

**WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE MEETING
Minutes of 3 November 2016**

The Faculty Senate met in Rooms 208-210 of the Bernhard Center. There were 64 Senators and substitutes present.

Members Present: O. Abudayyeh, D. Anderson, R. Aravamuthan, D. Areaux, S. Asefa, S. Ayers, David Paul (for K. Baldner), T. Barkman, P. Bennett, S. Burns, S. Carlson, C. Chase, R. Cooper, Emily Hauptmann (for K. Corder), H. Dooley, J. Dunn, N. Eckerson, K. Ehrhardt, J. Eng, B. Ferrin, G. Flamme, Y. Ford, D. Foskey, J. Gabel-Goes, R. Gershon, J. Gilchrist, L. Gray, T. Greene, T. Gupta, J. Hahn, L. Heun, W. Huang, P. Ikononov, A. Isea, J. Jellies, D. Johnson, T. Koshmanova, C. R. Krishna-Swamy, M. Kritzman, D. Lepisto, W. Liou, W. Moncrief, J. Petrovic, K. Prewitt, W. Rantz, Sheldon Langsam (for J. Ruhl), C. Running-Johnson (for P. Blickle), R. Siebert, C. D. Simpson, S. Slawinski, J. Smith, S. Summy, J. Thakurta, J. Van Der Kley, P. Vandercook, G. Veeck, A. Venter, U. Wagle, B. Wagner, D. Walcott, R. Wall Emerson, R. White, B. Young

Members Absent: U. Attanayake, R. Beronja, L. Bierlein Palmer, A. Brogowicz, P. Ciccantell, T. Curran, R. dePeaux, K. Fogarty, B. Geier, J. Kapenga, P. Krawutschke, G. Langworthy, J. Larson, A. Miles, I. Nash, D. Nofsinger, A. Rea, D. Rudge, L. Schmidt, D. Schuster, R. Spates, G. Whitehurst

Guests: Jane Baas, Interim Dean, Lee Honors College; Michele Behr, Libraries; Shawn Brueshaber, Mechanical and Aerospace Engineering; Jody Brylinsky, Associate Provost for Institutional Effectiveness; June Cottrell, Emerita, Theatre; Elise DeCamp, Part-Time Instructors and Sociology; Mervyn Elliott, Chair, and Molly Lynde-Recchia, Vice Chair, Ad Hoc General Education Design Committee; Keith Hearit, Associate Dean, College of Arts and Sciences; Julie Garrison, Dean, Libraries; Brian Horvitz, Educational Leadership, Research and Technology; Carla Koretsky, Dean, College of Arts and Sciences; Fredah Mainah, Part-Time Instructors, Africana Studies Program and Global and International Studies; Suzie Nagel-Bennett, Associate Vice President for Student Affairs and Dean of Students; David Reinhold, Associate Provost for Assessment and Undergraduate Studies; Cheryl Roland, Executive Director of University Relations; Kylie Schultz, Part Time Instructors and Holistic Health; Susan Stapleton, Dean, Graduate College; Tom Wolf, Chief Technology Officer, Office of Information Technology

Staff: S. Brodasky, S. Davenport

Faculty Senate President Suzan Ayers called the meeting to order at 5:01 p.m.

PROCEDURAL ITEMS

Acceptance of the Agenda

Jellies expressed that University General Counsel provided advice that has motivated further review of MOA-16/03, prior to bringing to the Senate for a vote. A motion was made by Jellies, seconded by Kritzman, to withdraw MOA-16/03 from the agenda. Motion carried.

A motion was made by Chase, seconded by Jellies, to postpone the memorial for Dr. Mary Cain since the speaker was unavailable to attend. Motion carried.

A motion was made by Abudayyeh, seconded by Rantz, to postpone the enrollment management update since the speaker was unable to attend Motion carried.

A motion was made by Simpson, supported by Asefa, to accept the agenda as amended. Motion carried.

Approval of Minutes of 6 October 2016 Senate Meeting

Without objection, the minutes of the 6 October meeting were approved as published.

*Faculty Senate Executive Board Report – Suzan Ayers,
Faculty Senate President*

Senate President Ayers' report included the following:

