

**Undergraduate Studies Council
Minutes of 7 December 2021**

Call to Order

The regular meeting of the Western Michigan University Faculty Senate, Undergraduate Studies Council was called to order at 3:00 pm on 7 December 2021, virtual Webex by Clifton Ealy Jr., chair.

Roll Call

Members in Attendance: Jessica Birnbaum, Deanna Bush, Carrie Cumming, Clifton Ealy, Steven Eberth, Kristal Ehrhardt, Bruce Ferrin (substitute for Dawn Mason), Lori Grey, Irma Lopez, Colin MacCreery, Diane Riggs, Nicolas Witschi, Kelly Wittenberg

Member Absent: Mary-Louise Totton, Elisha Ewing, Ashlynn Jackson

Advisory Members Present: Betsy Drummer

Advisory Members Absent: Edwin Martini

Ex Officio: Scott Slawinski

Guest(s): Marilyn Kritzman, President, Faculty Senate

Quorum

A quorum was present.

Agenda

Curriculum proposals USC_CEHD1169_FCS_New-Minor-HumanDevel.Fall2022 and USC_CEHD1170_FCS_New-Minor-YouthCommDevel.Fall2022 were returned to USC following the 9 November meeting with corrections for further review. Curriculum proposal

USC_CEHD1155_HPHE_New-Major-EventMgt.Fall22 was deferred to the January meeting.

It was moved by Slawinski, seconded by Ehrhardt, to accept the agenda as amended. The motion carried unanimously.

Minutes

It was moved by Riggs, seconded by Lopez, to approve the 9 November 2021 minutes as presented. With one abstention the motion carried.

Reports of Officers

Chair Ealy thanked the developers of the decision tree for their work. He stated there will be much to complete in January and looked forward to more productive meetings.

Ex Officio Slawinski did not provide a report.

Reports of University Representatives

Martini did not provide the WMUx report.

Witschi did not provide a curriculum report.

Reports of Council/Committee Standing Committees

Cumming did not provide a Transfer of Credit Committee report.

Unfinished Business

Ealy did not provide the Service Learning Course Approval Committee charges.

Ealy did not provide the Transfer of Credit Committee charges.

Ealy did not provide a review of the USC charges.

In Rice's absence, USC reviewed curriculum proposal USC_CFA52021_Mus_New Minor-JazzStudies.Fall2022. The decision tree flow chart was used to review the proposal. Questions were raised regarding the application of the decision tree which was complicated by the absence of the proposal originator. The use of Bloom's Revised Taxonomy and student learning outcomes. Discussion was held regarding credits identified in the proposal. It was moved by Lopez, seconded by MacCreery, to return the proposal to the originator requesting changes to be submitted for the next meeting. The motion carried unanimously.

There was not representation at the meeting for curriculum proposals USC_CEHD1169_FCS_New-Minor-HumanDevel.Fall2022 and USC_CEHD1170_FCS_New-Minor-YouthCommDevel.Fall2022. During the 9 November 2021 meeting, it was noted that resources needed revision. Questions were raised regarding the tracks within the concentrations instead of electives. Discussion was held regarding catalog language and the need for changes. Ehrhardt will follow up with the proposal originator. It was moved by Slawinski, seconded by Ehrhardt, that USC accept the addendum and revisions to the proposal. The motion carried unanimously.

Slawinski left the meeting at 4:57 pm

MacCreery left the meeting at 5 pm

New Business

None.

Announcements

None.

Adjournment

It was moved by Kritzman, seconded by Riggs, to adjourn the meeting at 5:05 p.m. The motion carried unanimously. The Undergraduate Studies Council will meet next on 11 January 2022, via Webex at 3 pm.

Approval

Submitted by Steven D. Eberth, Secretary

Minutes approved this eleventh day of January 2022.