In addition to its specific responsibilities listed in the Campus Planning and Finance Council’s role statement and the work of subcommittees if such exist, the Faculty Senate Executive Board charges the CPFC to consider, as a committee of the whole or through the appropriate subcommittee or task force, the following issues:

1. Review the scope and description of the council’s role statement and assess the effectiveness of the council’s practices. Address any continuing or outstanding issues or initiatives as directed by the Faculty Senate Executive Board.

2. Review the Campus Master Plan and make recommendations on aspects that need attention.

3. Review and work to enhance faculty input to and participation in the development and fund raising process (per MOA-09/05).

4. Campus Budgeting/Finance Education Campaign: Develop and provide a presentation to the Faculty Senate in order to educate Senators on budgetary matters at WMU.

5. Review Landscape Services practices and vision and provide input into ways that the academic and operations faces of WMU may continue to be integrated.

6. Learn of the vision for marketing and public relations as well as decision-making processes that affect WMU.

7. Review the priorities and initiatives related to accessibility and sustainability associated with Facilities Management and provide input for enhanced cooperation with instructional efforts on campus.

8. Review and provide input into campus construction projects that are in the various stages of planning.

9. Review and provide input into Capital Outlay projects.

10. Examine issues of risk management to the University.

NOTE: The CPFC will seek information from the offices of the Vice President for Business and Finance, Facilities Management and University Budgets and Financial Planning to maintain communications with those offices on issues directly related to them. Council recommendations are to be submitted to the Executive Board in the form of a report (see the template for preparing reports included in the Faculty Senate Council/Committee Chair Handbook). After review, the Executive Board may invite the council to initiate a memorandum of action (MOA) on which the recommendation(s) is/are stated. Any draft MOAs requested by the Executive Board should be submitted using the DRAFT MOA template included in the Faculty Senate Council/Committee Chair Handbook.

The CPFC chairperson shall provide a written summary of the council's progress for the year; list the above charges noting each item’s progress and current status; any other activities undertaken; and draft charges for the 2018-19 academic year, no later than June 30, 2018.