Faculty Senate President Richard Gershon called the meeting to order at 10:05 a.m.

PROCEDURAL ITEMS
Acceptance of the Agenda
An update from the University Policies Committee was added to informational items. A motion was made by Wagner, seconded by Jellies, to accept the agenda as modified. Motion carried.

Approval of the Faculty Senate Executive Board Minutes – 22 June 2018
A motion was made by Wagner, seconded by Jellies, to approve the 22 June minutes as presented. Motion carried.

INFORMATION ITEMS
President’s Update – Gershon
Gershon’s comments included the following:
- Lee Honors College Study in the States: Gershon notified the Lee Honors College dean that the college cannot state the courses meet general education requirement, but encouraged him to submit the courses for WMU Essential Studies review and approval.
- Board of Trustees: Gershon gave an overview of his statements to the BOT at the recent meeting. He provided the BOT with details of WMU Essential Studies implementation plans. He expressed his interest in interdisciplinary studies and the possibility of creating a committee to define interdisciplinary studies at WMU. He also informed the BOT about upcoming initiatives from Faculty Senate council and committee charges.
- Dean Dave Powel Meeting: The take away from Aviation was that the college is suffering from faculty lines being lost to retirements and are unable to build the program that is needed.
- WMU Essential Studies: Sarah Summy and Decker Hains reported to Gershon that the committee is making great progress
- Provost Jennifer Bott Meeting: Gershon and Hahn met with Provost Bott for the first time. One topic was the confirmation of the WMU Essential Studies Director. The position will be full-time for two years and then reevaluated.

Vice President’s Update – Hahn
Hahn’s comments included the following:
- Provost Jennifer Bott Meeting: Confirmed regular monthly meetings. Hahn explained to Provost Bott the Faculty Senate’s concept of “no pocket vetoes” and committed to alert the provost as topics come from the Faculty Senate.

University Policies Committee Update – Jellies
Jellies reported that the student complaint tracking policy has already been approved by President Edward Montgomery. The policy was rushed through the process due to requirements of the Higher Learning Commission. It was determined that questions of the policies activities will be best directed to the academic deans. The policy as it is written resides at the level of the University vice presidents, such that deans and chairs could be asked to create unit level tracking procedures, but have not as of yet been asked to do so. Jellies emphasized that the policy only refers to tracking of complaint data. Discussion was held.

ACTION ITEMS
Executive Board Directors Elections – Gershon
A motion was made by Jellies, seconded by Abudayyeh, to nominate C. Dennis Simpson and William Rantz for election as Directors to the Executive Board as of August 29, 2018. Motion carried.

2018-19 Council/Committee Charges – Gershon
Gershon noted that the council year-end reports are being reviewed. He encouraged Executive Board directors to submit possible charges for the council/committee they represent. It was stated that as a reminder that EB processes can be modified, just because there is precedent does not require the same process. Discussion was held. It was suggested that Campus Planning and Finance Council charge no. 8 be modified.
A motion was made by Jellies, seconded by Abudayyeh, to approve 2018-19 Charges for Professional Concerns Committee as presented and for Campus Planning and Finance Council as modified. Motion carried.

DISCUSSION ITEMS
Last Day of Summer Registration – Gershon
Gershon raised a concern about the last day of registration for summer sessions being so late into the sessions. He gave an example for his course. When the Registrar’s office was contacted, it was indicated this is a common occurrence. It was suggested that this topic be added as a charge for Undergraduate Studies Council and Graduate Studies Council.

Undergraduate Studies Council and Graduate Studies Council Voting Procedures – Gershon
A concern has been expressed by Associate Provost Dave Reinhold regarding the inconsistencies in the process for voting on USC versus GSC. Gershon provided examples of each council’s voting processes. Discussion was held regarding open meetings, parliamentary procedures, and coercion. Gershon would like to create consistency of the procedures. This topic will be included in the chair training to be held on September 14, 2018.

Graduation Ceremony Changes – Gershon
Gershon was asked by the President’s Office staff for input on the graduation ceremony. He asked the EB for input on what was liked or disliked:

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Liked:
- shorter program
- inclusion of the Faculty Senate President in the ceremony to hand out diplomas
- Students discouraged from taking selfies, dancing, etc.

Disliked:
- Student-Life video
- Inclusion of fight song, rather than the alma mater
- The length of time taken to acknowledge family and student support people
- Redundancies, specifically when the same people standing to be recognized for different reasons

Council Year-End Reports and Charges – Gershon
Gershon presented the proposed charges for review.
- International Education Council: Gershon confirmed that council member Stephen Covell is willing to serve as chair. Discussion was held regarding charge 3. Concern was expressed about recruitment focus in specific countries. Discussion was held.

A motion was made by Jellies, seconded by Wagner, to accept the Council Year-End Report. Motion carried.
- Undergraduate Studies Council: It was noted that the council chair had been concerned about the transition of general education oversight to the new WMU Essential Studies Executive Advisory Committee. Corrections were made to charge 1 and 3.

A motion was made by Jellies, seconded by Wagner to accept the Council Year-End Report. Motion carried.
- Research Policies Council: It was suggested that the council chair be encouraged to share the charges with the Office of Vice President for Research before they are finalized.

A motion was made by Jellies, seconded by Wagner, to accept the Council Year-End Report. Motion carried.

OTHER
The 10 August 2018 EB meeting location is being changed to CanDo-Acres. Simpson and Rantz will be invited as guests.

ADJOURNMENT
The Executive Board will meet next on 10 August 2018 from 10 a.m. to 12 p.m.
Faculty Senate President Richard Gershon adjourned the meeting at 12:26 p.m.

Submitted by: Sue Brodasky, Faculty Senate Administrator