

**WESTERN MICHIGAN UNIVERSITY
FACULTY SENATE
WMU Essential Studies Course Review and Approval Committee
Minutes of 16 November 2020**

Call to Order

The regular meeting of the Western Michigan University Faculty Senate WMU Essential Studies Course Review and Approval Committee was called to order at 10:03 AM on 16 November 2020 by Chair Colleen Stano.

Roll Call

Members in Attendance: Kirsty Eisenhart, Michele McGrady, Matilda McLean, Pablo Pastrana, Kathryn Thomsen, Kathryn Wagner, Kevin Wanner, Carol Weideman

Members Absent: Beth Ernst, Gina Kling

Advisory Members Present: Diane Blouin, James Cousins, Nick Gauthier, Anthony Helms, Melinda Lockett, Shannon Meyers, Tammy Smith, Collen Stano, Sharon VanDyken,

Advisory Members Absent: Nicolas Witschi

Ex Officio in Attendance: Decker Hains

Quorum

A quorum was present

Agenda

It was moved by McGrady, seconded by Eisenhart, to accept the agenda as presented. The motion carried unanimously.

Minutes

A correction was noted that Pastrana is serving a one-year term not a three-year term on the committee. It was moved by McGrady, seconded by Pastrana to approve the minutes from 10 October as amended. The motion carried unanimously.

Reports of Officers

Chair Stano welcomed the committee and thanked them for their time. Explained how the courses up for review will be organized in the shared OneDrive.

Ex Officio Hains did not provide a report.

Reports of Committee's Standing Committees

Member of the standing committees were clarified. Team leaders were identified as Wagner (Team 1), Pastrana (Team 2), and Stano (Team 3). Teams will meet virtually to review proposals before the next meeting.

Reports of University Representatives

Cousins reported that WMUx will be offering workshops for faculty focusing on how to submit courses to be included in WMU Essential Studies.

Unfinished Business

None.

New Business

Courses to be reviewed are in the shared OneDrive. Hains will assign team numbers in the tracker so that each team knows which courses they are responsible for reviewing. Folders for each team have also been created to organize course checklists and team summaries.

Announcements

Hains proposed that the next meeting be changed from 21 December to 14 December, and those in attendance agreed.

Adjournment

It was moved by Wagner, seconded by McGrady, to adjourn the meeting at 11:10 a.m. The motion carried unanimously. The WMU Essential Studies Course Review and Approval Committee will next meet virtually via Webex on 14 December 2020 at 10:00 a.m.

Approval

Submitted by Colleen Stano, Chair

Minutes approved this fourteenth day of December 2020.