

**WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE
WMU ESSENTIAL STUDIES COURSE REVIEW AND APPROVAL COMMITTEE
Minutes of 11 March 2019**

Submitted by: Colleen Stano, Secretary

Members Present: Charles Bruce, Kirsty Eisenhart, Paul Engelmann, Beth Ernst, Decker Hains, Jennifer Harrison, Gina Kling, Lois Lemon, Michele McGrady, Matilda McLean, Ilana Nash, Pablo Pastrana, Matthew Ross, Kathryn Thomsen, Kathryn Wagner, Kevin Wanner

Members Absent: Amy Naugle, Greg Veeck, Carol Weideman

Ex Officio Member Absent: Marilyn Kritzman

Advisory Members Present: Mervyn Elliott, Nick Gauthier, Anthony Helms, Melinda Lockett, Richard McMullen, Shannon Myers, Tammi Smith, Colleen Stano, Sharon VanDyken

Advisory Member Absent: Diana Blouin, David Reinhold

Committee vice Chair Jennifer Harrison called the meeting to order at 10:03 a.m.

PROCEDURAL ITEMS

Acceptance of the Agenda

A motion was made by Engelmann, seconded by Ernst, to accept the agenda as presented. Motion carried.

Approval of Minutes – 25 February 2019

Postponed.

Vice Chair's Remarks – Harrison

Harrison stated that today's meeting time would be devoted to breaking into teams for discussion of proposals. She reminded the committee that the 15 March retreat would be held in the Parkview Room-D135 in the Elson S. Floyd Hall, parking is available in the West Parking Deck. Breakfast will be provided.

TEAM BREAK-OUT SESSIONS

Teams had the opportunity to meet and discuss course proposals.

DISCUSSION/INFORMATION ITEMS

Retreat Planning – 15 March

Voting will take place at the retreat for the next set of course proposals. Team leaders were asked to update the file tracker in the shared OneDrive.

Feedback and Questions

The following question was raised:

- It was questioned if there was a way to inform the initiator of denied proposals that they should contact Decker Hains with any questions or concerns.

ADJOURNMENT

The WMU Essential Studies Course Review and Approval Committee will meet next on 15 March 2019 from 8 a.m. to 12 p.m. in the Parkview Room of Floyd Hall. Vice Chair Jennifer Harrison adjourned the meeting at 11:52 a.m.