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**CAMPUS PLANNING AND FINANCE COUNCIL**  
**Minutes of 15 February 2022****Call to Order**

The regular meeting of the Western Michigan University Faculty Senate Campus Planning and Finance Council was called to order at 3 p.m. on 15 February, via Webex video conferencing by Geoffrey Lindenberg, chair.

**Roll Call**

**Members in Attendance:** Geoffrey Lindenberg, David Dakin, Betty Dennis, LuMarie Guth, Valerian Kwigizile, Mike Ozga (Graduate Student Association), James Penner, Colleen Scarff, Jan Van Der Kley, Cheryl Bauman-Bruey, Todd Barkman

**Members Absent:** Griffin Baginski (Western Student Association), Lynne Heasley, Keith Hearit

**Advisory Members in Attendance:** Tony Proudfoot, Chris Cheatham

**Ex Officio Member in Attendance:** Osama Abudayyeh

**Recording Secretary:** Lindsey Rossiter, Business and Finance

**Quorum**

A quorum was present.

**Agenda**

It was moved by Bauman-Bruey, seconded by Dennis, to accept the agenda as presented. The motion carried unanimously.

**Minutes**

It was moved by Bauman-Bruey, seconded by Dennis, to approve the 18 January 2022. The motion carried unanimously.

**Reports of Officers**

Chair Lindenberg reported that at then CPFC May meeting discussion will be held regarding college budget reports which will be a council charge for next academic year. At the February Faculty Senate meeting Provost and Vice President for Academic Affairs Jennifer Bott encouraged faculty to participate in the Admitted Student events on 18 and 25 March, and 8 April, as well as the 2 April Western Weekend. The Employee Engagement Survey will be distributed by ModernThink on 21 February.

Ex Officio Abudayyeh reported that council leadership elections will be held during the April CPFC meeting.

**Reports of Council/Committee Standing Committees**

Dakin provided the report for Campus Facility Development, which included:

- Campus Planning Town Hall: the upcoming session is on 17 February from 4 to 6 p.m. in room 105 of the Bernhard Center. The projected completion date is August 2022.
- Dunbar Hall: received approval from the state to start construction which will begin on 21 February. The project progress can be tracked online at [wmich.edu/capitalprojects/dunbarrenovation](http://wmich.edu/capitalprojects/dunbarrenovation).
- Virtual Imaging and Technology Lab: will be located on the top floor of Dalton.

Discussion included town hall event questions.

Scarff provided the report for University Budgets, which included:

- Currently, starting the budget cycle and over the next couple of months there will be information distributed from the state and enrollment numbers will be confirmed.

Discussion included budget timing.

Van Der Kley did not provide the report for Business and Finance.

Cheatham provided the report for Budget and Personnel, which included:

- Summer 2022 registration opened on 7 February, but is too early to start tracking.
- Fall 2022 registration opens 14 March. Applications are up 8.2% and admitted students are up 9.9% compared to last year at this time. Recent admitted student events had a show rate of 83%, similar to the pre-COVID rates. There are 1,189 new students that have confirmed attendance at WMU in the fall, which is 51% of goal and up 42% compared to last year at this time.

Discussion included event feedback, admitted student event days, participation, program caps, Strategic Resource Management, course fees, subvention, revenue projection, service units, Merze Tate College, metric accountability, COVID impact, exploring majors, revenue allocation model, growth, budget cuts, transparency, strategic initiative fund, and requests.

Proudfoot did not provide the report for Marketing and Strategic Communication.

#### **Reports of Council Subcommittees**

Dakin did not provide the report of the Transportation Subcommittee.

#### **Unfinished Business**

None.

#### **New Business**

None.

#### **Announcements**

Van Der Kley requested an agenda item at the next meeting for the space management policy review and input.

#### **Adjournment**

It was moved by Bauman-Bruey, seconded by Dennis, to adjourn the meeting at 4:26 p.m. The motion carried unanimously. The Campus Planning and Finance Council will meet again on 15 March 2022 via Webex.

#### **Approval**

Submitted by Lindsey Rossiter, Recording Secretary

Minutes approved this fifteenth day of March 2022.