- Welcome new senator:
 - Phillip Vandercook, Military Science and Leadership
- The Presidential Search Advisory Committee has selected Parker Executive Search out of Atlanta to work with the committee to select WMU's ninth president. The search process will include three days of faculty, staff and student fora to be held November 15 through 17, before the position description is finalized, to gather campus and community input on the desired skills and characteristics of the next WMU president. Information on the details of those fora will be available on the search website: <http://www.wmich.edu/presidentialsearch> created to share information on the process. Participation in those meetings is encouraged so everyone has a chance to provide feedback in one of the many ways it will be sought. A detailed announcement from the search committee will be released tomorrow, so please keep an eye out for that message.
- Members of our retired faculty association have partnered with the University's former retirement administrator, Dr. A.D. Issa, to provide current faculty with retirement planning information. Please visit their website http://www.wmuaaup.org/aaup_002.htm to review the written materials. Dr. Issa is offering two workshops on the Essentials of a Successful Investment Strategy on November 11 & 18 from 10 to 11:30 a.m. in the College of Health and Human Services, room 1010. All employees planning for, hoping to, or nearing retirement are welcome, regardless of employee group affiliation.
- Our annual request for the nominal, voluntary faculty fee was sent to all 970 academic rank employees at WMU this week. For your convenience, we can accept cash or check if you would like to make that payment tonight. The email notice sent out on Monday includes a link to the personal greeting/informational video on the Senate main webpage that you can enjoy and direct new or junior faculty to for basic Faculty Senate information.
- The promised Senate meeting summary notes were sent after the October meeting. The Senate office received some positive feedback on those, so we hope everyone will make use of those in updating colleagues on Senate-related events.

Remarks by John Dunn, WMU President

President Dunn's remarks included the following:

- New WMU Rankings: learned this week that our University has once again been honored for its outstanding service to veterans. The eighth annual "Best for Vets" rankings by Military Times Magazine ranks WMU as No. 108 out of more than 500 schools assessed for its 2017 rankings. WMU is the only Michigan school that has been included in all eight editions of this prestigious annual assessment. And two weeks ago, we learned that WMU was named one of five "Top Performers" nationally in the area of public engagement as part of the 2016 Sustainable Campus Index published by the Association for the Advancement of Sustainability in Higher Education. AASHE is the organization that manages STARS, the Sustainability Tracking, Assessment & Rating System.
- Election News: As the election nears, we're finding that our political science experts have been playing a role internationally in trying to explain to the world what exactly is going on in the U.S. It speaks to both the breadth of expertise our faculty members have as well as the strange nature of this year's elections.
 - Dr. Jim Butterfield was on television in Vietnam explaining the process.
 - Dr. Mahendra Lawoti, who is from Nepal, was interviewed by Nepali media.
 - Dr. John Clark also has been interviewed via email about the election by the Singapore Straits Times.
 - On election night you'll be able to see John Clark doing election analysis for WWMT and Dr. Peter Wielhouwer doing the same for Fox 17.
 - Dr. John Dunn, president, issued a video encouraging the campus community to vote.
 - Visits like those this week by Cher and Senator Bernie Sanders on behalf of Secretary Hillary Clinton are covered by the campaign.
- NCAA Presidential Forum: a recent meeting in Indianapolis, a collection of 32 University presidents representing the 32 NCAA Division One Conferences. Excellent opportunity to hear and learn from a select group of athletes about their experiences as a student athlete: how they were recruited and the information needed; what happened during their eligibility; what their plans are post-baccalaureate. Progress is being made to address issues and concerns of athletes with respect to practice time, selection of majors, study abroad and other important elements of the student athlete experience.
- Faculty Accolades: two notable achievements by former faculty stars are new books:
 - Dr. Dan Stufflebeam, who founded our Evaluation Center and carved out a career as a giant in that discipline. He's the co-author of a new book. "The CIPP Model: How to Evaluate for Improvement and Accountability."
 - Dr. Paul Maier has just published a new book, actually a newly edited version of "Foxe's Book of Martyrs." That compilation of

the deaths of Catholic and Protestant martyrs during the Reformation was written by John Foxe, who was born in England 500 years ago this year.

- Student Accolades:
 - Quarterback Zach Terrell has been named a 2016 National Football Foundation Scholar Athlete. A native of Fort Wayne, Indiana, he is one of 12 athletes from across all divisions of college athletics chosen out of a group of 156, who will receive an \$18 thousand post-graduate scholarship as part of the NFF Scholar-Athlete Class. A Cum Laude graduate, he is pursuing his MBA.
 - Edward Brubandt, a 2009 graduate in WMU's engineering technology program, was selected by the Society of Manufacturing Engineers as one of this year's "30 Under Thirty" future leaders in manufacturing. Edward has worked in quality engineering, but in 2011 started his own manufacturing company.

