

**WESTERN MICHIGAN UNIVERSITY  
FACULTY SENATE**

**PROFESSIONAL CONCERNS COMMITTEE  
Meeting Minutes of 16 January 2019  
Bernhard Center Faculty Lounge**

**Members Present:** Kelly Ackerson, Rob Eversole, Melissa Intindola, Cindy Linn, John Miller, Matthew Mingus, Marcel Zondag

**Members Absent:** Valerian Kwigizile

**Ex Officio Member Present:** John Jellies

**Advisory Members Present:** Nicole Albee, Director, Office of Student Conduct, Kathy Mitchell, Ombudsman

**Staff:** Sue Brodasky

The meeting was called to order by Chair Eversole at 12:31 p.m.

**PROCEDURAL ITEMS**

*Acceptance of the Agenda*

A motion was made by Miller, seconded by Linn, to accept the agenda as provided. Motion carried.

*Approval of 14 November 2018 Minutes*

A motion was made by Intindola, seconded by Linn, to approve the 14 November minutes as presented. With one abstention, the motion carried.

*Chair's Remarks – Eversole*

Eversole reported that both MOA-18/05: Creation of Undergraduate GPA Revision Policy and MOA-18/011: Revision to Undergraduate Catalog Course Grade Appeals Student's Deadline were approved by the Faculty Senate and will be sent on to the administration.

**INFORMATION ITEMS**

*Military Short-Term Absence Definition*

The Office of Military and Veterans Affairs provided a draft definition that was distributed to the committee prior to the meeting. Discussion was held regarding the various military forces that will be applicable in the policy. The draft definition proposes 14 consecutive days, or 10 business days, which was noted as a length of time that would not be acceptable for summer I and II semesters. Discussion was held regarding possible policy modifications versus creation of a Memorandum of Action. Jellies was asked to create language to be incorporated into the Undergraduate Catalog. This committee will review that language at the next meeting.

*Examine Grade Submission Timeline*

Mingus stated that the topic is part of the most recent version of the WMU-AAUP Agreement, Article 42.9.7 *Submitting Final Grades*: Each faculty member shall submit final grades for each course for which he/she is the instructor of record by the University deadline (see Appendix D, WMU calendar). It was noted that the

Faculty Senate cannot take action since it is a contractual issue. Discussion was held. Jellies was asked to report back to the Faculty Senate Executive Board and suggest that President Richard Gershon meet with the newly-elected AAUP President Carol Weideman.

**OTHER**

The PCC charge "Establish an appropriate timeline for which faculty have to report a student for suspicion of academic violation" will be a discussion item at the next meeting.

**ADJOURNMENT**

The meeting was adjourned at 1:15 p.m. by Chair Eversole.

Sue Brodasky, Faculty Senate Administrator