Academic Program Review

TIMING AND TEMPLATE
Summary

OBJECTIVES AND GUIDING PRINCIPLES
Committee Members

- Chris Cheatham
- Kathleen Springsteen
- Nathan Browning (GA)
- Teri Schrimpf
- Fen Yu
- Ciji Heiser
- Regena Nelson
- Christine Byrd-Jacobs
- Bret Wagner
- Ann Tyler
- Megan Slayter

And a special thanks to Megan Way for all her help with scheduling!
Objectives of the Process

1. Develop a self-study template and comprehensive implementation plan
2. Implement a successful training series for self-study completers
3. Establish a baseline through review of all existing academic programs
4. Improve strategic planning and resource management through development of action plans
5. Establish a rotational cycle of annual program reviews for all academic programs
Guiding Principles

• Simplicity, focus, usefulness, and transparency
• Inclusion of multiple voices
• Emphasis of contextual analysis of data over “data reporting”
• Opportunity for program-level SWOT or gap analysis
• Development of action plans for how to move from reflection into action
• Follow-through from the University regarding expectation toward improvement
Proposed Timeline
SELF-STUDY REPORTING AND REVIEW PERIODS
Chairs and directors have access to the template throughout the self-study completion.

**January 13** – 2.5-month self-study completion period opens; self-study completers and chairs/directors have “read/write” access to the system

**March 31** – Self-study completion deadline; system access reverts to “read-only” for all but chairs and directors

**April 1** – 1.5-month chair/director review period begins

**May 15** – Chair/director review ends; system access reverts to “read-only”

**May 18** – 2-month dean review begins; “read/write” access opens for deans and their designees

**July 17** – Dean review ends; system access reverts to “read-only” for deans and their designees

**July 20** – 2-month provost review begins; “read/write” access opens for the provost and her designees

**September 20** – Provost review ends; system access is closed for all participants

**September 31** – PDF copies of comprehensive reports are published on secure SharePoint site
APR Self-Study Template

DRAFT CATEGORIES
Question Categories

1. Program Identification and Overview (2)
2. Assessment of Student Learning (5)
3. Prior Program Review (3)
4. Environmental Scanning (3)
5. Enrollment (8)
6. Program Delivery and High-Impact Practices (10)
7. Recruitment (8)
8. Student Success (4)
9. Graduation (5)
10. Impact and Opportunity (5)
For More Information

https://wmich.edu/effectiveness/program/academic

Chris Cheatham
Vice Provost
Office of Academic Affairs
chris.cheatham@wmich.edu

Cathe Springsteen
Assistant Director of Integrated Program Review and Accreditation
Office of Institutional Effectiveness
kathleen.springsteen@wmich.edu

Nathan Browning
Graduate Assistant
Office of Institutional Effectiveness
oie-student@wmich.edu