



3 December 2020

**TO:** **Undergraduate Studies Council Members:** Jessica Birnbaum, Deanna Bush, Carrie Cumming, Michael Duffy, Steven Eberth, Bruce Ferrin, Kate LaLonde, Eli Lantz (Western Student Association), Elijah Lewis (Western Student Association), Irma Lopez, Colin MacCreery, Dianna Sachs, Daniela Schroeter, Nicolas Witschi

**Academic Advising Liaison:** Betsy Drummer

**Advisory Member:** Edwin Martini

**Ex Officio:** Matthew Mingus

**GUEST(S):** Linda Borish, History; Wilson Warren, History; Mike Tarn, Business Information Systems; Decker Hains, Civil and Construction Engineering; Mitchel Keil, Engineering Design, Manufacturing and Management Systems; Adam Manley, Family and Consumer Sciences; Scott Hennessy, Chair, Transfer of Credit Subcommittee

**FROM:** Clifton E. Ealy, Jr., Chair

## UNDERGRADUATE STUDIES COUNCIL AGENDA

Tuesday, 8 December 2020, 3 to 5 p.m.  
Webex Virtual Meeting

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Approval of the Minutes**
  - a. 10 November 2020
4. **Reports of Officers**
  - a. Chair Report – Ealy
    - i. Introductions and Guests
    - ii. Faculty Senate Meeting Report – Ferrin
  - b. Ex Officio Report – Mingus
5. **Reports of Council Subcommittees**
  - a. Intellectual Skills Program Advisory Subcommittee – Duffy
  - b. Service Learning Course Approval Subcommittee – Tenney
  - c. Transfer of Credit Subcommittee – Hennessy
6. **Reports of University Representatives**
  - a. Western Student Association – Lantz and Lewis
7. **Unfinished Business**
  - a. CAS 20-80: INTD New-Social Studies Major – Borish and Warren
  - b. Charge #2: *Research best practices regarding University issued certificates. Review and revise undergraduate certificate program (MOA-14/02) – Cumming*
  - c. Charge #3: *Research policies and best practices, and recommend established guidelines, to determine if a newly created degree is a Bachelor of Arts or a Bachelor of Science degree – Witschi*
  - d. Charge #4: *Collaborate with the International Education Council and the Graduate Studies Council to provide recommendations on how to best support faculty in the area of global learning – Duffy*
8. **New Business**
  - a. Intellectual Skills Program Advisory Subcommittee Charges – Duffy
  - b. HCOB 20-08: HIIM Deletion-Health Information and Information Management Major – Han and Tarn
  - c. CEAS P-20-03: EDMMS Deletion-Automotive System Minor – Hains and Keil
  - d. CEHD 1101: BEGJ/BEGP Deletion-Business Education Group Major – Manley
9. **Announcements**
10. **Adjournment**

***Elected members who cannot attend the meeting are asked to send a substitute of their choice who also represents their respective college. Non-elected members are not restricted as to whom they may designate to substitute for them.***