In addition to its specific responsibilities listed in the Academic and Information Technology Council’s role statement and the work of subcommittees if such exist, the Faculty Senate Executive Board charges the AITC to consider, as a committee of the whole or through the appropriate subcommittee or task force, the following issues:

1. Review the scope and description of the council’s role statement and assess the effectiveness of the council’s practices. Address any continuing or outstanding issues or initiatives as directed by the Faculty Senate Executive Board.

2. Continue to explore ways to more directly incorporate the insights gained by college Information Technology managers into the strategic planning and policy review processes.

3. Serve as a consultative body on security policies; continue to evaluate data security and existing policies related to mobile devices.


5. Address technology accessibility and coordinate any working group activity with any existing Project Action Team. This will include diversity initiatives.

6. Work with existing campus groups and offices to examine and monitor W-Exchange.

7. Work with existing campus groups and offices to examine and monitor the electronic curriculum and program change replacement initiative.

8. Work with existing campus groups and offices to examine and monitor the WMU website.

9. Explore potential intersections between WMU research and technology offerings.

10. Develop a Memorandum of Action regarding ADA/504 compliance.

**NOTE:** The AITC will seek information from the Office of Information Technology to maintain communications with that office on issues directly related to it. Council recommendations are to be submitted to the Executive Board in the form of a report (see the template for preparing reports included in the Faculty Senate Council/Committee Chair Handbook). After review, the Executive Board may invite the council to initiate a memorandum of action (MOA) on which the recommendation(s) is/are stated. Any draft MOAs requested by the Executive Board should be submitted using the DRAFT MOA template included in the Faculty Senate Council/Committee Chair Handbook.

*The AITC chairperson shall provide a written summary of the council’s progress for the year; list the above charges noting each item’s progress and current status; any other activities undertaken; and draft charges for the 2018-19 academic year, no later than June 30, 2018.*