Remarks by Timothy Greene, Provost and Vice President for Academic Affairs
Provost Greene's remarks included the following:

- Searches:
 - Lee Honors College Dean: two on-campus candidates will be interviewing this week. The search committee will have its final meeting next week.
 - Haworth College of Business Dean: the airport interviews were held last week with 10 candidates in Grand Rapids. Three to five candidates will be invited for campus visits after the Thanksgiving holiday break, specific dates will be announced soon.
- Fair Labor Standards Act: academic affairs is looking at how it will affect the staff. FLSA states that salaried employees that make between \$23 and \$42-47 thousand should be moved to hourly or have a pay increase to \$47 thousand. The changes are ready to be implemented as of December 1. The effect on academic affairs is a cost of \$900 thousand.
- Potential Dunbar Hall Renovation: building priorities were passed at the October Board of Trustees meeting. Dunbar was moved to the top of the renovation list, but that does not guarantee state funding for the renovations. When it is taken off-line for renovation, it will be for 1.5 to 2 years. That is a lot of classrooms out of commission for a long time frame. It will not be torn down, but rather renovated. It could be as early as fall of 2018.
- Academic Affairs Strategic Plan: the final plan will be presented to the provost tomorrow. The Mission and Vision will not be changed; goals will be cut from 8 to 5. It will include implementation of the signature program, and changed to make the curricular process nimble.
- Academic Support Program Planning: includes offices such as advising and admissions. The process will include faculty and staff review and observations. The Office of Institutional Effectiveness will be contacting faculty to solicit assistance during the spring semester.

Discussion covered the following:

- It was questioned if there are anticipated staff reductions due to the FLSA changes. The provost confirmed it will be business as usual, all hourly staff positions will remain the same, a small portion of salaried staff positions will be converted to hourly, there will be a few other salaried staff pay adjustments.

INFORMATION / DISCUSSION ITEM

Ad Hoc General Education Design Committee – Mervyn Elliott, Chair
Elliott reported that the committee has met eight times since it was charged in September. The committee is following the MOA and the learning outcomes contained in the MOA. It is focused on building foundations, creating student needs for success, and the foundational skills of written communication, oral communication, and critical thinking skills. It is anticipated that a middle layer of courses will encompass the learning outcomes. In fleshing out the framework the committee will be meeting with faculty experts in areas such as oral communication, critical thinking, and the signature program, among others. A possible final layer of courses will allow students to choose from their interest is in a major. The provost has indicated that resources will be provided to implement the program changes as determined by the Faculty Senate. An eLearning course has been developed to solicit faculty feedback, which will include a Frequently Asked Questions, and a naming survey.

Discussion covered the following:

- When asked if consideration has been given to inviting part-time faculty to participate the feedback, Elliott stated that they will be included.
- It was noted that writing intensive course instructors would like to be invited to present to the committee what specifically needs to be included in those classes.
- There was emphasis on the influence of on-line media. Students need fundamentals of education but on-line media also needs to be taken into consideration.
- The committee was asked how it sees its work in conjunction with the Committee on General Education, which is currently requiring the review of Proficiency 2 courses, is that repetitive work. Elliott stated that once the framework is determined it will be the work of COGE and/or an implantation committee. Reinhold noted that the target for implementation is fall 2018, so the current curriculum program has to be maintained for those students being admitted under the catalog of fall 2017. There is a need to have those programs maintained.
- It was asked if members of the design committee will also serve on the implementation committee, to which Ayers commented that has not yet been determined.

University Libraries Update – Julie Garrison, Dean

Garrison provided a [handout](#). A subscription to the New York Times has been added, and noted that there is a section which focuses on education. There was a recent major Special Collections purchase of a 12th century manuscript. Textbooks are on reserve for 350 courses in an effort to alleviate student struggles with

purchasing textbooks. If you have a textbook that you think should be added, please contact the library. Some changes to services are: research carrels being open to graduate students in addition to faculty, but the graduate student has to have a letter from a faculty member; change to loan periods to one semester long; no charges of overdue fines; automating overdue notices through email; billing for lost items will be moved to the budget office after 45 days past due; charge for lost items is \$75 with a \$15 non-refundable processing fee. There have been renovations of furniture and carpeting taking place in the lobby. A building program plan is being conducted with Facilities Management and an outside architecture firm. Part of that plan will include repurposing the second floor computer lab crossover space.

Discussion covered the following:

- It was asked if there are any plans for reserving ebooks for online students, to which Garrison stated that the library already has etexts and is looking into open education resources.
- When asked if there are rules for ebook use, Garrison noted the library is working on specific licensing, but if you have a specific book you would like to use, contact the library.
- Confusion was expressed about the \$75 lost item fee since the books are far more expensive to replace than the \$75 fee. Garrison noted that not that many items are lost and when reviewing the average cost \$75 was determined to be a reasonable fee. The fee will be re-evaluated if there is an overall loss.

PROFESSIONAL AND ACADEMIC CONCERNS

No concerns were expressed.

ADJOURNMENT

Ayers provided a reminder that there will be a January Faculty Senate meeting focusing on General Education revision. It was noted that Senate meetings are required to adjourn no later than 8 p.m., there may have some confusion that it was 7 p.m.

The Senate will meet next on 1 December 2016, in room 208 Bernhard Center. The meeting adjourned at 6:18 p.m.

Sue Brodasky and Suzanne Davenport, Faculty Senate Office