

WESTERN MICHIGAN UNIVERSITY
FACULTY SENAT
WMU Essential Studies Course Review and Approval Committee
Minutes of 19 October 2020

Call to Order

The regular meeting of the Western Michigan University Faculty Senate WMU Essential Studies Course Review and Approval Committee was called to order at 10:03 AM on 19 October 2020 by Ex Officio Sarah Summy (substitute for Decker Hains)

Roll Call

Members in Attendance: Kirsty Eisenhart, Beth Ernst, Michele McGrady, Matilda McLearn, Kathryn Wagner, Carol Weideman, Diane Blouin, James Cousins, Anthony Helms, Nick Gauthier, Melinda Lockette, Shannon Meyers, Collen Stano, Sharon VanDyken.

Members Absent: Gina Kling, Pablo Pastrana, Tammy Smith, Kevin Wanner, Nicolas Witschi, Kathryn Thomsen

Ex Officio in Attendance: Sarah Summy (substitute for Decker Hains)

Quorum

A quorum was present

Agenda

It was moved by Ernst, seconded by Weideman, to accept the agenda as presented. The motion carried unanimously.

Election of Officers

It was moved by McGrady, seconded by Ernst, to elect Colleen Stano as chair. The motion carried unanimously.

It was moved by Weideman, seconded by McGrady, to elect Diane Blouin as vice chair. The motion carried unanimously.

It was moved by Ernst, seconded McGrady, to elect Carol Weideman as secretary. The motion carried unanimously.

Minutes

It was moved by Eisenhardt, seconded by McGrady, to approve the 21 September 2020 minutes as presented. The motion carried unanimously.

Reports of Officers

Summy thanked everyone for their participation on the committee and emphasized the important work that the committee is doing.

Cousins reiterated Summy's point regarding thanking the committee for all their work. He is working through the list of proposals that were from the previous academic year, as well as a few new proposals that have been submitted. It is expected that more proposals will be submitted in the next month as college curriculum committees complete their work.

New Business

Previously the committee was divided into six review teams, due to the large number of proposals received. This year, due to a lower number of proposals, there will be only three review teams. The teams are defined as:

- Level 1: categories/courses plus inclusion and diversity
- Level 2: categories/courses
- Level 3 categories/course plus sustainability.

Committee members were asked to identify a preference. For those absent a team was randomly selected. Review team memberships include:

- Level 1: Wagner, McGrady, Blouin, and Gauthier
- Level 2: McLean, Lockett, Weideman, Helms, Meyers, Pastrana, Smith, Thomsen
- Level 3: Eisenhart, Ernst, VanDyken, Kling, Wanner, Stano

Committee members, but not advisory members, were asked to identify staggered terms to ensure a 1/3 turnover of members each academic year. They were defined as follows:

- 3 years: Weideman, Ernst, McGrady, Pastrana
- 2 years: Eisenhart, Kling, McLean, Thomsen
- 1 year: Wanner, Wagner

Announcements

The Faculty Senate office staff will be asked to create a new 2020-21 shared drive. Cousins will continue to identify the outstanding courses that need to be reviewed from last academic year. Prior to the November meeting, review teams will receive the courses they are to review. It is anticipated that at the November meeting review teams will meet to discuss and make recommendations on course proposals. Review team members were reminded that the forms used for the review process had been attached to today's meeting announcement.

Adjournment

It was moved by Ernst, seconded by McGrady, to adjourn the meeting at 10:23 a.m. The motion passed unanimously. The WMU Essential Studies Course Review and Approval Committee will meet virtually next on 16 November 2020 at 10:00 a.m.

Approval

Submitted by Sarah Summy

Minutes approved this sixteenth day of November 2020