



2 February 2021

**TO:** **WMU Essential Studies Executive Advisory Committee:** Elissa Allen, Brian Carnell, Decker Hains, Kevin Knutson, Jessica Parker, Diane Riggs, Brian Tripp, Andre Venter  
**Advisory Members:** Carrie Cumming, James Cousins, Matt Provenzale  
**Ex Officio Member:** Sarah Summy  
**Guests:** Ed Martini, Dean OneWMU; James Springstead, Chair, OneWMU Faculty Design Team

**FROM:** Jonathan Bush, Chair

**WMU Essential Studies Executive Advisory Committee  
AGENDA**

Tuesday, 9 February 2021, 1:30 to 2:30 p.m.  
Webex Virtual Meeting

1. **Call to Order**
2. **Acceptance of the Agenda**
3. **Approval of Minutes**
  - a. 12 January 2021
4. **Reports of Officers**
  - a. Chair Remarks – Bush
  - b. Executive Board Ex Officio – Summy
5. **Report of Subcommittee**
  - a. WMU Essential Studies Interim Director Remarks – Cousins
  - b. WMU Essential Studies Course Review and Approval Committee – Hains
6. **Unfinished Business**
  - a. WMU Essential Studies Director Position Responsibilities – Martini and Springstead
  - b. Ongoing Subcommittee Needs – Bush
7. **New Business**
8. **Announcements**
9. **Adjournment**

**Upcoming Agenda Items:**

- Role of University Assessment Steering Committee in Supporting Assessment
- WMU Essential Studies Marketing Tool