WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE EXECUTIVE BOARD
Minutes of 2 August 2019

Members Present: Osama Abudayyeh, Richard Gershon, Decker Hains, John Jellies, Marilyn Kritzman, William Rantz, C. Dennis Simpson, Sarah Summy
Staff: Sue Brodasky, Suzanne Davenport

Faculty Senate President Richard Gershon called the meeting to order at 10:01 a.m.

PROCEDURAL ITEMS
Acceptance of the Agenda
A motion was made by Simpson, seconded by Rantz, to accept the agenda as provided. Motion carried.

Approval of the Faculty Senate Executive Board Minutes – 12 July 2019
A motion was made by Jellies, seconded by Kritzman, to approve the 12 July minutes as provided. With one abstention, the motion carried.

INFORMATION ITEMS
President’s Update – Gershon
Gershon’s comments included the following:
- The College of Health and Human Services dean confirmed that the syllabus template distributed to that college would be presented as optional. Concern was expressed about the template being specific regarding which items on the template were required versus just recommendations. Discussion was held. It was suggested that when the Faculty Senate office distributes the syllabus email it should be specific about what is required versus recommended and those differences.
- Topics were suggested for the upcoming meeting with President Edward Montgomery, including:
  - Topics were suggested for the upcoming meeting with Provost Jennifer Bott, including:
    - Vice President pro tem’s Update – Jellies
      Jellies’ comments included discussion of the University College as it was presented to him by the Provost.

University Policies Committee Update – Brodasky
Brodasky’s comments included the following:
- Confirmation of the Principal Investigator policy from the Office for the Vice President for Research, which has been in review by the UPC will need to be a Memorandum of Action for Faculty Senate consideration.
- Informational items, such as the UPC review process, the proposed Facilities and Administrative policy, and a proposed change to the MOA format, were provided for Executive Board review.
  - Concerns were expressed regarding the inclusion of disciplinary action in the UPC created policy form. It was questioned if disciplinary actions would be an WMU AAUP Agreement conflict.

- It was suggested that a process map be created for policy approval. Discussion was held.

ACTION ITEMS
Undergraduate Studies Council 2019-20 Charges
Discussion was held.
A motion was made by Kritzman, seconded by Jellies, to approve the revised USC 2019-20 charges. Motion carried.

Professional Concerns Committee 2019-20 Charges
Discussion was held.
A motion was made by Jellies, seconded by Kritzman, to approve the revised PCC 2019-20 charges. Motion carried.

DISCUSSION ITEMS
2019-20 Council Charges
Academic and Information Technology Council: Discussion was held and edits were made.
A motion was made by Simpson, seconded by Abudayyeh, to approve the AITC 2019-20 charges as edited. Motion carried.

Research Policies Council: Discussion was held and edits were made.
A motion was made by Abudayyeh, seconded by Kritzman, to approve the RPC 2019-20 charges as edited. Motion carried.

International Education Council: Discussion was held and edits were made.
A motion was made by Rantz, seconded by Abudayyeh, to approve the IEC 2019-20 charges as edited. Motion carried.

Graduate Studies Council: Discussion was held and edits were made such that any charges that appeared on both GSC and USC will have matching language.
A motion was made by Rantz, seconded by Abudayyeh, to postpone approval of GSC 2019-20 charges until the next meeting. Motion carried.

It was suggested that an Ad Hoc committee of the Executive Board be convened regarding syllabus statements instead of including the topic on any council charges, but the committee should include members from USC and GSC.

Campus Planning and Finance Council: Discussion was held and edits were made.
A motion was made by Jellies, seconded by Rantz, to postpone approval of CPFC 2019-20 charges until the next meeting. Motion carried.

Ad Hoc Committee for Interdisciplinary Academic Study Membership – Gershon
Gershon distributed a list of prospective members. Discussion was held and additional members were suggested.
- Appoint WMU Essential Studies Committee Chair(s) – Gershon
  Topic was postponed to the next meeting
OTHER
Summy noted that a WMU Essential Studies Executive Advisory Committee update was unavailable since the committee has not met since the last EB meeting was held.

Brodasky announced there will be a slight delay in the next EB meeting notice. Also, the minutes from this meeting may not be available for approval at the next meeting.

Gershon agreed to be the EB representative to the IEC.

It was requested that an additional EB meeting be scheduled in September or October.

ADJOURNMENT
The Executive Board will meet next on 23 August 2019 – Bernhard Center, Faculty Lounge from 10 a.m. to 12:30 p.m. Faculty Senate President Richard Gershon adjourned the meeting at 12:33 p.m.

Submitted by: Sue Brodasky, Faculty Senate Administrator