

**WESTERN MICHIGAN UNIVERSITY  
FACULTY SENATE**

**CENTERS & INSTITUTES COMMITTEE  
Meeting Minutes of 5 December 2017  
Bernhard Center – Room 204**

**Members Present:** Massood Atashbar, Charles Henderson, Stephen Magura, David Rudge, Carol Sundberg, Steve Ziebarth

**Members Absent:** Sisay Asefa, John Kapenga, Randy Ott

**Ex Officio Member Present:** Osama Abudayyeh

**Advisory Member Present:** Sherine Obare

**Advisory Member Absent:** Jody Brylinsky

The meeting was called to order by Chair Pro tempore Abudayyeh at 1:05 p.m.

**PROCEDURAL ITEMS**

*Acceptance of the Agenda*

A motion was made by Atashbar, seconded by Ziebarth, to accept the agenda as presented. Motion carried.

*Approval of 7 November 2017 Minutes*

A motion was made by Rudge, seconded by Atashbar, to approve the 7 November minutes as presented. Motion carried.

*Chair's Comments*

Abudayyeh noted that he should not continue to chair the committee meetings. He is the liaison to the Faculty Senate Executive Board, and he will need to nominate someone to chair this committee beginning in January.

**ACTION ITEMS**

*CAS Institute for Intercultural and Anthropological Studies Proposal*

Several issues were raised as the proposal was being reviewed, including:

- Since the courses will be taught by faculty housed in other units, is there support from the other units to contribute faculty, and will the faculty have joint appointments?
- Have the faculty from the dissolved units been reassigned to other units?
- What issues, if any, do the receiving unit chairs see with these new assignments for the transferred faculty?
- As there is only a director and no assigned faculty?
- Who will be the members of the Institute?
- Will it be up to the director to appoint members to the Institute?
- Will the Institute be able to offer tenure to faculty?
- Will there be a problem if some of the faculty are not full professors?
- Have other organizational structures been considered, such as forming another department or school?

It was suggested that letters of support from other units should be included with the proposal. It was determined that College of Arts and Sciences Dean Carla Koretsky will be invited for further discussion at the next meeting.

A motion was made by Rudge, seconded by Ziebarth, to postpone the proposal until concerns are discussed with a CAS representative. Motion carried.

**INFORMATION / DISCUSSTION ITEMS**

*Review/Revise Criteria*

The three sets of draft criteria, new proposals, annual review, and five-year review, were reviewed and finalized.

A motion was made by Rudge, seconded by Atashbar, to recommend the three sets of criteria to the Faculty Senate Executive Board for further action. Motion carried.

**OTHER**

The January meeting will be changed to January 10 at 10:30 a.m.

**ADJOURNMENT**

The meeting was adjourned at 2:15 p.m. by Chair Pro tempore Abudayyeh.

Submitted by: Carol Sundberg, Secretary