



3 December 2020

TO: **WMU Essential Studies Executive Advisory Committee:** Elissa Allen, Brian Carnell, Decker Hains, Kevin Knutson, Jessica Parker, Diane Riggs, Brian Tripp, Andre Venter
Advisory Members: Carrie Cumming, James Cousins, Matt Provenzale
Ex Officio Member: Sarah Summy

GUEST(S): Ed Martini, Dean of University College; James Springstead, Chair, University College Faculty Design Committee

FROM: Jonathan Bush, Chair

**WMU Essential Studies Executive Advisory Committee
AGENDA**

Tuesday, 8 December 2020. 1 to 2:30 p.m.
Webex Virtual Meeting

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Approval of Minutes**
 - a. 10 November 2020
4. **Reports of Officers**
 - a. Chair Remarks – Bush
 - b. Executive Board Ex Officio – Summy
5. **Report of Subcommittee**
 - a. WMU Essential Studies Interim Director Remarks – Cousins
 - b. WMU Essential Studies Course Review and Approval Committee – Hains
6. **Unfinished Business**
 - a. Role of WMU Essential Studies in University College – Martini and Springstead
 - b. WMU Essential Studies Director Responsibilities and Reporting – Martini and Springstead
7. **New Business**
8. **Announcements**
9. **Adjournment**

Upcoming Agenda Items:

- Role of University Assessment Steering Committee in Supporting Assessment
- WMU Essential Studies Marketing Tool
- Community College(s) Partnerships – agreements and continuity
- WMU Essential Studies Data and Rubric Review