Members Present: Osama Abudayyeh, Suzan Ayers, Carla Chase, Richard Gershon, Janet Hahn, John Jellies, Marilyn Kritzman, William Rantz, C. Dennis Simpson, Bret Wagner  
Staff: Sue Brodasky

Faculty Senate President Richard Gershon called the meeting to order at 10:06 a.m.

**PROCEDURAL ITEMS**

*Acceptance of the Agenda*

The agenda was amended to request a review of the preceding night’s Faculty Senate meeting and to add a discussion item of the Honorary Degree Committee. A motion was made by Ayers, seconded by Rantz, to accept the agenda as amended. Motion carried.

*Approval of the Faculty Senate Executive Board Minutes – 25 January 2019*

A motion was made by Simpson, seconded by Rantz, to approve the 25 January minutes as amended. With one abstention, the motion carried.

**INFORMATION ITEMS**

*President’s Update – Gershon*

Gershon’s comments included the following:

- **Think Big**: an email encouraging faculty participation was distributed from the Faculty Senate.
- **AAUP**: Gershon met with AAUP President Carol Weideman where they shared a wide variety of information. They discussed some common objectives.
- **Council Chairs Meeting**: in an effort to ensure council chairs share ownership in the joint work of the Faculty Senate there will be a Council chairs meeting on 19 February in the President’s Dining room of the Bernhard Center from 2:30 to 4 p.m. All Executive Board members are invited to attend.
- **Land Acknowledgement Statement Project**: graduate students Rebecca Huntley is proposing a project to establish a statement in recognition of Native Americans at the start of meetings held in the Bernhard Center. She is working with the Western Student Association in contacting the Faculty Senate for support. It was suggested that they be invited to speak to the Executive Board at a future meeting. Discussion was held.
- **South Neighborhood Renovation**: Gershon met with Lynne Heasley and encouraged her to attend or join the Campus Planning and Finance Council. Gershon and Ayers will be meeting with Heasley in a couple of weeks for follow up discussion.
- **President Edward Montgomery Meeting**: topics were identified for the upcoming meeting.
- A review of the preceding night’s Faculty Senate meeting was discussed.

*Vice President’s Update – Hahn*

Hahn’s comments included the following:

- **Provost Jennifer Bott Meeting**: topics were identified for the upcoming meeting, including MOA-18/05: Creation of Undergraduate GPA Revision Policy.
- **Succession Planning**: Hahn stated that she would not be running for Faculty Senate President following Gershon and encouraged the EB to begin succession planning.
- **University Policy Committee**: the committee is making progress and communicating with constituents.

**ACTION ITEMS**

*Creation of Ad Hoc Committee for Interdisciplinary Programs – Gershon*

A motion was made by Chase, seconded by Kritzman, to approve the creation of an Executive Board ad hoc committee as identified in the proposal. Simpson recused himself from discussion and voting. Gershon presented the proposal he drafted, with the goal of the committee to identify interdisciplinary program best practices for WMU. Edits were suggested regarding the details contained in the proposal. Discussion was held regarding membership and charges for the proposed committee. When questioned who the audience would be for the proposed committee’s final report, Gershon stated that he has shared the idea with Provost Bott, and anticipates the EB directing implementation of best practices. It was suggested that there be a focus on institutional barriers; however, Gershon does not want to limit the committee’s conversation just to barriers and wants to encourage it to include solutions to those barriers. Discussion was held. Edits will be incorporated and a new proposal will be presented to the EB at the next meeting. A motion was made by Jellies, seconded by Ayers, to postpone this item until the next meeting. With one abstention, motion carried.

*Registrar Proposed Policies – Gershon*

Two proposed policies have come forward from the Registrar. Discussion was held. A motion was made by Simpson, seconded by Ayers, to refer both proposals to the Undergraduate Studies Council. Motion carried.

*Honorary Degree Committee – Gershon*

Gershon provided an update on the recent meeting. Discussion was held regarding the current nomination. Gershon reported that the President’s staff has asked the Executive Board to review the procedures for determining an honoree. It was noted that the Faculty Senate can inform the process but it is not authorized to award a degree. The current process was reviewed.

*Liberal Education Curriculum – Kritzman*

Kritzman reported on the meeting with the College of Arts and Sciences Dean Carla Koretsky and Associate Dean James Cousins. CAS has convened a working group to revise the college liberal education curriculum. The LEC was established in 1996 and was revised last in 2004. The 2004 revision resulted in the addition of Proficiencies being added to the WMU General Education program. The proposed revision will include foreign language for two semesters, critical thinking, and baccalaureate writing. Discussion was held. The EB confirmed that any changes would be subject to the curriculum review process.

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A motion was made by Jellies, seconded by Ayers, to postpone the following topics to the next meeting. Motion carried.

- Determining Policies from MOAs – Hahn
- Credit Card Payments – Ayers

COUNCIL AND COMMITTEE REPORTS
WMU Essential Studies Executive Advisory Committee Ayers provided a report via email prior to the meeting.

OTHER
Executive Board Meeting Dates – Brodasky
The proposed dates for the upcoming year were distributed. It was noted that the one date in July 2019 would need to be rescheduled.

Rantz reported that at the upcoming Extended University Programs Council meeting, he will be recommending the creation of a subcommittee to explore, evaluate, and provide input on issues pertaining to Board-appointed faculty at offsite locations contributing to service and shared governance on main campus.

ADJOURNMENT
The Executive Board will meet next on 22 February 2019 – Bernhard Center, Faculty Dining Room from 10 a.m. to 12:30 a.m. Faculty Senate President Richard Gershon adjourned the meeting at 12:04 p.m.

Submitted by: Sue Brodasky, Faculty Senate Administrator