
**WMU ESSENTIAL STUDIES COURSE REVIEW AND APPROVAL COMMITTEE
Minutes of 20 September 2021**

Call to Order

The regular meeting of the Western Michigan University Faculty Senate WMU Essential Studies Course Review and Approval Committee was called to order at 10 a.m. on 20 September 2021, in the Brown and Gold room in the Bernhard Center and via Webex video conferencing by Diana Blouin, vice chair.

Roll Call

Members Attending: Kirsty Eisenhart, Beth Ernst, Gina Kling, Dana Hammond, Michele McGrady, Matilda McLean, Kathryn Thomsen, Carol Weideman

Members Absent: Kathryn Wagner

Advisory Members Attending: Diana Blouin, Nick Gauthier, Anthony Helms, Melinda Lockett, Sharon VanDyken, Nicolas Witschi

Advisory Members Absent: Richard McMullen, Shannon Myers, Colleen Stano

Ex Officio Absent: Decker Hains

Guest: Randy Ott, Merze Tate

Quorum

A quorum was present.

Agenda

It was moved by Weideman, seconded by McGrady, to accept the agenda as presented. The motion carried unanimously.

Minutes

It was moved by Ernst, seconded by Wagner, to accept the 19 April 2021 minutes as presented. The motion carried unanimously.

Reports of Officers

Vice Chair Blouin welcomed the committee.

Ex Officio Hains outlined the committee's initiatives for the academic year, which features processing of proposals as received as well as the cyclical review that will begin in January 2022.

Reports of University Representatives

Interim WMU Essential Studies Director Witschi introduced Curriculog, the new electronic curriculum process that will be used for the cyclical review.

Reports of Council/Committee Standing Committees

None.

Unfinished Business

None.

New Business

Vice Chair Blouin led review of course proposals.

It was moved by McGrady, seconded by Ernst, to approve course proposal WES_FCS2170_E2021_FCS-8 noting that Diversity and Inclusion needed to be included in the course description. The motion carried unanimously.

It was moved by McGrady, seconded by Ernst, to approve course proposal WES_FIN3010_B2021_FCL-8 as presented. The motion carried unanimously.

It was moved by McGrady, seconded by Ernst, to approve course proposal WES_HPHE3600_E2021_HPHE-12 as presented. The motion carried unanimously.

It was moved by McGrady, seconded by Ernst, to deny course proposal WES_PH2340_H2021_IHP-9 and return to instructor with notes regarding the assessment plan. The motion carried unanimously.

Proposal WES_SPED4133_E2021_SPLS-35 was postponed.

Ex Officio Hains provided further details of the upcoming cyclical course review process. There is a need for an assessment checklist and feedback form to be used with each course evaluation.

Announcements

None.

Adjournment

It was moved by Eisenhart, seconded by Kling, to adjourn the meeting at 11:37 a.m. The motion carried unanimously. The WMU Essential Studies Course Review and Approval Committee will meet next on 18 October 2021, at 10 a.m. via Webex video conferencing.

Approval

Submitted by Carol Weideman, Secretary

Minutes approved this twenty-first day of March 2022.