative leaving at 1:15 p.m.

**Professional Concerns Committee:** the committee received a report from Wagner regarding a proposal for grade forgiveness when changing majors. PCC explained that the idea of a withdrawal would not work, but the committee was receptive and have invited the ombudsman, registrar, provost, and general counsel to the next meeting for further discussion.

**EUP University Studies Curriculum Committee:** Mingus asked for the current committee charges.

#### **OTHER**

The Executive Board will meet next on 8 April 2016. The president adjourned the meeting at 2 p.m.

Submitted by: Sue Brodasky, Faculty Senate Administrator